

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Minutes of the Meeting of the Parish Council held at 1930 on Tuesday 08/01/13 in The John Jeffery Room at the Old School Community Hall, Wigginton.

12/104 Present

Cllrs Vaughan (Chair), Denton, Douglas, Firth, Runciman, Spence, Unsworth and Wreglesworth.

12/105 In Attendance

The Clerk,

12/106 Apologies for absence

None

12/107 Declarations of interest

None

12/108 Report of Neighbourhood Policing Team

As no member of the Policing team was available the Clerk presented figures received via email.

The statistics provided for December are:-

Burglary dwelling	0
Burglary other	4
Criminal damage	4
Drugs offences	1
Fraud	0
Theft	1
TUMV	2
SMV	0
Violence (incl domestic)	4
Total	16

The figures represent a reduction of 27.03% and the low number of incidents is considered excellent for this time of year.

RESOLVED that the report be noted and that the Clerk again contact North Yorkshire Police to ask for an officer to attend the meetings in order to give an explanation to members of the crimes reported.

12/109 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 04/12/12.

RESOLVED that the minutes of the last meeting held on 04/12//12 be accepted as a true record.

The Chairman signed the minutes.

12/110 Matters arising from the Minutes of the Previous Meeting.

- a) The Clerk reported that he had exchanged a number of emails with North Yorkshire Policing Team in respect of statistics and attendance. It was noted that the statistics will continue to be a combined Haxby/Wigginton set and that attendance will be on availability of the officers.
- b) The Clerk reported that he has exchanged emails with the Police and Crime Commissioner's office in respect of the Commissioner attending a future meeting. Confirmation has not as yet been received.
- c) The Chairman reported that the matters relating to hedgerows will be included on the agenda of the next Environment Committee meeting to be held on 18th January 2013.
- d) The Chairman thanked members and the Clerk for making the Carols around the tree such a success and reported that approximately 100 residents attended. A collection made during the evening raised £ 65.00 which will be distributed equally between the Methodist Church and Wonder years.
- e) The Clerk reported that there is still a vacancy for a Parish Councillor. This will be further publicised in the February Outlook and is noted on the Parish Council website. City of York Council is being kept informed of the situation.
- f) The Clerk reported on a meeting he has had with the Parochial Church Council Chairman and of correspondence received from them accompanied by quotations for work they deem necessary in the Church yard and of their intention to provide the Parish Council with a programme of future works including the replacement of the church central heating boiler which they anticipate will need to be carried out in the next two years.
Members discussed the support currently given and agreed that this level will be maintained and is currently budgeted for 2013-2014. Members were also advised that advice is being sought from both the City of York Council and Yorkshire Local Councils Association in respect of the Parish Councils responsibilities. The Parochial Church Council will be able to apply for other assistance by way of the annual grant application process as other village groups and organisation do.
- g) The Clerk reported that Mr Mark Scott has been appointed as the Town Clerk and responsible Financial Officer to Haxby Town Council and that from January 2013 will act as the Joint Burial Committee Clerk.
- h) Councillor Runciman confirmed that the Clerk's appraisal had been satisfactorily completed and as a result it is proposed to re-introduce the Parish Council newsletter as a twice yearly publication.

RESOLVED that the matters be noted and be actioned accordingly.

12/111 To receive minutes of meetings held in December

The minutes of meetings held by the following committee were presented; -

Planning Committee 04.12.12

Planning Committee 21.12.12

They have been circulated to individual members and will be subject to review by the Planning Committee at its next meeting.

RESOLVED that the minutes be noted.

12/112 Clerks Update Report

The Clerk reported on the matters he has attended to on behalf of Parish Council. All correspondence received has been circulated to individual members. A Parish Precept notice for 2013-2014 has been received from City of York Council. The Clerk will arrange for this to be completed together with the Chairman and returned by 31st January 2013.

RESOLVED that the report be noted and the necessary action taken with the Precept Notice.

12/113 Financial Report

The Clerk presented the Management Accounts for the year to date and bank account reconciliations.

