

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 17.10.17 in the John Jeffery Room at the Old School Community Hall, Wigginton.

17/067 Present

Cllrs Vaughan-Chair, Denton, Finch, Firth, Fisher, Gates, Jeffery, Runnciman, and Wreglesworth.

17/068 Also in Attendance

City of York Councillor I Cuthbertson, Messrs Ryding, Moorhouse, Carr and Scowston representing Grasshoppers FC 2, P Butler of Paul Butler Architects, 2 members of the public and the Clerk

17/069 Apologies for absence

Cllr Spence

17/070 Declarations of interest

None

17/071 Presentation by P Butler and D Moorhouse in respect of proposed new Community Changing Rooms and facilities at the Wigginton Sports and Playing Filed.

- a) P Butler gave an outlined view of member club requirements, aspirations and proposals for the future development of the club facilities and improved car parking at the playing fields:-

General

The master plan provides for up to 258 parking places on completion using parking spaces adjacent to the squash club, bowls and tennis and football pitches. Cycle parking provision beneath the squash/tennis clubs viewing platform.

Bowls

Provision of a new 40m x 40m lawn with 2m path edging, new pavilion with 200 sq. m footprint incorporating changing facilities toilets and disabled facilities. Kitchen and servery. Covered seating, secure storage and a 25,000 ltr. Underground water storage tank for irrigation use.

Grasshoppers FC

New pavilion incorporating disabled facilities, 4 changing rooms, 2 match officials rooms, kitchen and servery with outside serving facility. Toilets and showers. Secure storage, secure cycle parking, dedicated wheelchair parking. The footprint area and internal accommodation matches FA standard Option C. Reconfigured pitches.

Petanque

New club house facility to include 2 unisex toilets, one being wheelchair friendly. Kitchenette and club room. Covered veranda and 2 no. covered playing lanes.

Squash

Further court, glass backed with viewing gallery seating and lounge. Changing facilities within the club building (to incorporate spaces currently taken by Grasshoppers changing rooms). Separate female/male facilities with wheelchair access. Elevated viewing balcony accessed from lounge with secure cycle storage beneath

Tennis

Convair dome cover to 3 no. tennis courts, 2 outdoor courts. Elevated viewing platform forming part of the squash club.

b) D. Moorhouse followed with an update of the Grasshoppers proposed Community pavilion progress:

They are progressing with the fundraising and have currently raised £ 60,000.00. They have met on a number of occasions with the Football Foundation who are very supportive of the project and plans are progressing towards a July 2018 deadline for the submission of the business plan and application for funding of up to £ 690,000.00. It is hoped that the application will be submitted earlier than July 2018. The business plan will include ongoing and future management of the facility. Gledes Building Contractors will be appointed to project manage the entire design and build project which will involve erection of a modular building. It is anticipated that the project will be completed before the start of the 2019 football season.

It is understood that the Football Foundation will want a call on the Lease, further information will be provided to the Parish Council as soon as it can be obtained.

RESOLVED that the matter be noted.

17/072 North Yorkshire Police Report

The clerk informed members that the reports from North Yorkshire Police for September 2017 indicated a number of incidents had been reported and dealt with including:-

- 4 Anti-social behaviour
- 1 Criminal Damage
- 1 Burglary
- 1 Theft.

The clerk informed members that the Parish Council responded to the Police and Crime Commissioners survey in respect of merging her role to include North Yorkshire Fire & Rescue Service.

The Clerk informed members that he has had a meeting with Inspector Lee Pointon, lead of the local policing team. He has agreed to attend the November Parish Council meeting and to try to arrange for an officer to attend our meetings subject to operational requirements and availability. During the meeting problems associated with anti-social behaviour were discussed particularly those affecting Churchfield Open Space.

Members noted that there was a serious disturbance at the play area on Friday 13.10.17 and a large police presence was required to deal with the behaviour of a large group of young people.

RESOLVED that the report be noted.

17/073 To receive and discuss Planning Applications received

- a) 17/02288/FUL. 21, Hornsey Garth, Wigginton, York YO32 2GS. Single storey rear extension. Mr Mick Wade.

