

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Annual Meeting of the Parish Council held at 1930 on Tuesday 01/05/12 in the Old School Community Hall, Wigginton.

12/001 Present

Cllrs Vaughan, (Chair), Denton, Douglas, Hyndman, Jeffrey, Runciman, Spence, Unsworth and Wreglesworth.

12/002 In Attendance

The Clerk

12/003 Election of Chair and Vice Chair for 2012-2013

Cllrs P Vaughan Chair and I Douglas Vice Chair both indicated their willingness to stand for office again.

RESOLVED that Cllr Vaughan be re-elected Chair and that Cllr Douglas be re-elected Vice Chair for 2012-13.

Cllr Vaughan signed the Declaration of Acceptance of Office of Chairman.

12/004 Apologies for absence

Cllr Firth and Cllr Cuthbertson

12/005 Declarations of interest

None

12/006 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 03/04/12.

RESOLVED that the minutes of the last meeting held on 03/04/12 be accepted as a true record.

The Chair signed the minutes.

12/007 Matters arising from the Minutes of the Previous Meeting.

- a) The residents street party grant application towards the cost of insurance was approved at the Finance Committee meeting held on 24/04/12. Payment will be made immediately following this meeting.
- b) There are still no applications for the proposed best kept garden award.
- c) There remain only three applications for the Young Persons Achievements award. Cllrs Denton and Hyndman confirmed that poster were now displayed at Easingwold and Joseph Rowntree Schools respectively.
- d) It is anticipated that the issues surrounding the administration of the Poor and Towns Land Charity will be resolved by the next meeting of the Parish Council to be held on 12/06/12.

e) The Clerk confirmed that he has written to the allotment holder in respect of the clearing of the dyke to the rear of the allotment. As the letter was only sent a few days ago there has been no response. It is anticipated that the matter will have been dealt with by the time of the next Parish Council meeting.

RESOLVED that the matters be noted and progressed as necessary.

12/008 Election/Nominations to Representative Committees

Members were nominated and accepted as shown

COUNCILLOR	FINANCE	PLANNING	OLD SCHOOL	CHURCHFIELDS	ENVIRONMENT	H&WAY	WS&PFA	H&WJB	POOR & TL
PETER VAUGHAN	Yes	Yes	TRUSTEE		Yes	Yes			TRUSTEE
RICHARD DENTON	Yes	Yes			Yes			Yes	
IAN DOUGLAS	Yes	Yes	TRUSTEE	Yes	Yes			Yes	
PAUL FIRTH							Yes	Yes	
JO HYNDMAN						Yes		Yes	
JOHN JEFFREY			TRUSTEE	Yes	Yes			Yes	TRUSTEE
CAROL RUNCIMAN	Yes								
KATHLEEN SPENCE	Yes	Yes		Yes		Yes	Yes		
BOB UNSWORTH	Yes	Yes							TRUSTEE
JACK WREGLESWORTH		YES							
DAVID GEARY			TRUSTEE						TRUSTEE

12/009 Nomination of members to the Standards Committee

Members agreed that the Parish Council should propose a nomination to the Yorkshire Local Council Standards Committee. Cllr Vaughan was proposed and he accepted the nomination.

RESOLVED that the Clerk notify YLCA of the nomination.

12/010 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which is dealt with within these minutes. He also reported on correspondence received from Julian Sturdy MP in respect of an Early Day Motion (2824) which the Parish Council support.

RESOLVED that the report be noted.

12/011 Financial Report

The Clerk presented the Annual Accounts for 2011-2012 explaining the method of compilation and the Internal Audit process and procedure and the current year reconciliations.

The accounts were agreed to and accepted. The Chair and Clerk signed the accounts which will now be forwarded with the Annual Return to Mazars, the External Auditors.

The following cheque payments were approved

30.04.12	Communicorps	£ 2283.00
30.04.12	YLCA	£ 713.00
30.04.12	E Coates	£ 474.00
30.04.12	Sleightholms	£ 468.12
30.04.12	BT Telephone	£ 37.83
30.04.12	A Hyndman	£ 30.00
30.04.12	DW Geary expenses (1)	£ 57.62
30.04.12	OSMC	£ 25.50
30.04.12	Elizabeth Allan	£ 75.00
30.04.12	BT Broadband	£ 64.80
30.04.12	DW Geary Salary	£ 592.56
30.04.12	HMRC	£ 164.08
30.04.12	DW Geary expenses (2)	<u>£ 145.98</u>
	Total	£ 5131.49

RESOLVED that the Financial Report and Accounts be accepted.

12/012 Banking and Investment

The Chair informed the members of the Finance Committee's proposal to change our bankers from our current bankers to HSBC Bank. He also informed members of his and the Clerk's investigations into a more satisfactory arrangement for investing reserve funds. Members agreed unanimously that the Chair and Clerk meet with HSBC to arrange a transfer of facilities. Members agreed that before making changes to the investment of reserve funds that the banking transfer be completed first.

RESOLVED that the Chair and Clerk will meet with representatives of HSBC to arrange banking facility transfers.

12/013 Library Name

The Chair informed members that as many residents of the village used the library facilities he saw no reason why it was not renamed as Haxby and Wigginton Library.

RESOLVED that the library services be contacted with a view to seeking a change to the library name.

12/014 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 12th June 2012** commencing at **1930**.

12/015 Other Business not requiring Notice.

There was no further business.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.