

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

DRAFT Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 01/04/14, held in the John Jeffery Room at the Old School Community Hall, Wigginton.

13/186 Present

Cllrs Vaughan (Chair), Douglas, Denton, Firth, Fisher, Runciman, Spence, Unsworth and Wreglesworth.

Also present, the Clerk, City of York Councillor I Cuthbertson (part) and Andy Vose City of York Officer for cycle paths (part)

13/187 Apologies for absence

Cllr Jeffery

13/188 Declarations of interest

a) Cllrs Denton, Fisher and Spence in respect of Willow Garth.

b) Cllr Vaughan in respect of York Design Awards in 13/201d.

RESOLVED that the declarations be noted.

13/189 Cycle path

The Chairman informed members that with their agreement he would bring forward the cycle path issue, which would normally be included in matters arising, in order that City of York cycle paths officer, Andy Vose could leave the meeting early. Andy introduced himself and made a presentation on the cycle paths schemes currently listed (there is a current total of 157). He suggested that initially a feasibility study, similar to the one undertaken by Strensall Parish Council, should be carried out. City of York officers could be employed for this if appropriate. It was suggested that such a study might cost in the region of £ 10,000.00. He also said that he would provide the clerk with mapping and scheduling details of existing proposed schemes. Funding for the works would be an issue and suggested that the Parish Council investigate sources likely to provide them.

RESOLVED that the clerk contact Strensall Parish Council to obtain information regarding feasibility study and investigate funding opportunities.

13/190 Report from the Neighbourhood Policing Team

The Clerk informed members that he has received an emailed report for March. However they arrived before the minutes were ready for circulation and are included below:-

Burglary-dwellings	1
Criminal damage	5
Theft (inc. cycles and shoplifting)	5
Violence (inc dom vio,)	3
Other	1
Sexual	2
Total	17

This is an increase of 7 over March 2013, although burglary is down and two reported thefts were not as first reported after officer enquiries.

Two neighbourhood watch schemes have been set up in Broad Acres and Sandringham Close, Haxby.

There is a Police Surgery on the 8th April between 11 am and 12 noon at the Haxby Memorial Hall.

RESOLVED that the matters be noted.

13/191 Planning Applications.

- a) 14/00581/FUL. 64, Walmer Carr, Wigginton, York YO32 2SX. First floor side extension with dormer to front. Mr David Taylor.
RESOLVED that we have no objection.
- b) 14/00497/FUL Willow House, Wigginton Road, York Yo32 2RH. Siting of camping pods following demolition of horticultural glasshouse (RETROSPECTIVE). Mr John Pulleyn.
RESOLVED that we have no objection.
- c) 14/00503/FUL Willow House, Wigginton Road, York Yo32 2RH. Use part of the former warehouse building for B1 (Business) and B8 (Storage and distribution) uses and for a dog grooming parlour, including installation of two new shop fronts. Mr. John Pulleyn.
RESOLVED that we have no objection.
- d) 14/00499/CLU Willow House, Wigginton Road, York Yo32 2RH Certificate of Lawful Development for use of the southern part of the first floor of the accommodation block as a two bedroom flat. Mr John Pulleyn.
RESOLVED that we have no objection.
- e) 14/00400/FUL 125, Windsor Drive, Wigginton, York YO32 2RZ. Single storey side extension and porch to front. Mr and Mrs Paul Tomlinson.
RESOLVED that we have no objection.
- f) 13/03547/FUL Os Field 0005, Sutton Road, Wigginton, York. Erection of building for use in connection with waste transfer station, Mr Nigel Jagger.
RESOLVED that we have no objection.
- g) 14/00623/CLD Application not dealt with due to insufficient information.
RESOLVED that the clerk obtains additional information in order for members to consider the application.
- h) 14/00496/AGNOT Wigginton lodge, Wigginton Road, York YO32 2RH. Erection of agricultural storage building. Mrs G Stephenson.
RESOLVED that we have no objections.

