

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1930 on Tuesday 19.07.16 in the John Jeffery Room at the Old School Community Hall, Wigginton.

16/033 Present

Cllrs Vaughan-Chair, Denton, Finch, Fisher, Gates, Runciman, Spence and Wreglesworth.

16/034 In Attendance

City of York Cllrs I. Cuthbertson (part), T Richardson, Neil Gibson City of York Council and the Clerk. There were 3 members of the public

16/035 Apologies for absence

Cllrs. Firth and Jeffery

16/036 Declarations of interest

None

16/037 To receive crime statistics report from Neighbourhood Policing Team

The clerk informed members that they have reported that there is nothing of note to report for June. In a security check they have checked approximately 10,000 doors in operation JOYPAD. Where they found them to be unlocked they have been giving advice to residents. They have however sent information in respect of registering for the North Yorkshire Community Messenger service for keeping the public up to date with crime trends etc.

RESOLVED that the matter be noted.

16/038 To receive and discuss Planning Applications received

a) 16/01580/FUL 11, Delamere Close Wigginton York YO32 2QF. Single storey side and rear extensions. Mr Kevin Biscombe.

RESOLVED that we have no objections.

b) 16/01587/FUL 7, Ascot Drive, Wigginton, York YO32 2QE. First floor side extension. Mr Chris Bailey.

RESOLVED that we have no objections.

c) 16/01650/FUL 17, Green Dyke, Wigginton, York YO32 2WW. Single storey side and rear extension. Mrs Helen Graham.

RESOLVED that we have no objections.

16/039 To receive Planning Application Decision Notices

a) 16/00954/FUL 34, Churchfield Drive, Wigginton, York YO32 2FL. Two storey side extension. Mr Fred Holmes.

APPROVED

16/040 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 21.06.16

RESOLVED that the minutes of the last meeting held on 21.06.16 be accepted as a true record.

The Chairman signed the minutes.

16/041 Matters arising from the Minutes of the Previous Meeting.

a) Internet banking

The Clerk informed members that part of the activation and sign in codes have been received and we are now using the service into the banking system.

RESOLVED that the matter be noted.

b) Neighbourhood Plan Chairman's report

The Chairman reported that the next meeting of the Neighbourhood Plan Group will be held at the Wigginton Recreation Hall on 27.07.16. The various sub groups are actively working on preparing and obtaining information for the plan.

It was further noted the revised draft Local Plan has now been issued for the purpose of consultation. The Parish Council response is required not later than 12th September 2016. The Clerk will arrange for information to be circulated relating to the Ward and a full Parish Council meeting will be provisionally arranged for 23.08.16 at 1000 hours.

RESOLVED that the matters be noted and members confirm their availability for the Local Plan meeting on 23.08.16 as soon as possible

16/042 To receive minutes of meetings held since 21.06.16

None received

16/043 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:-

a) Grass cutting

The Clerk informed members that he has had further communication with Russell Stone, City of York Council Officer, and the City Councils Wigginton grass cutting arrangements including possible Double Taxation are now being reconsidered.

RESOLVED that the matter be noted and monitored.

b) Section 106 register

The Clerk informed members that a meeting has been arranged for 26th July 2016 involving Clrs Firth, Runciman and Vaughan to discuss arrangements for S 106 funding.

RESOLVED that the report be noted and members will be advised at a future meeting.

c) Gas main repairs.

The Clerk informed members that essential gas main repairs are to be carried out by Northern Gas Networks in Wigginton commencing

01.08.16 at a cost of £ 40,000.00. This is day time work 8am to 5pm 7 days per week.

The schedule is:

Week 1 (01.08.16) outside property 47 The Village to the junction opposite Wigginton Village Stores

Week 2 (08.08.16) outside Wigginton Village Store to the junction adjacent to the store

Week 3 (15.08.16) the junction of Mill Lane and Westfield Lane to the primary school. This phase will take two weeks.

During the works there will be traffic control measures in place. There will be a road closure insitu at the junction of Mill lane/Westfield Lane from 01.08.16 for 3 weeks with 2 way traffic lights in operation for 2 weeks. Pedestrian access will be maintained.

d) Rats

The Clerk informed members that he has received a number of complaints regarding rats from residents in Westfield Lane. Members of the public spoke on the problem and asked for Parish Council assistance to help control the problem. Members noted that part of the problem arises from feeding of wild life at the pond but recognise the difficulty in implementing any controls.

