

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Annual Meeting of the Parish Council held at 2000 on Tuesday 16.05.17 in the John Jeffery Room at the Old School Community Hall, Wigginton.

17/001 Present

Cllrs Vaughan, Denton, Finch, Firth, Fisher, Gates, Jeffery, Runciman, Spence and Wreglesworth.

17/002 In Attendance

City of York Cllr T Richardson and the Clerk.

17/003 Election of Chair and Vice Chair for 2017-2018

Proposals were received for Cllr Vaughan to be re-elected Chairman and for Cllr Firth to be elected Vice Chairman, both indicated a willingness to accept the proposals.

RESOLVED unanimously that Cllr Vaughan be re-elected Chair and that Cllr Firth be elected Vice Chair for 2017-2018

Cllr Vaughan signed the Declaration of Acceptance of Office of Chairman.

17/004 Apologies for absence

City of York Cllr I Cuthbertson

17/005 Declarations of interest

None

17/006 To receive a report from North Yorkshire Police

The Clerk informed members that he has received an emailed report. This indicates that there were 3 reports of anti-social behaviour and 1 of criminal damage.

RESOLVED that the report be noted.

17/007 To receive and discuss Planning Applications received

- a) 17/00802/FUL 114, Windsor Drive, Wigginton, York YO32 2YF. 2 storey side and single storey rear extensions. Mr Paul Lewis.

RESOLVED that we do not object but wish to comment on the cumulative effect of the extension within the location and with adjoining properties.

- b) 17/01065/FUL 138, Greenshaw Drive, Wigginton, York YO32 2DG. Single storey rear extension linking house to existing detached garage. Mrs Sharron Mann.

RESOLVED that we object on planning grounds that it will create a building almost twice that of the original and that it is not in keeping with the properties within the locality.

- c) 17/01008/AGNOT Brecks Farm, Wigginton Road, Wigginton, York YO32 2RH. General purpose agricultural building. Mr G Pulleyn.

RESOLVED that we have no objections.

17/007 To receive Planning Application Decision Notices

- a) 17/00484 3, Steeple Close, Wigginton, York YO32 2FQ. Single storey front and side extension. Mr M McNamara.

Approved

- b) 17/00675/TPO Mulberry House, Back Lane, Wigginton, York YO32 2ZH. Various pruning works to Mulberry tree protected by TPO 1978/13.

Approved

- c) 16/02556/FUL 4, Minster Close, Wigginton, York YO32 2GP. First floor extensions including an increase in the size of dormer window. Mr P Waines

Notice of appeal to the Secretary of State against the Councils refusal of permission.

- d) 17/00032/FUL 2, Minster View, Wigginton, York YO32 2GN. Single storey side extension. Nigel Cook.

The Clerk informed members that a planning consultant representing the resident has contacted the Parish Council regarding the City Councils refusal of permission. They have been informed that the Parish Council is unable to assist with the matter as it is not the Planning Authority.

RESOLVED that the matters be noted.

17/008 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 18/04/17.

RESOLVED that the minutes of the last meeting held on 18/04/17 be accepted as a true record.

The Chairman signed the minutes.

17/009 Matters arising from the Minutes of the Previous Meeting.

a) Neighbourhood Plan

Cllr Firth informed members that much work has been talking place to develop the first draft which could be issued by the summer. The next meeting is due to be held on 24.05.17

RESOLVED that the matter be noted

b) Telephone Kiosk

The Clerk informed members that he has received a hosting agreement which will be signed and returned to Community Heart Beat who have formally adopted the kiosk and will hand it over to the Parish Council one year and a day after the adoption date. We are now ready to paint and install equipment which has yet to be ordered. Training will take place once the equipment is installed.

RESOLVED that the matter continue to be progressed

c) Grant application to Grass Hoppers FC 83

The Clerk informed members that the agreed £ 7000.00 has been ring fenced within the Parish Council reserves and will not be paid over until

such time as a fully agreed plan has been submitted to the Parish Council.

RESOLVED that the matter be noted and monitored.

d) White Line marking

Cllr Gates informed members that further discussions have taken place with City of York Council and whilst not all junction markings advised to them can be painted a number of them will be further investigated and appropriate action will be taken.

RESOLVED that the matter be noted and monitored.

e) Snicket cleaning

The Clerk informed members that two quotations have been received. Members agreed that the Clerk instruct the contractor with the lower of the two tenders to commence work.

RESOLVED that the matter be noted and the Clerk instruct and monitor the contractor concerned.

f) Parish Council Brochure

The Clerk informed members that a full draft of the brochure will be submitted for approval at the June meeting.

RESOLVED that the matter be noted and progressed.

g) Pond Notices

The Clerk informed members that there are already notices at the highway approaches to the pond indicating the presence of wild life.**RESOLVED** that the matter be noted

h) Residents complaint- Westfield Grove play area

The clerk informed members that he has received further information from the resident concerned. Members discussed the issue and were agreed that as this a designated play area there is little that can be done. It is unknown as to who placed the portable goal post and nets on the play area.

