

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1930 on Thursday 01/03/12 in the Old School Community Hall, Wigginton.

11/174 Present

Cllrs Vaughan, (Chair), Denton, Douglas, Firth, Hyndman, Jeffrey, Runciman, Spence, Unsworth and Wreglesworth.

11/175 In Attendance

The Clerk and 4 members of the Public

11/176 Apologies for absence

None.

11/177 Declarations of interest

Cllr Jeffrey declared an interest in 11/179 and 1/118b.

11/178 Report of Neighbourhood Policing Team

There was no representative of the Neighbourhood Policing Team present. However crime figures for February 2012 have been received as follows:-

Theft	4
Burglary	2
Violence	2
Criminal Damage	6
Theft from vehicles	1

Trends: There has been some damage to vehicles which accounts for some of the criminal damage. However, crime remains at a very low level.

RESOLVED that the information be noted.

11/179 Residents Concerns in respect of Hedge/Tree cutting at the Allotments.

A local resident was invited to address the Parish Council in respect of his concerns in respect of the allotment hedge cutting between the last allotment in Mill Lane and the rear of no. 9 Burrell Drive and the trees and hedges bordering the allotments and 59, Mill Lane. The resident had submitted a written (email) report which had sought to have the work cancelled and explained his concerns and surprise at the work having been carried out. A series of photographs were also circulated at the meeting. The Chairman responded to the complainant that the Parish Council has a responsibility to allotment holders to assist in maintaining the allotments particularly in respect of light for growing purposes. He also confirmed that the entire hedge between the allotments and the rear of Burrell drive would be maintained at approximately 8 feet. In so far as the hedge and trees

between the allotments and 59 Mill Lane were concerned the Parish Council and the Landlord of the 59 Mill Lane had agreed that the lowering of the height would be carried out by the Parish Council.

RESOLVED that the continuation of the hedge and tree work will be discussed by members with the contractor engaged by the Parish Council. The complainant will be informed of the decisions reached.

11/180 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 02/02/12.

RESOLVED that the minutes of the last meeting held on 02/02/12 be accepted as a true record.

The Chair signed the minutes.

11/181 Matters arising from the Minutes of the Previous Meeting.

a) Parish Councils Web Site

The Clerk reported that the site was now completed and would be continually updated as required. The Designer is to meet with the Clerk on Tuesday 6th March to deal with a few remaining administrative arrangements for the site.

b) Jubilee Street Party

Mrs J Denton who was present advised the members of the progress made to date including the provision of a risk assessment, insurance arrangements and as the Party is to be held on Parish grounds sought permission to stage the event. It was explained that the cost of the event would be in the order of £ 300.00

RESOLVED that the event can be held subject to all aspects of health and safety being in place and suitable Public Liability Insurance being obtained. The Clerk was asked to forward a Grant Application form to Mrs Denton.

c) Best Kept Garden and Allotment

The Clerk reported that Nigel Harrison has agreed to assist the Parish Council with the garden judging. The date agreed for the judging is 1st July 2012. The Clerk will be meeting with Nigel in due course to finalise the arrangements.

d) Young Persons Achievement Award

Cllr Unsworth presented the final scheme to members, which is now on the web site. It was agreed that the prize level be raised to £ 200.00. The scheme will be publicised via the Press and advised to local schools, churches and appropriate organisations dealing with the Young and outline of the proposed scheme and application form.

e) The Clerk reported that he and Cllr Jeffrey had seen the sign proposed for the village pond area which is suitable for installing by the contractor.

f) Poor and Towns land Charity

The Clerk reported that the requirement to change the conditions for allocation of funds will require a meeting of the Trustees who will be required to draft a resolution of its aims. Legal assistance may be necessary to change the Governing Documents held by the Charities Commission.

g) The booklet in respect of 22, Mill Lane has now been received and is being circulated between members.

RESOLVED that the matters be noted and progressed as necessary.

11/182 To approve the Minutes of Poor and Towns Land Meeting held on 05/01/2012.

Members agreed the minutes of the meeting held on 05/01/12

RESOLVED that the minutes be accepted as a true record.

The Chairman signed the minutes.

11/183 Clerks Update Report

The Clerk reported on the several meetings he has arranged for Parish Council business and on correspondence received and dealt with. The majority of which is dealt with within these minutes.

RESOLVED that the report be noted.

11/184 Financial Report

The Clerk presented the management Accounts for the year to date and bank account reconciliations.

The following payments were presented for authorisation:-

Inv Date		Net	VAT	Gross
01.03.12	Pinnacle Design Deposit	375.00	75.00	450.00
01.03.12	BT Telephone	19.80	3.96	23.76
01.03.12	DW Geary expenses	45.23		45.23
01.03.12	DW Geary salary Month 10 Jan.	578.40		578.40
01.03.12	HMRC PAYE/NI	162.86		162.86
TOTAL		1181.29	78.96	1260.25

January Receipts not previously detailed

		Gross
30.01.12	C of Y Grass Cutting	3268.33
27.01.12	Churchfields Open Space Rent	12.00
Total		3280.33

RESOLVED that the Financial Report and Accounts be accepted

11/185 Request for Skate Boarding Area

The Clerk reported that he had received an email request from Haxby and Wigginton Youth and Community Association in respect of a skateboard area. Members agreed that more information is necessary in order to assist in making any decision.

RESOLVED that the Clerk obtains additional information.

11/186 To receive verbal reports from members of Outside Bodies

a) Wigginton Old School Management Committee

The next meeting will be held on 13/03/12

b) Environment Group

No meetings held although Cllr Douglas informed members that a walkabout is planned with Ian Dunne in the near future.

c) Churchfields Open Space

The Clerk reported that he has recently received the annual accounts from the treasurer which shows that they are in a healthy financial position.

d) Wigginton Sports and Playing Fields Association

Nothing to report.

e) Haxby and Wigginton Youth and Community Association

Nothing to report.

f) Haxby Joint Burial Committee

Nothing to report.

g) Haxby and Wigginton Ward Committee.

The Ward Committee meeting will be held on 7th March at the Recreation Hall Wigginton.

Cllr Firth reported that the Ward Committee financial arrangements had been significantly cut and were very uncertain for the future.

RESOLVED that the reports be noted.

11/187 Date of the next Parish Council meeting

RESOLVED that future meetings of the Parish Council will now be held on the first Tuesday of each month with the exception of August when no meeting is planned. The meetings will commence at 1930 and be preceded by a Public Consultation session.

11/188 Other Business not requiring Notice.

a) Cllr Jeffrey referred to the position of the existing speed sign in the village which by now should have been relocated to the approaches to The Village near to the Recreation Hall. Cllr Firth agreed to discuss the matter with City of York Council.

b) The Clerk reported that he had confirmed that there is a hedge/tree cutting requirement at 41, Hornsey Garth. Apparently the Parish Council has arranged for some cutting/pruning in the past. It was agreed that this could be looked at during the planned walkabout mention in 11/186(b).

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.