

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1930 on Tuesday 12/06/12 in the Old School Community Hall, Wigginton.

12/016 Present

Cllrs Vaughan, (Chairman), Denton, Douglas, Firth, Hyndman, Jeffrey, Runciman, Spence, Unsworth and Wreglesworth.

12/017 In Attendance

The Clerk , C of Y Cllr T Richardson, PCSO's T. Laurie and N Turner, and 2 members of the public E Allan and J Denton of the Mill Lane Jubilee Organising Committee.

The Chairman welcomed Cllr T Richardson to his first meeting.

12/018 Apologies for absence

C of Y Cllr I Cuthbertson.

12/019 Declarations of interest

None

12/020 Report of Neighbourhood Policing Team

PCSO Laurie gave a report on behalf of the Neighbourhood Policing Team. He reported that whilst crime figures remained low there have nevertheless been a number of incidents and asked that members of the public take care in the protection of their properties and possessions. He warned that residents should ensure that any external security lighting is operative, sheds and garages are locked and that possessions are securely locked away or attended when in use. Likewise with vehicles that they be locked and valuables left out of sight.

Crime figures for Haxby and Wigginton May 2012 are: _

ASB	2 Mancroft Park
Theft	5
Burglary	4
Burglary from sheds and garages	4
Theft from vehicles	4
Damage	2

Trends: Sharp increase in Burglaries and thefts from vehicles centred mainly around Wigginton. Some anti-social behaviour problems at Mancroft Park have resulted in some equipment being removed.

The Chairman thanked the officers for attending the meeting and said how valuable members found their attendance.

RESOLVED that the information be noted.

12/021 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 01/05/12.

RESOLVED that the minutes of the last meeting held on 01/05/12 be accepted as a true record.

The Chairman signed the minutes.

12/022 Matters arising from the Minutes of the Previous Meeting.

a) The residents' street party for Mill Lane was a great success and despite the weather which resulted in the party being moved inside to the Recreation Hall over 120 residents attended and a small profit to be donated to a charity was made. The organising committee have written to the Parish Council thanking them and members for the considerable help received.

The Chairman thanked the organising committee for their hard work and congratulated them on their success.

b) The Parish Council sponsored presentation of Jubilee Commemorative mugs to school children at Wigginton Primary and Wonder Years was very successful. The presentations were made by The Lord Mayor Cllr Keith Hyman, the Lady Mayoress Mrs Hyman together with the Sheriff Cllr Paul Firth, the Sheriff's Lady Mrs Firth and the Parish Council Chairman. Cllr J Jeffrey and the Clerk were in attendance.

c) No reply or response has been received from the allotment holder in respect of the infilling of the dyke to the rear of the allotment. It was agreed that more time be allowed before considering the matter further.

RESOLVED that the matters be noted and progressed as necessary.

12/023 Adoption of the Parish Councils revised Code of Conduct

The Chairman noted that all members have been circulated with the revised Code of Conduct. He explained that maintaining standards in public office was essential and particularly mentioned the need for Councillor's integrity in respect of contractual and procurement information.

RESOLVED that the revised Code of Conduct is adopted.

12/024 Report on the Haxby and Wigginton Joint Burial Committee

The Clerk reported that due to difficulties within Haxby Town Council he had been asked to act as the Clerk to the Joint Burial Committee meetings, which he has agreed to on a temporary basis.

Problems have arisen due to sickness leave of the Town Clerk and the Assistant Town Clerk having resigned and left. As a temporary measure Mr I Strong formerly of YLCA has taken on a temporary role and is being assisted by other temporary staff. The problem for the Joint Burial Committee is that with no Clerk in place a member of the Town Council is acting for the Town Council in matters relating to burials and Interment. At the last Joint Burial Committee meeting he asked if there was anybody interested from Wigginton Parish Council in assisting him in the role. Cllr J Hyndman has expressed an interest in understanding the role and responsibilities.

Members were agreed that Wigginton Parish Council would assist where possible but it was stressed that an appointment of a Burial Clerk was essential and urgent. If this was to be a separate role to the Town Clerk and Assistant Town Clerk then it would be appropriate for Wigginton Parish Council to be involved in the selection and appointment process.