13/192 Planning Application Decision Notices.

- a. 14/00059/FUL 15, Stabler Close, Wigginton, York. YO32 2SY. Two storey side and single storey rear extension. Mr Jack Thewsey.

APPROVED

13/193 Confirmation of Minutes of Previous Parish Council.

Members agreed the minutes of the previous meetings held on 04/03/14
The Chair signed the minutes.

RESOLVED that the minutes of the last meeting held on 04/03/14 be accepted as a true record.

13/194 Matters arising from the Minutes of the Previous Parish Council Meeting.

- a) Boundary issue
The Clerk informed members that the resident has contacted him and rejects the Parish Councils decision that the matter is closed. Members reaffirmed their decision that the matter is closed unless the resident provides additional supporting information and a copy of his deeds to support his claim.
RESOLVED that the clerk informs the resident of the decision.

b) Willow Garth

Cllr Denton confirmed that the proposed works at Willow Garth have been completed. He informed members that on behalf of the Churchfield Open Space Committee he has written to the Police and Crime Commissioner explaining the background to the project and offering to meet her on site if she so wishes. The clerk informed members that he has replied to correspondence received from Julian Sturdy MP and Julia Mulligan Police and Crime Commissioner. The Chairman reminded members, that all correspondence received on this matter, is available to members at all times in the clerk's office.

c) Residents fence and temporary consent

The Chairman informed members that the advice received in respect of the temporary consent for the fence position will continue until such time as the property is sold by the current owners. Then the fence will be returned to its original boundary line position.

d) Double Taxation

The Clerk reported that he has still to compile the appropriate information which he hopes to complete for the next Finance Committee meeting. The Chair confirmed that the matter will be informally discussed with the responsible City of York Office in due course.

e) Hire of Skips

The Clerk confirmed that skips have been provided to the allotments and St Nicholas Church for waste removal. The accounts from the suppliers have yet to be received and they will appear as creditors in the year end accounts.

f) Grants

a) The grant awarded to Churchfield Open Space Committee for the Willow Garth project is still to be paid and they will be listed as a creditor in the year end accounts.

b) The grant awarded to Haxby and Wigginton History Group is still to be paid and they will appear as a creditor in the year end accounts. They have confirmed that they do not anticipate any issues with the remaining fund raising requirements for the scheme.

g) Notice Board

The new notice board has now been supplied although the invoice has not. The supplier will appear as a creditor on the year end accounts. It is anticipated that the board will be erected before the next meeting.

RESOLVED that the matters be noted and actioned accordingly.

13/195 Confirmation of the receipt of minutes of meetings held since 04/02/14

a) Churchfields Open Space Committee 25th March 2014.

RESOLVED that the minutes be noted

13/196 To receive an allotment holders request to erect a shed on allotment 1a/1b.

The clerk read a letter in respect of the erection of a shed.

RESOLVED that the matter be referred to the Environment Committee.

13/197 To discuss and decide upon the registration of Parish Council land and buildings with the Land Registry.

The clerk informed members that the allotments and the Old School were not registered with the Land Registry.

RESOLVED that in the course of time they be registered with the Land Registry.

13/198 Legislative Reform Order and repeal of S 150 of the Local Government Act 1972.

The Clerk informed members that the need for the two signature rule has now been included in legislation. The Parish Council will not be adopting the new rule and will

continue to comply with the existing Standing Orders. No electronic banking is envisaged at present.

RESOLVED that the matter be noted.

13/199 City of York Spring clean-up.

The clerk informed members that City of York will provide a clean-up team to work in Churchfield Lane on Tuesday 8th April at 9am and that they would welcome volunteers from the Parish Council to assist. Members felt that there are more appropriate areas in need of a clean-up.

RESOLVED that the clerk will seek alternative suggestions from members and advise City of York accordingly.

