

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 19.04.17 in the John Jeffery Room at the Old School Community Hall, Wigginton.

16/167 Present

Cllrs Vaughan-Chair, Denton, Finch, Firth, Fisher, Gates, Runciman and Wreglesworth.

16/168 Also in Attendance

The Clerk

16/169 Apologies for absence

Cllrs Jeffery and City of York Councillor I Cuthbertson.

16/170 Declarations of interest

None

16/171

The clerk informed members that there was no report from North Yorkshire Police for March.

RESOLVED that the matter be noted.

16/172 To receive and discuss Planning Applications received

- a) 17/00675/TPO. Mulberry House, Back Lane, Wigginton, York, YO32 2ZH. Various pruning works to Mulberry tree protected by Tree Preservation Order no. 1978/13. Mr David Bayes.

RESOLVED that we have no objections

- b) 17/00737/FUL. 8, Lancar Close, Wigginton, York YO32 2SU. Single storey rear extension. Mr & Mrs McArthur.

- c) **RESOLVED** that we have no objections

- d) 17/00815/FUL. 47, The Village, Wigginton, York YO32 2PR. Single storey rear extension. Mr & Mrs J Steele

RESOLVED that we have no objections

16/173 To receive any Planning Application decision notices

None

16/174 Confirmation of Minutes of Previous Meeting held on 21.03.17

Members agreed the minutes of the previous meeting held on 21.03.17

RESOLVED that the minutes of the last meeting held on 21.03.17 be accepted as a true record.

The Chairman signed the minutes.

16/175Matters arising from the Minutes of the Previous Meeting.

a) Baby weighing scales

The Clerk informed members that the scales will be in use at the Recreation Hall from 24.04.17. Articles will be published in Handy Mag and Outlook publicising the presentation and new service being provided.

RESOLVED that the matter be noted.

b) VAS Signs

The Clerk informed members that a speed check is being conducted in Mill Lane and The Village. Results will be sent to the Parish Council and Residents on completion when a decision will be made regarding the VAS signs.

RESOLVED that the matter be noted.

c) Neighbourhood Plan Chairman's report

The chairman informed members that there have been a number of meetings including a meeting with City of York Council.

RESOLVED that the matter be noted

d) Telephone kiosk adoption

The clerk informed members that a contract has been sent to EI group for consideration. Subject to it being satisfactory EI solicitors will process the matter free of charge.

RESOLVED that the matter be noted and progressed accordingly.

e) S 106 Grant application Grass Hoppers FC 82.

The Chairman informed members that a very constructive meeting has been held with Wigginton Sports and Playing Fields Association and member club representatives. This highlighted the extent of problems for continuous use of the facilities with lack of covered facilities, the need for co-ordinating development and of the lack of alternative facilities. It was also noted that land availability for further development was a serious issue. It is planned to hold a further meeting with the association and clubs in the coming weeks.

RESOLVED that the matter be noted and progressed accordingly.

f) Emergency Plan

The Clerk informed members that the plan was now completed and will be circulated to members. It was agreed that the plan would be adopted at the Annual Meeting.

RESOLVED that the plan be circulated with the appropriate Data Protection document.

g) White Line marking.

Cllr Gates informed members that the matter has been discussed with City of York Council officers and because the areas advised fall outside of the school's safety zones no action will be taken. Members expressed concern and Cllr Gates agreed to discuss the matter further with City of York Council. It was also noted that the Ward Committee might be able to fund part of the white lining.

RESOLVED that the matter be noted and progressed by Cllr Gates.

16/176 To receive minutes of meetings held since 21.03.17

- a) Wigginton Sports and Playing Fields Association. 22.03.17
- b) Notes of WPC-WSPFA meeting 03.04.17
- c) Churchfield Open Space Committee meeting 10.04.17
- d) Environment Committee 14.03.17

16/177 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Other matters included:-

a) Haxby & Wigginton Library

The clerk informed members that an invitation to Andrew Laslett of City of York Council has been accepted and he will attend and address the Annual Meeting on 16.05.17. in respect of the approved library expenditure and development.

RESOLVED that the matter be noted

b) Disconnection of allotment water supply

The clerk informed members that the water supply has now been terminated to allotments 1 and 2. A refund of £ 20.00 will be made to both allotment holders, although no. 2 allotment holder has donated his refund to the Old School Management Committee.

