

# Wigginton Parish Council

## The Old School Community Hall, Mill Lane, Wigginton, York YO32 2PU

**DRAFT** Minutes of the meeting of the Parish Council's Environment Committee held at 1030 on Tuesday 14<sup>th</sup> March 2017 in the John Jeffery Room at the Old School, Wigginton.

### **E16/030 Present**

Cllrs. Vaughan, Denton, Fisher and Jeffery.

### **E16/031 In Attendance**

The Clerk

### **E16/032 Apologies for Absence**

None

### **E16/033 Declarations of Interest**

Cllr Denton in minute 16/035-allotments.

### **E16/034 Minutes of last meeting**

The minutes of the meeting held on 13.12.16 were accepted as a true record and signed by the Chairman.

### **E16/035 Matters arising**

#### **1) Allotment division fences**

The Clerk informed members that the project was previously deferred to be re-considered in 2017. Members agreed that this project should be re-costed and implemented.

**RESOLVED** that the matter be progressed by the Clerk.

#### **2) Allotment conditions**

The Clerk informed members that he inspected the allotments, 1 has recently be let and is undergoing clean-up and having tree work carried out and 2 are in need of attention, these being:-

**Allotment 3A-** a greenhouse in poorly maintained condition should be removed and a trailer also in poor condition should be remove.

**RESOLVED** that the Clerk informs the allotment holder to remove the greenhouse and trailer within 2 months at his expense.

**Allotment 7a-** this allotment is very untidy in part due to ground works and building works carried out at the Hairdressers.

**RESOLVED** that the Clerk informs the allotment holder that the plot should be tidied as soon as possible.

**Allotments 1-2-** the Clerk informed members that he has a meeting arranged with Yorkshire Water for Tuesday 21<sup>st</sup> March to discuss the water supply to the allotments and possible termination of supply.

**RESOLVED** that the outcome of the meeting be communicated to members of the Parish Council.

### **3) Allotment lettings and waiting list**

The Clerk informed members that all allotments are let, have been invoiced for the annual rent and payments are now being received. There is a waiting list of 17.

**RESOLVED** that the matter be noted.

### **4) Rent review**

The Clerk informed members that the last rent review was carried out in December 2013 and an increase agreed was implemented in April 2014. Members proposed an increase of £ 10.00 to £ 40.00 for single allotments and £ 20.00 to £ 80.00 for double allotments. To be implemented in April 2019. Allotment holders to be notified after the matter has been considered by the Parish Council.

**RESOLVED** that the proposed increases be raised with the Parish Council.

### **E 16/036 Snicket cleaning**

The Clerk informed members that there was a requirement to improve maintenance of some snicket areas and a number of cultivated areas in the village. Cllr Jeffery raised concern for public safety in The Village to Back Lane snicket.

**RESOLVED** that the Clerk obtain quotations for regular maintenance of The Village to Back Lane, Mill Lane to Windsor Drive and Walmer Carr to Helmsley Grove snickets and for regular upkeep of the cultivated areas in Windsor Drive, Burrill Close and Westfield Lane-Cnr of The Village.

### **E 16/037 Hedge cutting**

The clerk informed members that damage has been caused to the grassed areas between allotment 1 and the pond following the December hedge cutting.

**RESOLVED** that ground repairs be carried out and that the winter hedge cutting should no longer be carried out. The contractor is to be informed.

### **E 16/038 Pond Safety**

The Clerk informed members that the pond perimeter is becoming very unsafe due to subsidence and surface damage caused by the wildlife. A local contractor has been consulted and he proposes that a 1.5 metre concrete apron be installed around the pond perimeter.

**RESOLVED** that the Clerk obtains quotations for perimeter works and advises the members accordingly.

### **E 16/039 Other business not requiring notice**

#### **1) Church Lane/Greenshaw Drive**

Cllr Denton reported that heavy goods vehicles entering Church Lane from Greenshaw Drive are causing surface damage due to the unsuitability of the surface. This is spoiling the Lane and Willow Garth.

**RESOLVED** that the Clerk obtain quotations for surface works suitable to heavy goods vehicles.

### **E16/040 Date and time of next meeting**

**RESOLVED** that the date of the next meeting of the Environment Committee will be arranged for June 2017. The Clerk will inform members accordingly.

**NB These minutes are unconfirmed and subject to confirmation of the next meeting of the Planning Committee.**