

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 20.02.18 in the John Jeffery Room at the Old School Community Hall, Wigginton.

17/138 Present

Cllrs Vaughan-Chair, Denton, Fisher, Gates, Jeffery, Runciman, Spence and Wreglesworth

17/139 Also in Attendance

One member of the public and the Clerk.

17/140 Apologies for absence

Cllrs S Finch, P Firth and City of York Councillor I Cuthbertson

17/141 Declarations of interest

None

17/142 North Yorkshire Police report

The Clerk informed members that he has received the January '18 Neighbourhood Policing Report for November which noted that there have been 3 reported incidents of note:

Anti-Social Behaviour	1
Vehicle Crime	1
Burglary	1

Members were informed that we have a new PCSO for the area, PCSO Craig Hardcastle who can be contacted by email craig.hardcastle@northyorkshire.pnn.police.uk.

The Clerk also informed members that the meeting arranged for Monday 22nd January 2018 was cancelled.

RESOLVED that the report be noted

17/143 To receive and discuss Planning Applications received

- a) 18/00081/OUT. Wigginton Cottage Farm, Wigginton Road, Wigginton, York YO32 2RH. Outline application for development of farmstead to provide up to 4 dwellings. Mr & Mrs M.E. & M. Askin

RESOLVED that we have no objections

- b) 18/00225/TPO. 125, Windsor Drive, Wigginton, York YO32 2RZ. Crown thin by 15%, crown reduce by up to 1.5m Oak tree protected by Tree Preservation Order No.26. Mr Tim Gordon-Oxford

RESOLVED that we have no objections

17/144 To receive any Planning Application decision notices

None

17/145 Confirmation of Minutes of Previous Meeting held on 16.01.18

Members agreed the minutes of the previous meeting held on 16.01.18.

RESOLVED that the minutes of the last meeting held on 16.01.18 be accepted as a true record. The Chairman signed the minutes.

17/146 Matters arising from the Minutes of the Previous Meeting held on 16.01.18.

a) Neighbourhood Plan Chairman's report

The Chairman informed members that the proposed questionnaire is now complete and will be circulated to all Haxby and Wigginton residents. There are also plans to hold a public presentation session at Sainsbury's Haxby on Saturday 31st March 2018.

b) Revised WSPFA Association Lease

The Chairman informed members that the revised lease has been forwarded to the WSPFA's solicitors who has corresponded with our solicitor in respect of minor amendments and additions to the new lease. Members agreed to the changes which the Chairman will communicate to our solicitor. The Parish Council is being kept informed by Crombie Wilkinson of our anticipated costs which might be in the region of £2500.00 to £3000.00.

c) Tree issues Church Lane

a) St Nicholas Way/Church lane

The Clerk informed members that a meeting has been arranged between the resident's representatives, the City of York and Wigginton Parish Council for 10am on 22nd February 2018, the chairman will be attending.

b) Churchfield Drive/Church Lane

The clerk informed members that the proposed works was completed on 19.02.18.

d) Dog Bins

The Clerk informed members that a replacement bin has now been relocated in Green Dyke.

e) Citizens Advice York

The Clerk informed members that the necessary arrangements for three counselling sessions per month to be held in Wigginton are now being progressed. The revised programme will commence on the first Wednesday of April with three sessions per month on the 1st, 2nd and 3rd Wednesday. Financing will be 2 sessions for Wigginton Parish Council and 1 session for Haxby Town Council.

RESOLVED that the matters be noted and action accordingly.

17/147 Library Consultation

The Chairman informed members that a meeting has taken place with City of York Officer, Andrew Laslett to discuss the way forward with the library project. This will involve the City of York Council investigating alternatives to the Haxby Memorial Hall should funding fail to reach the required targets. There has also been a public consultation meeting which was held at the Old School on Tuesday 6th February 2018.

RESOLVED that the matter be noted.

17/148 Oaken Grove Community Ties Youth Council

The Clerk informed members that Oaken Grove have informed the Parish Council of a youth initiative to become involved with a litter picking and clean up event later this year. The Parish Council advised that they consult with City of York Councils Officer- Iain Dunn which they have now done.

RESOLVED that the matter be noted.

17/149 Parish Council Privacy Notice

The Chairman informed members of the need to ensure that the Parish Council has a suitable Privacy Notice in compliance with Data Protection Act 1998. A proposed notice has been circulated. The notice was discussed and amendments approved.

RESOLVED that the amended notice be adopted and included in the Standing Orders, be displayed in the parish council office and attached to these minutes.

17/150 To confirm receipt of minutes of meetings received since 16.01.18

a) Neighbourhood Plan Steering Group 24.01.18

b) Churchfield Open Space Committee 05.02.18

c) Cemetery Committee 06.02.18

RESOLVED that the minutes received be noted.

