

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 16th June 2015 in the John Jeffery Room at the Old School Community Hall, Wigginton.

15/020 Present

Cllrs Vaughan, Denton, Firth, Fisher, Gates, Jeffery, Runciman (part only), Spence and Wreglesworth.

15/021 In Attendance

City of York Cllrs I Cuthbertson (part only), T Richardson (part only), PCSO J Piercy (part only) and the Clerk.

15/022 Apologies for absence

Cllrs Douglas.

15/023 Declarations of interest

Cllr J Gates declared an interest in 15/031a 22, Mill Lane.

The clerk declared an interest in 15/032 payment to Rosedale Northern Ltd.

15/024 To receive crime statistics report from Neighbourhood Policing team

PCSO Piercy presented the figures for April and May 2015. He pointed out that there was a slight increase in anti-social behaviour now that the lighter longer days are with us.

April

Burglary dwelling	0
Burglary other	2
Criminal damage	3
Theft	2
Violence	3
Total	10

May

Autocrime	1
Theft	6
Arson	1
Damage	5
Violence	1
Burglary	1
Total	15

RESOLVED that the crime statistics be noted.

15/025 To receive and discuss Planning Applications

- a) 15/01139/FUL Brecks Farm, Wigginton Road, Wigginton, York YO32 2RH.
Removal of condition 4 of permitted application 05/00214/FUL preventing occupation of residential annexe as an independent residential unit. Mr & Mrs Pulleyn.

RESOLVED that we have no objections.

- b) 15/00946/FUL Villa Farm, Wigginton Road, Wigginton, York YO32 2RH.
Conversion of 2no. stables to 5no holiday cottages. Mr William Moore.

RESOLVED that we object on planning grounds as follows:-

Due to the serious increase and over development of the business and the means of access and egress onto B 1363 Wigginton Road and the increased traffic resulting from the site.

15/026 To receive Planning Application Decision Notices

The clerk informed members that he has received a copy of an Order under the provisions of the Town and Country Planning Act 1990 Section 247 in respect of stopping up of the highway at 32, Plantation Way, Wigginton, York.

RESOLVED that the matter be noted.

15/027 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 19/05/15.

RESOLVED that the minutes of the last meeting held on 19/05/15 be accepted as a true record.

The Chairman signed the minutes.

15/028 Matters arising from the Minutes of the Previous Meeting.

a) Declaration of Acceptance of Office

Cllrs Spence and Wreglesworth signed their Declaration of Acceptance of Office forms.

b) Register of Interest

Cllr Firth submitted his Register of Interest forms which will be forwarded to City of York Council by the clerk.

c) Letter to Electoral Services Manager

The clerk confirmed that he has sent the letter of thanks to Andrew Flecknor, Electoral Services Manager, City of York Council and his team.

d) Renewal Of Parish Council Insurance Policy for 2015-2018

The clerk confirmed that the insurance policy has been renewed for a 3 year period.

e) Village Pond

The clerk confirmed that work has commenced on the pond repairs. An amount of dredging has been carried out to remove decaying debris. It was noticed that there has been an increase in unauthorised stocking of fish into the pond which might lead to problems in the future.

RESOLVED that the clerk will discuss the issue with City of York Parks Department.

f) Annual Return

The clerk confirmed that the Annual Return has been filed with PKF Littlejohn LLP however the precept/council support grant figures provided to the Parish Council by City of York Council were incorrect and we will therefore be advised of "a matter raised" in the external auditors report.

g) Hedge Cutting Church Lane

The clerk informed members that a quotation for £ 144.00 inclusive of VAT has been obtained from Yorkshire Tree Surgeons in respect of the work. This has now been carried out and completed.

RESOLVED that the matters arising be noted and actioned accordingly.

15/029 To receive minutes of meetings held in since the last Parish Council meeting.

The following minutes of meetings have been circulated to members since the last Parish Council meeting.

Haxby and Wigginton Youth & Community Association 21.05.15

RESOLVED that the minutes be noted

15/030 Neighbourhood Planning

The clerk informed members that he has further discussed the matter with YourLocale and in agreement with the Chairman has arranged that Andrew Towler of YourLocale will attend the July Parish Council meeting to give a presentation of the Neighbourhood Planning process. This will include what a Neighbourhood Plan is, what is involved, whether it is the right option, what help there might be and what lessons have been learnt. The cost of the presentation is £ 100.00 plus vat.

RESOLVED that the clerk make suitable arrangements for the presentation to commence at approximately 8 pm.

15/031 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:-

a) Section 106 in respect of 22, Mill Lane development

An enquiry has been made to David Meigh City of York Council in respect of payment for the development by Daniel Gath. He has responded and informed the Parish Council of additional developments with S 106 provisions at:-

Galtres Cottage, 21, The Village 13/02258/FUL

18, The Village 13/03286/FUL

22, Middle Banks 08/028285/FUL

Currently no S 106 monies have been released for the above schemes and a request has been made to the Parish Council to advise on the current state of the above schemes.

RESOLVED that the matter be progressed by the clerk with City of York Council.

b) Solicitors meeting in respect of land registration

A meeting has been arranged for the Chairman and Clerk to meet with the solicitor on Wednesday 1st July to discuss the progress of land registration.

c) Residents complaint in respect of Millennium Wood

A resident has complained about the state of the footpath, steps and handrails. This is a matter for the Woodland Trust and the resident has been advised.

d) Grant applications 2015-16

The grant application form has now been posted on our web site, a number of applications have been received already and will be dealt with at a future Finance Committee meeting.