RESOLVED that a) a letter be sent to all allotment holders in respect of composting, b) that the Parish Council consult a pest control company for assistance with baiting c) that the Parish Council will review the allotment hedge cutting arrangements. Further a grant application will be submitted to the Ward Committee for funding

e) Weed Killing

The Clerk informed members that he has received a complaint in respect of the lack of effectiveness of weed killing in the village, carried out by City of York Council.

RESOLVED that the matter be investigated with a local contractor for further controls and that the matter be raised with City of York Council and a grant request be made to the Ward Committee for funding.

f) Road markings

The Chairman raised the issue of poor road junction markings in Wigginton.

RESOLVED that the matter be raised with City of York Council.

g) Insurance

The Clerk informed members that additional play equipment at Churchfield Open Space has resulted in an additional premium charge of £ 54.75.

RESOLVED that the cost be recharged to Churchfield Open Space Committee.

h) Incident at Churchfield Open Space

The Clerk informed members of an incident on 12.07.16 at Churchfield Open Space dog walk area which resulted in an ambulance and the police being called. A number of complaints have been received from concerned residents particular those using the play area. Members were informed that costs of fencing alterations are being obtained and the matter will be fully discussed at the August meeting of the Churchfield Open Space Committee. The incident has been reported to our insurers and a response from them is awaited.

RESOLVED that the matter be noted and appropriate action be taken.

i) Haxby and Wigginton Library Closure

The Clerk informed members that with effect from 20.07.16 the library will close for essential building repairs to be carried out. The library service will be provided from Oaken Grove Community Centre Monday to Wednesday and Friday (9-30 to 12-30 and 1-30 to 5-30) and Saturday (9-30 to 12-30.) This will be for the duration of the summer. There will also be the provision of a mobile service.

RESOLVED that the matter be noted.

16/044 Financial Report

The clerk presented the Reconciliation and Management Accounts for June 2016. He informed members that the monthly check has been carried out and a minor entry error was discovered in the accounts entries. This has been corrected.

Opening balance brought forward-current account	£37241.85
Opening balance brought forward- interest account	£ 29926.57
Less un-presented payments 2015-16	<u>-£ 942.89</u>
Balance	£ 66225.53

Add receipts for 2016-17	£ 27020.43
Less payments for April 2016	£ 21961.95
Balance	£ 71284.01

The following payments were approved

01.06.16	100445	P Dobson`	£960.00
27.06.16	100446	P Dobson	£ 2215.00
	100447	Rosedale Northern Ltd`	£ 12.60
	100448	S Charlton	£ 6698.40
30.06.16	100449	OSMC	£85.00
	100450	HMRC	£ 235.26
	100451	D W Geary	£ 777.72
	100452	Browns Nurseries	£ 492.90
	100453	A Hill	`£ 27.15
	100453	Jon Steel	£ 225.00
	100454	A Hill	£ 1092.00
	100455	SLCC	<u>£ 149.00</u>
		Total	£12717.88

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

16/045 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Fisher reported that there was no meeting this month. However it was reported that the all-inclusive roundabout was installed week commencing 04 July and is already proving to be very popular, with positive comments.

The extra 5 pieces of outdoor gym equipment have been ordered and the installation is scheduled for week commencing 12 September.

The bottle tombola at Wigginton Primary School Summer Fayre raised £350. The feedback from the assessors who recommended the Green Flag Community Award –

“This is a wonderful small park which has much to offer the local community. Everyone should be very proud of their achievements. It is plain to see the work that the various people have carried out”.

The new fund raising effort is for the “multi use games area” costing approximately £27,000, it is understood that to date £1500 has already accrued.

b) Wigginton Sports and Playing Fields Association

No report received

c) Haxby and Wigginton Youth & Community Association

Cllr Finch reported that she has attended her first meeting. It was noted that no grant application has been received from them for 2016-17.

d) Cemetery Committee

The next meeting of the Cemetery Committee will be held on 2nd August 2016. It was noted that there appears to be additional space provision within the new draft Local Plan.

e) Environment Committee

The clerk informed members that the next meeting of the Environment Committee is to be arranged for 26th July 2016.

f) Wigginton Old School

The next meeting of the trustees is scheduled for 2nd August 2016.

g) Haxby and Wigginton Ward Committee

Cllr Gates reported that there was a slightly improved attendance at the last public ward meeting.

RESOLVED that the reports be noted.

16/046 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 20th September 2016** commencing at **1900**.

16/047 Other Business not requiring Notice.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.