17/150 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Other matters included:-

a) Leeds Community Ventures-potential development of land for affordable housing.

The Clerk informed members he has received notice that Leeds Community Ventures are investigating the potential for affordable housing on the North Yorkshire Ambulance HQ ground on the A 19 at Shipton. They will correspond further with all interested parties in due course.

b) Churchfield Open Space Play equipment inspection

The Clerk informed members that the play equipment has been inspected and reported on. Defects notice in the report have been advised to our insurers. Churchfield Open Space Committee are progressing the necessary repairs and other minor actions reported.

RESOLVED that the progress and completion of repairs be notified to our insurers.

- c) To consider a finger sign for Churchfield Open Space

The Clerk informed members that Churchfield Open Space Committee have asked that we assist with the possibility of installing a finger sign in Greenshaw Drive directing the public to the play area/dog walk. We have investigated this with City of York Council who advised that a sign could be produced and installed by them at an estimated cost of £212.00.

RESOLVED that we arrange for the sign to be obtained and installed.

- d) Old School car park re-surfacing

The Clerk informed members that he has consulted with City of York Council Officer - Sean Ensor about the re-surfacing of the Old School Car park. Sean has prepared a schedule of works which has been sent to three recommended contractors for quotation. Meetings have been held with two contractors but the third has not taken up the invitation. Costs vary between £ 7188.00 and £ 9535.00. A grant request has been made to Haxby and Wigginton Ward Committee and we await a response.

RESOLVED that the matters be noted and actioned accordingly.

- e) Safety issues with bus stop timetable cabinet

The Clerk informed members that a resident raised concerns about an open bus stop timetable cabinet door causing a potential risk to pedestrians. The matter was satisfactorily resolved via City of York Council.

RESOLVED that the matter be noted.

17/151 Financial Report

The Clerk informed members that the double taxation claim for 2018-2019 has been advised to City of York Council, it is anticipated that the claim for £ 4480.13 will be confirmed.

The Reconciliation and Management Accounts for January 2018. The Clerk informed members that the monthly financial check has been carried out by members.

Opening Balance brought forward- Skipton B. Socy.	£ 20082.74
Opening balance brought forward-current account	£13060.73
Opening balance brought forward-interest account	£ 29942.96
Less un-presented payments 2015-16	<u>-£ 991.50</u>
Balance brought forward 2016-2017	£ 62094.83
Add receipts for 2017-18	£ 62330.45
Less payments for 2017-18	<u>- £52324.37</u>
Balance	£ 72101.01

Members requested that an explanation be attached to the monthly report in respect of the accounts balance.

The following December 2017 payments were made and authorised

100614 Void cheque		
100615 Select blinds	£ 59.00	
100616 D W Geary	£ 898.32	
100617 HMRC	<u>£ 285.49</u>	
TOTAL		£ 1242.81

RESOLVED that the Financial Report be accepted and payments approved.

17/152 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Denton informed members of problems with the football pitch area at the play area. Because of its constant use it is badly worn and repairs have basically been ineffective. He proposes that an artificial pitch is now necessary, this is being investigated by the committee.

b) Wigginton Sports and Playing Fields Association

Cllr Jeffery informed members that there is a meeting on 21st February 2018.

c) Haxby and Wigginton Youth & Community Association

There was nothing to report from the association.

d) Cemetery Committee

The Chairman informed members that the next meeting of the Cemetery Committee will be held on 24th April 2018.

e) Environment Committee

The Clerk informed members that the grass verge edging has commenced in the village, the work approved by the members during the September meeting will be within the budget of £ 2000.00.

Members were also informed of village pond maintenance issues. Signage at the pond will also be investigated.

f) The Old School

The clerk informed members that the new LED lighting has been completed and emergency lighting units have been replaced. Car park lighting is also being investigated for improvements that will not affect our neighbours.

g) Haxby and Wigginton Ward Committee

Cllr Gates informed members that there is a committee meeting arranged for 28.02.18.

RESOLVED that the reports be noted.

17/153 Date of the next Parish Council meeting

RESOLVED that the next meeting will be held on **Tuesday 20th March 2018** commencing at **1900**.

17/154 Other Business not requiring Notice.

a) Jessie Cocks

The Clerk informed members that he has been advised that our oldest resident, Jessie Cocks of Westfield Grove has passed away. He has written to the family on behalf of the Parish Council.

b) The Great British Spring Clean

The Clerk informed members that City of York Council are supporting the Great British Spring Clean to be held on 2nd March to 4th March 2018. Those wishing to be involved can contact City of York Council on 01904 551551 or email :-

environmentandcommunity@york.gov.uk

The information has been circulated and passed also to Oaken Grove Youth and Community Association.

RESOLVED that the matters be noted.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.