RESOLVED that the matter be noted.

c) Allotment rents

The clerk informed members that all rent payments have been received and banked.

RESOLVED that the matter be noted.

d) Snicket cleaning

The Clerk informed members that he has received a quotation for this work and is awaiting a second quotation. It was agreed that we introduce a 3 monthly cleaning project and review the frequency as the project progresses.

RESOLVED that the report be noted and be acted on accordingly.

e) Parish Brochure

The Clerk informed members that there was a lack of available public information in respect of contacting the Parish Council, Ward Councillors and other information relating to village activities and proposed the production of a brochure. A quotation has been obtained in the sum of £ 136.00.

RESOLVED that the Clerk arranges for a brochure to be produced.

f) Residents contact

The clerk informed members that he has received a complaint regarding goalpost being placed on the Westfield Grove play area by unknown persons. The resident complains that the footballs are hitting her garden fence and are likely to cause damage. Members agreed that this is a play area and ball games are likely.

RESOLVED that the matter be noted.

A resident has written to the Clerk thanking the Parish Council for the care it is taking in maintaining the village particularly around the pond area.

RESOLVED that the residents comments be noted.

g) Health/Sports Open Day

The clerk informed members that an idea for a sports open day was raised at the WPC-WSPFA meeting held on the 03.04.17. This matter will be explored further but to include all other sport/exercise/health related activities carried out in the village. The idea has been discussed with Di Lambert of City of York Council who is most supportive as are the Health Centre.

RESOLVED that the matter be noted and progressed.

16/178 Financial Report

The clerk presented the Reconciliation and Management Accounts for March 2017 together with the Annual 2016-2017 year end accounts. He informed members that the monthly check has been carried out.

Opening balance brought forward-current account	£37241.85
Opening balance brought forward- interest account	£ 29926.57
Less un-presented payments 2015-16	<u>-£ 942.89</u>
Balance brought forward 2016-2017	£ 66225.53
Add receipts for 2016-17	£ 63822.72
Less payments for 2016-17	<u>-£ 67953.32</u>
Balance carried forward to 2017-2018	£ 62094.93

The following March payments were made and authorised

100520	Seca Ltd Scales/D W Geary	£ 236.34
100521	D W Geary postage/stationery purchases	£ 11.59
100522	OSMC room hire	£ 70.00
100523	HMRC	£ 228.86
100524	D W Geary	<u>£ 762.64</u>
	TOTAL	£1309.43

RESOLVED that the Financial Report and Annual Accounts be accepted and payments approved.

The Chairman read out the Annual Return 31 March 2017. This has been signed by the internal auditor and the Chairman and Clerk signed the document in the presence of members.

RESOLVED that the completed Annual Return be sent to PKF Littlejohn.

16/179 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Denton informed members that there have been two incidents of vandalism/anti social behaviour at the play area. Repair costs are in excess of £ 500.00 and he asked if the matter could be advised to our insurers.

RESOLVED that the matter be noted and that these incidents be reported to the Police. The Clerk will discuss the damage claim with our insurers.

b) Wigginton Sports and Playing Fields Association

There has recently been a meeting but there is nothing significant to report.

c) Haxby and Wigginton Youth & Community Association

Cllr Finch informed members that a new manager has recently been recruited and that she is now settled into her role.

There are some problems with lettings due to the library occupation, but these should be resolved in the near future.

d) Cemetery Committee

Cllr Firth informed members that the next meeting will be held on 25.04.17

e) Environment Committee

There is nothing to report.

f) Wigginton Old School

The clerk informed members that the annual accounts have now been prepared and audited. A meeting will be convened in due course.

g) Haxby and Wigginton Ward Committee

Cllr Gates informed members that no meeting has been held since March but the ward would be arranging one in due course.

RESOLVED that the reports be noted.

16/180 Date of the next Parish Council meeting

RESOLVED that the next meeting will be the Annual Parish Meeting on **Tuesday 16th May 2017** commencing at **1900** followed by the Annual Parish Council meeting.

16/181 Other Business not requiring Notice.

Cllr Denton asked if warning signs could be installed close to the pond warning of ducks due to the large numbers of casualties that have occurred this year.

RESOLVED that the matter would be reviewed.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.