

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 18.07.17 in the John Jeffery Room at the Old School Community Hall, Wigginton.

17/032 Present

Cllrs Vaughan-Chair, Denton, Finch, Fisher, Gates, Runciman, Spence and Wreglesworth.

17/033 Also in Attendance

City of York Councillors I Cuthbertson and T Richardson, 1 member of the public, R Hall and J Walsh of Virgin Media and the Clerk

17/034 Apologies for absence

Cllrs Firth and Jeffery

17/035 Declarations of interest

The Clerk declared an interest in the payment to Rosedale Northern Ltd (family member) minute 17.

17/036 Presentation

Prior to the Parish Council meeting there was a presentation by Virgin Media. Richard Hall and John Walsh made a short presentation in respect of new fibre cables being installed throughout Haxby and Wigginton as part of a national £ 3 billion investment by the company. The work involves cutting a narrow trench in the footpath, laying in the cable and then carrying out a repair. There will be a termination point on the footpath at every house. Any issues arising can be reported via 0870 888 31 16 (option 3). This helpline will then contact the Virgin Media partners so potential issues can be resolved. The presentation was followed by a questions and answer session.

RESOLVED that the points raised be noted.

17/037 North Yorkshire Police Report

The clerk informed members that the report from North Yorkshire Police for June indicated a number of incidents have been reported and dealt with including

2 Anti-social behaviour

2 Burglary offences

1 Drug offence

1 Theft.

The clerk also informed members that there is currently a Police and Crime Commissioners survey at www.telljulie.com running until September 22nd regarding new legislation with specific opportunities for the PCC to apply to the Secretary of State to allow them to take on responsibility for the governance of their local Fire Authority. This survey is open to all members of the public to participate in.

RESOLVED that the report be noted.

17/038 To receive and discuss Planning Applications received

There were no planning applications.

17/039 To receive any Planning Application decision notices

- a) 16/02542/ADV. The Cottage Inn, 115, The Village, Wigginton, York YO32 2JH. Display of 1 no. set of externally illuminated individual letters on gable wall, 1 no. externally illuminated entrance sign, 2 no. non-illuminated, post mounted car park signs, amenity board, menu board and lantern. Enterprise Inns PLC.

APPROVED

- b) 17/00991/FUL. Jacobean Lodge, Plainville Lane, Wigginton, York YO32 2RG. Single storey side extension to form garage. Mr Lee Underwood.

WITHDRAWN

- c) 17/01065/FUL. 138, Greenshaw Drive, Wigginton, York YO32 2DG. Single storey rear extension linking house to existing detached garage. Mrs Sharron Mann.

WITHDRAWN

RESOLVED that the decision notices be noted.

17/040 Confirmation of Minutes of Previous Meeting held on 27.06.17

Members agreed the minutes of the previous meeting held on 27.06.17

RESOLVED that the minutes of the last meeting held on 27.06.17 be accepted as a true record.

The Chairman signed the minutes.

17/041 Matters arising from the Minutes of the Previous Meeting.

a) Neighbourhood Plan Chairman's report

The chairman informed members that there have been a number of meetings resulting in a first draft Neighbourhood Plan document being produced.

The next meeting of the group is scheduled for 13.09.17.

RESOLVED that the matter be noted

b) Fracking

The Clerk informed members that a joint closed local parish councils meeting is being arranged by Haxby Town Council to receive a presentation and to discuss the issue. Members will be notified of the arrangements in due course.

RESOLVED that the matter be noted and progressed.

c) Telephone kiosk adoption

The clerk informed members that the defibrillator and associated equipment has been received and installation into the kiosk will commence on Friday 21.07.17. A training session is being held on 19.07.17 commencing at 7pm and all are welcome to attend.

RESOLVED that the matter be noted.

d) S 106 Grant application Grass Hoppers FC 82.

The Chairman informed members we have now received Wigginton Sports and Playing Fields Associations member clubs views on future development requirements. A meeting has been arranged to meet with the association and member clubs on Thursday 27.07.17.

RESOLVED that the matter be noted and progressed accordingly.

e) White Line marking.

Cllr Gates informed members that some work has been progressed in the village and that he is continuing to monitor the work.

RESOLVED that the matter be noted.

f) Parish Brochure

The Clerk informed members that the brochure has been progressed almost to completion and members were shown a draft copy. We need to photograph one member of the Parish Council for inclusion in the brochure and it is anticipated that it will be completed by the September meeting after which it will be distributed to residents possible via Local Link. Other copies will be placed in The Wigginton Village Store.

RESOLVED that the Clerk progresses the brochure to completion.

g) VAS Signs

The Clerk informed members that that a further accident has occurred in the Village and that a report on parking and traffic issues has been sent to City of York Council. There is a proposal for the existing double yellow lines at the Village (opposite the Village store) to be extended as far as the bus stop opposite the Black Horse Public House. This has now been included in City of York annual review for consideration. Members of the public will be informed. A further suggestion of limiting the speed of vehicles to 20mph has not been added to the review.