Reconciliation at 31st December 2012

Balance brought forward 01.04.12 Current Account	£ 13101.06
Balance brought forward 01.04.12 Interest Account	£ 29523.05
Total receipts to 31.12.12	£ 50642.67
Less total payments to 31.12.12	<u>£ -46769.90</u>
Balance	£ 46496.88
Closing balance of current account 31.12.12	£ 19135.75
Closing balance of interest account 01.12.12	£ 14533.35
Co-Operative Bond	£ 15000.00
Less un presented November payments (Grasshoppers)	£ -794.64
Less un presented December payments	<u>£ -1377.58</u>
Balance	£ 46496.88

The following cheque payments were approved:-

31.12.12	D W Geary December salary	£ -636.08
31.12.12	HMRC	£ -182.61
31.12.12	D W Geary Expenses	£ -56.89
18.12.12	Browns Nurseries	£ -381.00
18.12.12	BT Payment Services	£ -38.32
18.12.12	MT Electrical	£ -202.15
18.12.12	Old School Mgt Comm.	£ -162.50
18.12.12	Shepherds Group Youth band	£ -100.00
18.12.12	DP & KY Birdsall	£ -453.60
18.12.12	T Coates	<u>£ -402.00</u>
	Total	£-2615.15

Councillor Wreglesworth again raised the question of the grant awarded to the Over 60's Group and complained that the grant should be for the Old Aged Pensioners of Wigginton and not the group. It was agreed that this will be reviewed for the 2013 grant applications.

RESOLVED that the Financial Report be accepted and that payments be approved.

12/114 To consider the proposed changes to the Joint Burial Committee Agreement

The Clerk reported on the changed proposal in the Joint Burial Committee Agreement which had previously been circulated to members. The changes should be discussed at the next Joint Burial Committee meeting to be held on 22nd January 2013.

RESOLVED that the proposed changes be noted and that the Parish Council's Joint Burial Committee members propose acceptance at the next Joint Burial Committee meeting.

12/115 To consider a residents complaint in respect of the highway condition on Mill Lane.

The Clerk reported that a resident had complained about the highway condition on Mill Lane and that he feels his property was being affected by heavy goods vehicles.

Councillor Douglas reported that he had a chance meeting with the Highways team inspecting Mill Lane on Tuesday 8th January and they informed him that the highway and layby will be attended to before the end of February 2013.

RESOLVED that the matter be noted and the resident informed.

12/116 To confirm the dates for Parish Council and Committee meetings for 2013

Parish Council (1930hrs)

January 8th
February 5th
March 5th
April 2nd
May 7th Annual meeting
June 4th
July 2nd
August No Meeting
September 3rd
October 1st
November 5th
December 3rd

Annual Parish Meeting (1930hrs)

May 7th

Planning Committee (1845hrs)

January 8th
February 5th
March 5th
April 2nd
May 7th
June 4th
July 2nd

August No Meeting

September 3rd
October 1st
November 5th
December 3rd

Finance Committee (1030hrs)

February 4th

Joint Burial Committee (1930hrs)

January 22nd

Environment Committee (1030hrs)

January 18th

Old School Board of Trustees (1900hrs)

January 15th

RESOLVED that the dates be noted and shown on the Parish Council's website.

12/117 To confirm the date of the 2013 Annual Carols Around the tree

The Clerk reported that the date for the Annual Carols around the tree will be Monday 16th December commencing at 1900. Wonder years have said they will again join in and the Shepherds Group Youth Band will be asked to provide the music. We will again be seeking sponsorship for refreshments.

RESOLVED that the date be noted and displayed on the Parish Councils website.

12/118 Reports from Outside bodies

a) Wigginton Old School Management Committee

The Clerk reported that the next meeting of the Old School Board of Trustees will be held on 15th January 2013 at which the budget for 2013-14 will be set and a further works programme will be discussed. He also reported that bookings were beginning to increase.

b) Environment Group

Cllr Douglas informed members that the next meeting of the Committee is arranged for 15th January.

c) Churchfields Open Space

Cllr Douglas reported that the next meeting should be arranged by the Committee Chairman within the next few days. The Clerk requested that the Committee forward copies of the meeting minutes to the Parish Council and that Parish Council committee members ask what is happening with 2013 insurance arrangements at the next meeting.

d) Wigginton Sports and Playing Fields Association

Councillor Douglas reported that the next meeting date has not as yet been confirmed.

e) Haxby and Wigginton Youth and Community Association

The Clerk reported that he had received the Associations report and the significant point raised is the serious loss of funding they will suffer in 2013. They wish to meet with members of the Parish Council to discuss support potential. Councillor Runciman agreed to arrange a meeting with the Association.

f) Haxby Joint Burial Committee

Cllr Douglas reported that the next meeting is arranged for 22nd January.

g) Haxby and Wigginton Ward Committee.

The Ward Committee meeting was held on for 4th December 2012. Attendance was not great and as it was an informal occasion no minutes were taken.

RESOLVED that the reports be noted and actioned accordingly.

12/119 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 5th February 2013** commencing at **1930**

12/120 Other Business not requiring Notice.

The Clerk informed members that during the recent cold spell the slabs outside the Old School were very slippery and presented a safety hazard. **RESOLVED** that the matter be reviewed by the Environment Committee at its next meeting.

Signed.....Date.....