RESOLVED that the report be noted and actioned accordingly.

15/032 Financial Report

The clerk presented the Reconciliation and management accounts for May 2015.

Opening balance brought forward-current account	£10342.22
Opening balance brought forward- interest account	£ 29909.71
Less un-presented payments 2014-15	<u>-£ 3520.60</u>
Balance	£ 36731.33

Add receipts for 2015-16	£ 25103.68
Less payments to May 2015	<u>-£15614.31</u>
Balance	£ 46220.70

The following payments were approved

31.05.15	100338	HMRC	£ 214.36
	100339	D W Geary	£ 728.53
	100340	Huntington Windows`	£ 8370.00
	100341	YLCA	£ 25.80
	100342	OSMC	£ 46.75
	100343	Zurich Insurance	£1065.89
	100344	D W Geary	£ 23.55
	100345	Browns Nurseries	£ 320.00
	100346	Andrew Hill	£ 1110.00
	100347	Rosedale Northern Ltd	<u>£ 14.70</u>
		Total	£11919.58

RESOLVED that the Financial Report and Accounts be accepted.

15/033 To receive reports from outside bodies

a) Churchfield Open Space Committee

Cllr Fisher presented the Churchfield report

Last month the committee reported that an initiative was being launched to raise £5000 for some adult gym equipment. They needed everybody to go to the Aviva web site and vote, if they got more votes than all the other schemes they would qualify for the fund. Unfortunately they were unsuccessful, so the gym equipment will be on hold for now.

The Scarecrow event last month generated £328 for Churchfield fund, and a further donation of £500 has been received today from a local resident, a big thank you for this generous donation.

At 6pm on Thursday this week 18/06/15 two assessors from the Duke of York Community Initiative will be visiting Churchfield Play Area, with a view to providing a grant towards our Play For All/Fitness For All projects. It has been requested that as many interested parties and users as possible be there in order that they might gauge support for the project.

Finally may I remind everybody that Churchfield are having a bottle tombola stall at the Wigginton Primary School Summer Fayre this Saturday 2pm – 4pm. Any support that you can give would be greatly appreciated.

b) Wigginton Sports and Playing Fields Association

Cllr Jeffery informed members that there was nothing significant to report.

c) Haxby and Wigginton Youth & Community Association

Cllr Fisher presented a report received from the Association as follows:-

Notable dates to are :-

11 July Haxby Carnival

01 October Stall at St Crux on The Pavement York

03 October A Murder Mystery Evening at the Centre by Dringhouses Dramatic Society
Another of the Trustees has resigned. So they are still in need of new recruits.

A report has been prepared on a potential Skate Park for Haxby and Wigginton, the survey was done in the age range 10 - 18. The result of which was mostly negative, owing to issues with location, noise and complaints. It would seem that the younger children already use their own initiative and play games and football.

Outreach Progress Report 29 May 2015

This project is due to end 08 July 2015. The object was to provide as many young people as possible with opportunities to discuss their concerns about the area, learn about themselves within the community and explore relevant youth related issues that may affect them. There have been 13 sessions with 40 young people engaged ranging from 10 -17 year olds.

They were from Ethel Ward, Churchfield, Mancroft and the Co-op shopping area, together with the Wednesday evening youth group.

It has been established that the groups up to age 14 are able to sort out games and activities and generally have few issues. The older children have more issues as they say there is nothing in the area for them to do. It is apparent that those are the children who they need to concentrate on and try to gain their trust and provide them with purposeful activities that are enjoyable and relevant to them.

The youth group and Take a Bow are now both actively engaged in fundraising, and as they become more proficient the expectation levels will be raised so that they can have more events.

Take a Bow are rehearsing for their performance of Rebellion which will be performed on 18 July, there will be a cake stall, photos and programmes for sale.

d) Haxby & Wigginton Cemetery Committee

There was nothing to report.

e) Environment Committee

There was nothing to report.

f) Old School Management Committee

The clerk informed members that North Yorkshire Fire & Rescue Service have carried out a full Fire Risk Assessment under the Regulatory Reform Order. They have advised that a full fire alarm system incorporating smoke detection be installed and maintained. The Old school was aware of this deficiency and was in the advanced stages of obtaining quotations. The installation work will commence on Friday 26th June at a cost of £ 1500.00.

g) Haxby & Wigginton Ward Committee

It is anticipated that a Ward Committee meeting will be arranged in the near future. It was also reported that it is not clear at this stage what funding the Ward committee will have available.

15/034 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 21st July 2015** commencing at **1900**. The meeting for September will be held on Tuesday 15th September commencing at 1900. It was agreed that for the remainder of 2015-16 all Parish Council meetings will be held on the 3rd Tuesday of each month commencing at 1900 hours.

The dates are therefore:-

July 21st

August no meeting

September 15th

October 20th

November 17th

December 15th

January 19th 2016

February 16th

March 15th

15/034 Other Business not requiring Notice.

- a) Cllr Spence asked what progress has been made in respect of road markings at Church lane/ Greenshaw Drive to restrict parking at the footpath exit. Cllr Firth confirmed that the matter had been passed to Highways for action.
- b) Cllr Richardson was asked if any progress has been made in arranging for pot-hole repairs in Hornsey Garth. He agreed to progress the matter.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.