A further complaint has been received in respect of noise created by traffic passing over a split manhole cover in the highway between houses 15 and 20 Mill Lane. Cllr Gates said he will look further into this matter.

RESOLVED that the matter be noted and monitored.

h) Insurance Claim

The Clerk informed members that the recent Insurance Claim has now been settled and monies banked.

RESOLVED that the matter be noted.

i) South Yorkshire Credit Union

The Clerk informed members that he has had a meeting with a representation of the SYCU and that it was agreed that the SYCU CEO will attend the September meeting to discuss our offer of hosting the organisation at the Old School.

RESOLVED that the matter be noted

j) Churchfield Dog Walk

This matter is due to be discussed again at the September meeting.

k) Land encroachment issue

The Clerk informed members that he has investigated the claim of land encroachment and could find no evidence to support the claim. The Parish Council received confirmation documents from the Department of Transport approving the stopping up of the highway.

RESOLVED that the matter be noted.

l) Tree management

The Clerk informed members that although the Willow Tree at the pond has been dealt with the other tree works will not commence until September.

RESOLVED that the matter be noted and progressed.

m) Allotments

The Clerk informed members that the division fencing on the allotments has been satisfactorily completed with the minimum of disruption to allotment holders or plots.

RESOLVED that the matter be noted.

n) Church Lane repairs

The Clerk informed members that the work to repair the area adjoining the footpath at the Chuchfield play area will be carried out in August.

RESOLVED that the matter be noted.

17/042 To receive minutes of meetings held since 27.06.17

None received.

17/043 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Other matters included:-

a) Landlords Gas Safety Checks

The Clerk informed members that the Landlords gas safety check has been satisfactorily carried out in the Old School.

b) PAT Testing.

The clerk informed members that the all Parish Council portable electrical items have been satisfactorily PAT tested.

c) Electrical Works

The Clerk informed members that the current phase of electrical works in the Old School has been completed.

d) Allotments

The Clerk informed members that the all allotments are now let.

RESOLVED that the matters be noted.

17/044 Financial Report

The clerk informed members that the Annual Return has now been accepted by PKF Littlejohn with the amended figures which include the Haxby and Wigginton Cemetery Committee 50% share. We now need to amend the governance arrangements of the Cemetery Committee accounts to include monthly checks (although these exist they are not regularly carried out). We should also explore the payment arrangements to include a Wigginton Parish Councillors signature rather than both of them being Haxby Town Councillors, this arrangement may not be without some difficulties due to timing and attendance.

The Reconciliation and Management Accounts for June 2017 were presented. The Clerk informed members that the monthly check has been carried out.

Opening Balance brought forward- Skipton B. Socy.	£ 20082.74
Opening balance brought forward-current account	£13060.73
Opening balance brought forward- interest account	£ 29942.96
Less un-presented payments 2015-16	<u>-£ 991.50</u>
Balance brought forward 2016-2017	£ 62094.83
Add receipts for 2017-18	£ 27118.01
Less payments for 2017-18	<u>-£14070.37</u>
Balance	£ 75142.57

The following Maypayments were made and authorised

100543	Office Outlet	£	47.99
100544	T Coates	£	714.00
100545	Transfer of fund to Skipton Building Socy.	(£ 2000.00)	
100546	Grasshoppers FC 82	£	250.00
100547	Community Heartbeat	£	2281.20
100548A	Hill	£	1092.00
100549	T Coates	£	397.20
100550	OSMC	£	102.00
100551	CAB	£	1305.00
100552	HMRC	£	243.26
100553	D W Geary	£	798.45
100554	Rosedale Northern Ltd	£	<u>13.32</u>
TOTAL		£	7244.92

RESOLVED that the Financial Report be accepted and payments approved.

17/045 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Denton informed members that for the second year running Churchfield Open Space has received the Green Flag award. There have been a number of anti-social behaviour issues in the play area which have been advised to the PCSO.

b) Wigginton Sports and Playing Fields Association

There was no report.

c) Haxby and Wigginton Youth & Community Association

Cllr Finch informed members that there has been a recent meeting when the Chairman informed the committee that he is standing down due to family commitments.

d) Cemetery Committee

Cllr Vaughan informed members that a cemetery committee meeting is being to be held in August. Matters raised during this meeting will be communicated to the cemetery committee.

e) Environment Committee

The Clerk informed members that all matters have been dealt with during the meeting and there is nothing further to report.

f) Wigginton Old School

The clerk informed members that there was nothing to report.

g) Haxby and Wigginton Ward Committee

Cllr Gates informed the members that the Ward Committee are in the process of organising a further meeting possibly at Headland School.

17/046 Date of the next Parish Council meeting

RESOLVED that the next meeting will be held on **Tuesday 19th September 2017** commencing at **1900**.

17/047 Other Business not requiring Notice.

None.

Signed.....Date.....