RESOLVED that the matter be noted.

i) Village speed survey and road conditions

The Clerk informed members that there is currently no further information in respect of the survey. Members expressed concern about road vibration and speed through the village.

RESOLVED that the matter be noted and that it be fully discussed at the June meeting.

17/010 Election/Nominations to Representative Committees 2017-2018

Members agreed that there be no change to the representation.

COUNCILLOR	FINANCE	PLANNING	OLD SCHOOL	CHURCHFIELDS	ENVIRONMENT	H&W YCA	WS&PFA	H&W CC	POOR & TOWNS
PETER VAUGHAN	Yes	Yes	TRUSTEE		Yes			Yes	TRUSTEE
RICHARD DENTON	Yes	Yes		Yes	Yes			Yes	
SANDRA FINCH						Yes			
PAUL FIRTH	Yes		TRUSTEE		Yes			Yes	
MARY FISHER	Yes	Yes			Yes		Yes		
JOHN GATES							Yes		
JOHN JEFFERY			TRUSTEE		Yes			Yes	TRUSTEE
CAROL RUNCIMAN	Yes								
KATHLEEN SPENCE	Yes	Yes		Yes			Yes		
JACK WREGLESWORTH		Yes							
DAVID GEARY			TRUSTEE						TRUSTEE

Mr Bob Unsworth former parish councillor remains a trustee of the Poor and Towns Land charity. Mr Ed Wilson Mr Patrick Smith, Mrs N J Smith and Mr Dan Sissons remain as trustees of the Old School

RESOLVED that the committee representative appointments are confirmed.

17/011 To receive minutes of meetings held since April

The following minutes of meetings have been circulated to members since the last Parish Council meeting.

Haxby and Wigginton Youth and Community Association 03.04.17

Wigginton Sports and Playing Fields Association 26.04.17

Old School Management Committee AGM 02/05/17

Poor and Towns land Charity AGM 02/05/17

WPC meeting with Wigginton Sports and Playing Fields Association 02.05.17

RESOLVED that the minutes be noted

17/012 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:-

a) Insurance claim

The Clerk informed members that criminal damage to play equipment at Churchfield Open Space has resulted in £ 449.00 worth of damage. This has been submitted to our insurers and will result in an excess payment of £ 100.00 being deducted from the claim.

b) Annual Insurance

The Clerk informed members that the policy with Zurich has been renewed for the year.

c) Internal Auditors report 2016-17 year end

The Clerk informed members that the Internal Auditors report has been received. She reports that our Internal controls, systems of financial and the controls and operating procedures are effective. She also draws the Parish Councils attention to new accounting procedures particularly as they affect our joint Burial Committee agreement and accounting.

d) Joint Burial Committee Audit report 2017-18 year end

The Clerk informed members that he has received a copy of the Joint Burial Committee report and that there are no matters to report on.

e) Fishing request at the village pond

The Clerk informed members that he has been approached by a member of the public to be allowed to pole fish at the village pond.

RESOLVED that no permission is given and that no fishing is allowed.

f) Dog controls -Westfield Beck

The Clerk informed members that a resident has contacted him again regarding out of control dogs at Westfield Beck.

Members discussed the matter and are agreed that it is a matter for dog owners to keep their animals under control at all times. The Clerk has discussed the matter with the Public Rights of Way Officer at City of York Council and he shares the member's views. Additionally he is not likely to put up notices which will have little or no effect.

g) Fracking

The Clerk informed members that 3 residents from Haxby and Wigginton have contacted him asking for confirmation of the Parish Council policy on fracking.

They have been informed that we do not currently have a policy and if the matter were to be discussed there would be a requirement to have unbiased for and against views from relevant persons.

Members were agreed that it is not for the Parish Council to set policy and that we take our lead from City of York Council the responsible planning authority on such matters.

RESOLVED that the matters be noted and acted on accordingly.

17/013Financial Report

The clerk presented the Reconciliation and management accounts for April 2017.

Opening balance brought forward-current account	£29992.96
Opening balance brought forward- interest account	£ 13060.73
Opening balance brought forward-Skipton Building S.	£ 20082.74
Less un-presented payments 2015-16	<u>-£ 991.50</u>
Balance	£ 62094.93
Add receipts for 2017-18 to date	£ 25797.52
Less payments for April 2017	<u>-£ 2520.51</u>
Balance	£ 85371.94

The following payments were approved

30.04.17	100525	P Windass	£	20.00
	100526	Old School Manage. Committee	£	20.00
	100527	D W Geary	£	23.92
	100528	Information Commissioner	£	35.00
	100529	Void		00.00
	100530	YLCA	£	736.00
	100531	Yorkshire Internal Audit Services	£	300.00
	100532	P Dobson	£	242.00
	100533	HMRC	£	243.26
	100534	D W Geary salary	£	798.45
DD		BT Telephone	£	<u>101.88</u>

Total £4888.48

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

17/014 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 20th 2017** commencing at **1900**.

17/015 Other Business not requiring Notice.

None raised

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.