RESOLVED We have no objections.

- b) 17/02307/FUL. 62, Mill Lane, Wigginton, York YO32 2PY. Two storey side extension and single storey rear extension with balcony above. Mr A Bumby.

RESOLVED We have no objections.

- c) 17/02334/FUL. 2, Sunnyside, Wigginton, York YO32 2AB. Single storey rear extension. Mr & Mrs Baker.

RESOLVED that we have no objections

- d) 17/02356/FUL. 14, Saxford Way, Wigginton, York YO32 2PP. Erection of detached timber outbuilding to rear (revised scheme) (retrospective). Matthew Garner.

RESOLVED We have no objections.

- e) 17/02383/FUL. Jacobean Lodge, Plainville Lane, Wigginton, York YO32 2RG. Single storey side extension to form garage and store (resubmission).

RESOLVED We have no objections.

17/074 To receive any Planning Application decision notices

- a) 17/01950/FUL. 2, Minster View, Wigginton, York YO32 2GN. Single storey side and rear extension. Mr Nigel Cook.

APPROVED

RESOLVED that the decision notice be noted.

17/075 Confirmation of Minutes of Previous Meeting held on 19.09.17

Members agreed the minutes of the previous meeting held on 19.09.17

RESOLVED that the minutes of the last meeting held on 19.09.17 be accepted as a true record.

The Chairman signed the minutes.

17/076 Matters arising from the Minutes of the Previous Meeting.

a) Virgin Media

The clerk informed members that this work is progressing, contact has been maintained with the team and matters requiring their attention have been satisfactorily action.

b) Neighbourhood Plan Chairman's report

Cllr Firth informed members that the next meeting of the committee will be held on Wednesday 25.10.17. A draft of the Neighbourhood Plan document will be produced and displayed on Haxby Town Councils and the Parish Councils websites.

RESOLVED that the matter be noted

c) White Line marking.

The Chairman informed members that some work is now being progressed in the village and that this will continue to be monitored.

RESOLVED that the matter be noted.

d) Parish Brochure

The Clerk informed members that the brochure has been completed and a final draft was circulated. Members agreed that 2000 copies of the brochure be produced at a cost of £ 136.00 and be circulated via Local Link at a cost of £ 56.00 excluding VAT.

A small supply will also be placed in the Wigginton Village Stores

RESOLVED that the matter be noted and progressed to completion.

e) Village speed and road conditions

The Clerk informed members that the village speed, vibration and resident's disturbance still remains unresolved. It was noted that the VAS sign will not be replaced following the speed survey. Concerns of the Parish Council have been raised with Sue Gill, Traffic Project Officer, City of York Council and she advises that she has included these in the annual traffic review. Our suggestion for a 20mph speed limit is not included although it could be at some future date.

RESOLVED that the matter be noted and monitored.

f) Allotments

The Clerk informed members that the allotments are now fully let, there is a waiting list of 21.

RESOLVED that the matter be noted.

g) Grant applications

Cllr Runciman confirmed that the following grants have been agreed and payments can be made subject to members agreement:-

Churchfield Open Space Committee	£3300.00
Haxby Helpers	£ 200.00
Haxby and Wigginton Youth & Community Association	£3295.00
Haxby and Wigginton Luncheon Club	£ 600.00
The Wonder Years	£ 707.74
Wigginton Grasshoppers FC 82	£ 824.42
Wigginton Over 60's	<u>£ 400.00</u>
Total amount	£9327.16

RESOLVED that the payments be made.

17/077 To consider the Local Plan response

The Chairman outlined the need to submit the Parish Councils response to the Local Plan which the Clerk has circulated to all members. As no additional proposals have been sent to the Clerk he will draft a covering letter and the plan will be submitted before the October deadline.

RESOLVED that the response be submitted.

17/078 To confirm receipt of minutes of meetings received since 19.09.17

- a) Notes of WSPFA/WPC meeting 25.09.17
- b) Churchfield Open Space Committee 09.10.17

17/079 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Other matters including:-

a) Minimum employer pension contributions

The Clerk informed members that minimum contributions to a pension scheme will rise from April 2018 to a total of 55 (at least 2% from the employer) and from April 2019 it will rise to 8% with at least 3% from the employee).

