

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1930 on Tuesday 04/09/12 in the Old School Community Hall, Wigginton.

12/044 Present

Cllrs Douglas (Chair), Denton, Jeffrey and Runciman, Unsworth and Wreglesworth.

12/045 In Attendance

The Clerk and 4 Members of the public

12/046 Apologies for absence

Cllrs Firth, Spence and Vaughan.

12/047 Declarations of interest

The Clerk declared an interest in Payment to Rosedale Northern Ltd (Family connection).

RESOLVED that the declaration be noted

12/048 Report of Neighbourhood Policing Team

The Clerk reported on the July and August Crime figures for Haxby & Wigginton as there was no representative of the North Yorkshire Policing team present:-

	August	July
ASB - Mancroft	12	6
Theft	4	0
Burglary	8	3
Burglary –shed/garage		1
Violence	4	3
Damage	9	1
Theft from vehicle	2	5
Other		2
Total	39	23

RESOLVED that the information be noted

12/049 Members of the Publics Village Interest

A member of the public present stated that he would like to involve himself in village litter collection in the area of his residence.

Members discussed litter picking and thanked the resident for his interest and confirmed that the Parish Council would be pleased to work with him.

12/050 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 03/07/12.

RESOLVED that the minutes of the last meeting held on 03/07/12 be accepted as a true record.

The Chair signed the minutes.

12/051 Matters arising from the Minutes of the Previous Meeting.

- a) The Clerk reported that the issues concerning Churchfields Open Spaces have been satisfactorily concluded and the matter is now closed.
- b) Cllr Runciman confirmed that the situation has not changed and there will be no additional salt bins in the village. Cllr Jeffery informed the meeting that there are six salt bins in the village and these will need to be checked for winter stock.
- c) The Clerk informed members that the allotment issue has not been dealt with. Members agreed that the Environment Committee should review the allotment arrangements.
RESOLVED that the Environment Committee will convene a meeting to discuss the allotments.
- d) The Clerk informed the members that the Young Achievers Organising Committee has dealt with the nominations and agreed to make three awards. The Finance Committee at its meeting on 28/08/12 agreed to increase the award to £600.00 therefore each award will be for £200.00.
RESOLVED that the Clerk will make the necessary arrangement for the award ceremony for 9th October 2012 at which the Lord Mayor and Sheriff will be present to make the awards. The Organising Committee were thanked for the original idea and work in this year's awards.
- e) The Clerk read out an email that the Chairman of the Parish Council has sent to Haxby Town Council following a meeting he and Cllr Runciman attended with Haxby representatives on 08/08/12. This confirmed the Parish Council's concerns about Burial Committee management, funding and future acquisition of land. Cllr Denton raised a point in respect of burial and cremation levels.
RESOLVED that the matter will continue to be progressed with Haxby Town Council and that Cllr Denton will email the Clerk with his point to be raised at the next Joint Burial Committee.

RESOLVED that the matters be noted and progressed as necessary.

12/052 Clerks Update Report

The Clerk reported on the several meetings he attended for Parish Council business and on correspondence received and dealt with including a letter received from the Audit Commission confirming the appointment of Littlejohn LLP as the new External Auditors.

RESOLVED that the report be noted.

12/053 Financial Report

The Clerk presented the Management Accounts for the year to date and bank account reconciliations. He also informed members that a Section 106 payment for £3912.00 has been received from City of York in respect of the Jacobean Lodge development. The award is to be used in the community for a combination of play area, amenity open space and sports pitch

improvements within the Parish Council area. A VAT refund payment for the first quarter has also been received.

The following cheque payments were approved:-

31.08.12	D W Geary July salary	£ 592.56
31.08.12	HMRC	£ 164.08
31.08.12	Citizens Advice Bureau	£1249.08
31.08.12	BT telephone	£ 39.16
31.08.12	D Birdsall	£ 890.40
31.08.12	Sleightholm Landscapes	£2017.92
31.08.12	The Old School Mgt Committee	£ 76.50
31.08.12	HMRC	£ 164.08
31.08.12	D W Geary August salary	£ 592.56
31.08.12	Rosedale Northern Ltd	£ 8.40
31.08.12	Mazars	£ 480.00
31.08.12	Crombie Wilkinson Solicitors	£ 811.60
	Total	£7086.34

Investments

The Chairman advised members that following discussions at the Finance Committee meeting held on 28th August 2012 the Parish Council will invest £15000.00 in a bond with Co-Operative Bank with an interest rate of 2.5% pa. for a period of 12 months.

RESOLVED that the Financial Report and Accounts be accepted and that the Clerk arrange payments listed and take actions were necessary.

12/054 Proposal for Seating/Tables at the Village Pond

Members considered a proposal received from Cllr Unsworth to place additional picnic type seating/tables at the village pond. Costing's of purchase and installation were presented.

RESOLVED that the proposal will not be proceeded with. Cllr Unsworth was thanked for his time in preparing the proposal.

12/055 Citizens Advice Bureau Quarterly Report

The Clerk read out a report received from CAB Outreach Worker Cheryl Fisher. She reported that the first quarter funded by the Parish Council has been a great success. Many issues have been raised and dealt with and the sessions have identified and assisted in claiming in excess of £ 12000.00 for local residents.

RESOLVED that the report be noted.

12/056 Amendment to Standing Orders in respect of Pecuniary Interests.

The Clerk stated that following receipt of information from YLCA which has been previously circulated to members, the Parish Council Standing orders require amendment in line with NALC wording in respect of members Declaration of Interests at meetings. He also reported that members are required to complete a Register of Interests which will then be submitted to City of York Council.

RESOLVED that the Standing Orders be amended and Councillors completed a Register of Interests by the October meeting.

12/057 Electoral Review of the City of York

The Clerk informed members that the Chairman of the Parish Council has written to City of York Council in response to a review being undertaken by City of York to improve levels of electoral representation across the City which have become imbalanced.

RESOLVED that the matter be noted and monitored.

12/058 Proposal to Repeal Legislation placing restrictions on Parish Councils when making payments.

The Clerk informed members of the need to respond to consultation documents relating to the permitting of Local Councils to move from the requirement for council payments to be made via cheque to the use of electronic payment where needed. The response form was completed by the Clerk to reflect member's views.

RESOLVED that the matter be noted and monitored.

12/059 Reports from Outside bodies

a) Wigginton Old School Management Committee

The OSMC is undertaking a programme of repairs to the building and car park area. It is hoped to complete the first phase by October 2012.

b) Environment Group

Cllr Douglas informed members that a meeting will be arranged in the next few weeks.

c) Churchfields Open Space

There was nothing to report - see also minute 12/050 a)

d) Wigginton Sports and Playing Fields Association

Cllr Jeffrey reported that the new season has started for the Grass Hoppers and that other activities were coming to the seasons end. Planning Permission has been granted for the club to infill the undercroft.

e) Haxby and Wigginton Youth and Community Association

No report received.

f) Haxby Joint Burial Committee

Nothing additional was reported see also minute 12/050 e).

g) Haxby and Wigginton Ward Committee.

The Ward Committee met on 13th June there was no other information about the future meetings.

RESOLVED that the reports be noted.

12/060 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 9th October** commencing at **1845** when the Lord mayor and The Sheriff will be welcomed by the Chairman to make presentations see also minute 12/050 d). A reduced meeting will follow.

12/061 Other Business not requiring Notice.

None

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.