

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

DRAFT Minutes of the Meeting of the Parish Council held at 1930 on Thursday 02/02/12 in the Old School Community Hall, Wigginton.

11/158 Present

Cllrs Vaughan, (Chair), Denton, Douglas, Firth, Hyndman, Spence and Wreglesworth.

11/159 In Attendance

The Clerk, PCSO Piercy, Mr P Brighton and 2 members of the Public

11/160 Apologies for absence

Cllrs Hyndman, Jeffrey and Runciman.

11/161 Declarations of interest

None declared.

11/162 Report of Neighbourhood Policing Team

PCSO Piercy of the Neighbourhood Policing Team gave a presentation of crime figures for January 2012 and spoke briefly of current trends.

Cllr Vaughan raised concerns about young persons, lack of self care when using mobile telephones in public.

Members also suggested that a Police presence at the Schools during arrival and dispersal times would be helpful in controlling traffic.

Theft	7
Burglary	5 Thefts from garages and sheds continues to be a problem
Violence	7 The increase is due to a rise in domestic violence
Criminal Damage	3.
Theft from vehicles	5

PCSO Piercy advised that the new none emergency 101 number has been introduced and this should ease the pressure on 999 calls.

RESOLVED that the information be noted.

11/163 Presentation of the Parish Councils Web Site

Mr Phil Brighton of Pinnacle Designs gave a short presentation and progress report on the Parish Councils new Web Site. This is accessed at www.wiggintonparishcouncil.org.uk Members were asked to make any contributions they wish which if possible would be used in the web site construction. The proposed date for phase one completion is by the time of

the next parish Council meeting. Mr Brighton will submit a further requirements list to the Parish Clerk.

RESOLVED that the report and progress be noted.

11/164 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 05/01/12.

RESOLVED that the minutes of the last meeting held on 05/01/12 be accepted as a true record.

The Chair signed the minutes.

11/165 Matters arising from the Minutes of the Previous Meeting.

a) Queen's Jubilee

The Clerk reported that the presentation of mugs to the children of Wigginton Primary School and Wonder Years Pre School would take place on Monday 28th May 2012 at 1330. The Lord Mayor, Sheriff and Civic Party accompanied by Parish Council representatives would present the mugs.

b) Street Party

Mrs J Denton who was present having submitted a request for a grant consideration towards a Jubilee street party was asked to outline the request. Members discussed the alternatives of the proposed location and associated risks.

c) Dog Bins

The Clerk informed members that following a meeting with a City of York official it appears unlikely that additional dog waste bins will be provided. It is more likely that the re-location of existing bins would probably be a method of ensuring adequate facilities are more usefully used.

d) Best Kept Garden and Allotment

The Clerk reported that Nigel Harrison has agreed to assist the Parish Council with the garden judging. The date agreed for the judging is 1st July 2012. Members agreed that the event should be publicised as soon as possible and members of the public be invited to state their interest. No further progress has been made with the Best Kept Allotment but this will be progressed.

e) Young Persons Achievement Award

Cllr Unsworth presented an outline of the proposed scheme and application form. This was welcomed. Members all agreed that the scheme should be finalised and publicised as soon as possible.

f) Christmas Trees

The Clerk reported that he has had no success in locating a suitable pre illuminated tree for outside use. Members agreed that we continue to use traditional trees.

RESOLVED that the matters be noted and progressed as necessary.

11/166 Confirmation of Minutes of Poor and Towns Land Meeting.

Members agreed the minutes of the meeting held on 05/01/12 subject to the word "THE" in the second line preceding "new trustees" being removed.

11/167 Matters arising from the Minutes of the Poor and Towns Land Minutes.

The Clerk reported that the bank account held with Halifax Bank has now been closed and monies held transferred to the HSBC Bank. The Halifax Bank awarded the account an additional £50.00 for problems experienced in recent months.

Members discussed the distribution of the accounts funds. The Clerk advised that the Governing Document was clear on how funds should be distributed and that a resolution indicating the changes would need the acceptance of the Charities Commission. Cllr Spence suggested that we contact Haxby and Wigginton Youth and Community Association who were recently addressed on Charity Conditions.

RESOLVED that the Clerk will contact Haxby and Wigginton Youth and Community Association to discuss the matter.

11/168 Clerks Update Report

The Clerk reported on the several meetings he has arranged for Parish Council business and on correspondence received and dealt with. The majority of which is dealt with within these minutes.

RESOLVED that the report be noted.

11/169 Financial Report

The Precept request for 2012-2013 has been submitted to City of York Council. The Clerk presented the management Accounts for the year to date and bank account reconciliations.

The following payments were presented for authorisation:-

Inv Date		Net	VAT	Gross	
17.01.12	*	Pinnacle Design Deposit	375.00	75.00	450.00
17.01.12	*	Old School Final Grant Payment	1900.00		1900.00
31.01.12		A Hyndman	30.00		30.00
31.01.12		DW Geary salary Month 10 Jan.	578.40		578.40
31.01.12		HMRC PAYE/NI	162.80		162.80
31.01.12		Old School Room Hire	29.75		29.75
31.01.12		BT Telephone	19.74	3.94	23.68
31.01.12		DW Geary Expenses Dec - Jan	20.37	1.68	22.05
31.01.12		BT Telephone	54.00	10.80	64.80
TOTAL			<u>3170.06</u>	<u>91.42</u>	<u>3261.48</u>

JANUARY RECEIPTS

		Gross
13.01.12	HMRC VAT Refund	760.64
TOTAL		<u>760.64</u>

RESOLVED that the Financial Report and Accounts be accepted.

11/170 Acceptance of Standing Orders

Members not present at the December and January meetings signed acceptance forms for receipt and compliance of the revised Parish Council Standing Orders, Financial Regulations and Internal Systems of Control.

11/171 To receive verbal reports from members of Outside Bodies

a) Wigginton Old School Management Committee

The next meeting will be held on 13/03/12

b) Environment Group

No meetings held.

c) Churchfields Open Space

The minutes of the last meeting held on 12/12/11 have been received. An area for possible involvement of the Parish Council is Willow Garth. This may involve expenditure on the hedgerow.

d) Wigginton Sports and Playing Fields Association

Nothing to report.

e) Haxby and Wigginton Youth and Community Association

Cllr Spence attended a recent and interesting meeting.

f) Haxby Joint Burial Committee

Minutes of the last meeting held on 25/01/12 have been received.

g) Haxby and Wigginton Ward Committee.

The Ward Committee meeting was held on 30/01/12 in the Old School, there were 21 attendees and speakers. Refreshments were provided by the Parish Council.

RESOLVED that the reports be noted.

11/172 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on Thursday 1st March 2012 at 1930. The meeting will be preceded by a Public Consultation session. The April and May meeting dates were also agreed viz Tuesday 3rd April and Tuesday 1st May.

11/173 Other Business not requiring Notice.

a) The Clerk informed members that he has received a grant application from Wigginton School PTA in respect of the School Summer Fayre. Members agreed that a grant of £200.00 be made.

b) The Clerk informed members of a request received from Yorkshire tree Surgeons and originally dealt with in November 2011. They have asked to install a sign 1.5 feet x 3 feet near to the village pond within a small flower bed. In return the Company would maintain the flowerbed and trim the Willow Tree on an annual basis.

RESOLVED members agreed to the request and asked the Clerk to confirm the details with Yorkshire Tree Surgeons.

RESOLVED that the Clerk inform Wigginton School PTA of the decision.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.