Members agreed that as a joint committee, a meeting would be appropriate in the near future to discuss more fully the Joint Burial Committee's functions and cost implications.

RESOLVED that the report be noted and an approach be made to Haxby Town Council to arrange a joint meeting to discuss the matter.

12/025 Clerks Update Report

The Clerk reported on the several meetings he arranged for Parish Council business and on correspondence received and dealt with. He also reported on his attendance together with the Chairman at the Wigginton Sports and Playing Fields Association. The Clerk reported that due to problems within Haxby Town Council he has acted as the Clerk to the Joint Burial Committee and will continue to do so for the time being. The transfer arrangements of the Parish Councils banking arrangements have now been progressed.

A number of complaints have been received and actioned. One complaint in relation to the condition of the highway and layby outside the bungalows adjacent to the Old School is ongoing.

RESOLVED that the report be noted and that the Clerk correspond with Yorkshire Housing regarding the lay by and request information relating to ownership.

12/026 Financial Report

The Clerk presented the management Accounts for the year to date and bank account reconciliations.

The following cheque payments were approved

12/06/12	Zurich Insurance	£ 432.69
12/06/12	BT Telecoms	£ 36.24
12/06/12	Sleightholm landscapes	£1177.68
12/06/12	D W Geary Salary	£ 592.56
12/06/12	HMRC May NI/PAYE	£ 164.08
12/06/12	Yorkshire Internal Audit	£ 290.00
12/06/12	D W Geary May Expenses	£ 37.23
12/06/12	SLCC Regional Conference	£ 78.00
12/06/12	Sleightholm Landscapes	<u>£ 1213.68</u>
	Total	£ 4022.16

RESOLVED that the Financial Report and Accounts be accepted.

12/027 Residents complaint in respect of Allotments Dyke

The Clerk reported that a resident from Westfield Grove had been in contact to request that the dyke at the rear of his garden and allotment number 3a be kept clear at all times to avoid problems being created that might affect his property. The dyke is the resident's property boundary and in the past has always been kept clear. The Parish Council has previously agreed access rights to the resident to allow him to cut his boarding hedge.

RESOLVED that the Clerk should correspond with the allotment holder concerned and request that the dyke be cleared and maintained.

12/028 To receive verbal reports from members of Outside Bodies

a) Wigginton Old School Management Committee

The OSMC has placed orders for replacement furniture which has been received. A programme of maintenance is now in hand to improve and upgrade the building.

The next Trustees meeting is scheduled for Tuesday 17th July.

b) Environment Group

Cllr Douglas informed members that no further meetings or walkabouts are planned until later in the year.

c) Churchfields Open Space

Cllr Douglas reported that a meeting of the committee is planned for Wednesday 13th June 2012.

d) Wigginton Sports and Playing Fields Association

Cllr Jeffrey confirmed that a grant has been awarded to the Squash Clubs for further development.

e) Haxby and Wigginton Youth and Community Association

Cllr Runciman reported that she had had discussions with the association and will report back to the Finance Committee meeting on Wednesday 27th June 2012 in respect of their grant application.

f) Haxby Joint Burial Committee

See 12/024 above.

g) Haxby and Wigginton Ward Committee.

The Ward Committee meeting will be held at Ralph Butterfield Primary School on Wednesday 13th June 2012.

RESOLVED that the reports be noted.

12/029 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 3rd July 2012 at 1930.**

12/030 Other Business not requiring Notice.

a) Cllr Jeffrey raised the question of aquatic planting of the village pond and that if agreeable he will visit suitable plant centres to investigate appropriate planting.

b) Cllr Jeffrey reported that a request has been made by Westfield fencing to erect a small sign at the Westfield Lane side of the village pond. The contractor has agreed that if the request is granted he will carry out free maintenance of any aquatic planting in the village pond and of the area to the rear of the pond.

c) Cllr Hyndman reported that there appeared to be a sequencing problem with the traffic lights at the junction of Mill Lane and Wigginton Road.

RESOLVED that the items be noted and be actioned as necessary and included on the Agenda for the next Parish Council meeting.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.