13/200 Clerks Update Report

The Clerk reported on Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members.

Particular additional items of note are:-

- a) City of York Advice Bureau have not attended for sessions in February and March due to an injury to the Outreach worker. However from 16th April she will be in attendance again and starting in May will be operating two sessions per month on the first and third Wednesdays.
- b) A resident has been in contact looking for litter picking paid work.
RESOLVED that the matter should be passed to the Environment Committee to consider.
- c) There is a networking event at New Earswick Folk Hall on 10th April at 1pm
- d) Information has been obtained in respect of York Design Awards. It is intended to enter the pond upgrade and or the Old School refurbishment.

RESOLVED that the matters be noted and acted on accordingly.

13/201 Financial Report

The Clerk informed members that all grant recipients have been contacted in respect of compliance with the financial agreements.

It was noted that Wigginton Sports and Playing Fields Association and Willow Garth grants have not been paid due to non-completion of projects. Cllrs Denton and Douglas will inform their respective organisations to confirm completion before 31.03.14.

The management accounts and reconciliation for February 2014 were presented.

Bank Reconciliation

High Interest account. Opening balance 01.04.13	£ 14536.05
Add interest received	£ 5.48
Receipt of Fixed Rate Deposit from (Co-Operative Bank	£ 15000.00
Interest received from Co-Operative Bank	<u>£ 345.92</u>
Balance	£ 29887.45

Current Account opening balance 01.04.13	£ 18430.01
Less payments presented for 2012-13	£ -2264.12
Add receipts 2012-13	£ 11.30
Add receipts 2013-2014	£ 47566.48
Less payments presented 2013-2014	<u>£ -55268.81</u>
Balance	£ 8119.34

Balance of all accounts 31.03.14	
High Interest Account	£ 29887.45
Current Account	<u>£ 8119.34</u>
Balance	£ 38010.91

Year- end creditors		
Churchfield Open Space Committee	£	2668.00
Barker Joinery	£	840.00
Haxby and Wigginton History Group	£	200.00
N Jagger Skip Hire	£	360.00
Total	£	4068.00

March payments		
11.03.14 100215	Wigginton Sports P F Assoc.	£ 7538.85
100216	Old School Mgmt. Comm.	£ 68.00
14.03.14 100217	Moverley Demolition	£ 198.00
31.03.14 100218	HMRC	£ 196.17
100219	D W Geary salary	£ 673.87
100220	Citizens Advice Bureau	£ 208.00
Total		£ 8882.89

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

13/202 Reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Denton informed members that they were well advanced with the replacement / improvements to the play equipment project and fund raising was at an advanced stage.

b) Wigginton Sports and Playingfields Association

Cllr Douglas reported that there was basically nothing to report other than that the works recently undertaken were complete and it remains just to tidy and level the area.

c) Haxby and Wigginton Youth and Community Association

Cllr Fisher reported that she had recently met with Mike Miller discussed their misunderstanding of grant payments and potential awards.

d) Haxby and Wigginton Joint Burial Committee

There was nothing of significance to report.

e) Environment Committee

Cllr Douglas informed members that a meeting will be arranged in the near future.

f) Wigginton Old School

The clerk reported that a ward committee grant payment in the sum of £ 755.00 has been received. He also informed members that Old School income from hire fees had risen by £ 1000.00 for the past year.

g) Haxby and Wigginton Ward Committee

Cllr Firth informed members that the Ward Committee had not met.

RESOLVED that the reports be noted.

13/203 Date of the next Parish Council meeting

RESOLVED that the next meeting will be the **Annual Parish** meeting to be held on **Tuesday 13th May 2014** commencing at **1900** immediately followed by the **Annual Parish Council meeting. (PLEASE NOTE THE DATE CHANGE)**

13/204 Other Business not requiring Notice.

Cllr Runciman informed members that a Finance Committee meeting will be held at 1000 hours on Monday 28th April 2014.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.