RESOLVED that this be noted for any future employee joining the pension scheme.

b) Footpath reconstruction

The Clerk informed members that further footpath reconstruction is planned in Windsor Drive, Ripley Grove, Longcroft, Steeple Close, & Castle Close commencing 23.10.17 for 14 weeks. It is understood that a revised schedule will be sent to residents in respect of the actual 14- week timetable.

The Clerk further informed members that a resident has complained concerning the piecemeal manner of the footpath reconstruction programme.

c) Remembrance Sunday Church Services

The clerk informed members that the Parish Council has received an invitation to attend the Remembrance services at Haxby/Wigginton churches. Cllrs Fisher & Runciman agreed to attend St Mary's Church service at 3pm and Cllr Vaughan will attend St Nicholas Church at 9am.

Two wreaths have been ordered and will be delivered not later than Friday 10th November.

d) Commercial Waste Declaration

The Clerk informed members that a commercial waste declaration has been made to City of York Council in respect of waste generated and disposed of.

e) BT Telephone/Internet

The clerk informed members that the provision of the telephone and internet service has been extended for a further two (2) years at a reduced cost of £ 55. 49 per month payable by direct debit.

17/080 Financial Report

The Reconciliation and Management Accounts for September 2017 (half year) were presented. The Clerk informed members that the monthly check has been carried out and that the half year Internal Audit has been completed by Yorkshire Internal Audit Services, there were no matters to report although it was noted that our fidelity insurance cover level might require reviewing. The matter has already been referred to our insurers for comment.

Opening Balance brought forward- Skipton B. Socy.	£ 20082.74
Opening balance brought forward-current account	£13060.73
Opening balance brought forward- interest account	£ 29942.96
Less un-presented payments 2015-16	<u>-£ 991.50</u>
Balance brought forward 2016-2017	£ 62094.83
Add receipts for 2017-18	£ 59390.24
Less payments for 2017-18	<u>-£29233.21</u>
Balance	£ 92251.96

The following September payments were made and authorised

100572	Yorkshire Tree Surgeons	£	2160.00
100573	A Hill	£	1092.00
100574	PH Dobson	£	1650.00
100575	Viking Supplies	£	111.54
100576	OSMC	£	102.00
100577	HMRC	£	<u>243.26</u>
100578	D W Geary	£	6595.97

RESOLVED that the Financial Report be accepted and payments approved.

17/081 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Denton informed members that the committee held a meeting on 09.10.17 and that a new swing gate has been purchased for the children's play area.

b) Wigginton Sports and Playing Fields Association

Cllr Jeffery informed members that the car park has been re lined and this has created an additional 6 parking spaces.

c) Haxby and Wigginton Youth & Community Association

There has been no meeting to date however a meeting is planned for 24.10.17 which she will attend.

d) Cemetery Committee

The next meeting of the Cemetery Committee will be held on 24.10.17. Cllr Finch pointed out that she will be unavailable due to attending HWYCA meeting. Cllr Vaughan informed member that he will again raise the question of land acquisition plans for the cemetery. The clerk asked that the members attending to seek clarification of the fidelity insurance level for the cemetery committee insurance.

e) Environment Committee

The next meeting of the committee is planned for 28.11.17.

f) The Old School

The Clerk informed members that due to members attendance problems the 02.10.17 meeting was cancelled. A further meeting is being arranged.

g) Haxby and Wigginton Ward Committee

Cllr Gates informed the members that the Ward Committee held a well attended meeting on 26.09.17
The snicket cleaning event held on 22.09.17 was carried out with 8 members of the public involved.

17/082 Date of the next Parish Council meeting

RESOLVED that the next meeting will be held on **Tuesday 21st November 2017** commencing at **1900**.

17/083 Other Business not requiring Notice.

Cllr Runciman asked if Christmas trees have been order. The Clerk confirmed that he has discussed the matter with Browns Nurseries.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.