

**Wigginton Parish Council**  
**The Old School Community Hall, Mill Lane, Wigginton,**  
**York YO32 2PU**

**DRAFT** Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 01/07/14 held in the John Jeffery Room at the Old School Community Hall, Wigginton.

**14/032 Present**

Cllrs Douglas (Chair), Denton, Fisher, Jeffery, Runciman, Spence and Wreglesworth. Also present, the Clerk, City of York Councillors I Cuthbertson (part only) and Cllr T Richardson, PCSO A Smith (part only), Mr M Miller (part only) and Ms H Jarvis Ong City of York Council (part only)

**14/033 Apologies for absence**

Cllrs Firth, Unsworth and Rev K Jackson

**14/034 Declarations of interest**

Cllr Vaughan in York Design Awards 2014.

**14/035 Report from the Neighbourhood Policing Team**

PCSO Smith presented the figures for May 2014 as follows:-

Burglary-dwellings	2
Arson-Criminal damage	5
Drug Offences	1
Public Order Offences	2
Theft (inc. cycles and shoplifting)	4
Vehicle Offences	1
Violence against the person	4
Total	19

PCSO Smith reported that he would shortly be carrying out a leaflet drop about home security and agreed to forward copies to the Clerk for display on the notice boards. He also advised on the need to report vehicle parking offences where public safety or pedestrian access is concerned.

**RESOLVED** that the matters be noted.

**14/036 Introduction to City of York Officer Ms Helen Jarvis Ong**

The Chairman introduced Helen Jarvis Strong of the Neighbourhood Support Team. Helen outlined her role and said that she is trying to meet as many Parish Councils and members as possible and was pleased to be at the meeting.

She reported that there is a meeting at Haxby and Wigginton Methodist Church on 15.07.14 and asked that a representative of the Parish Council be present and present a short report on activities.

Cllr Vaughan thanked Helen for attending.

**14/037 Haxby and Wigginton Youth & Community Association.**

The Chairman invited Mr Mike Miller, Chairman of the Association to address the members.

Mike reported that the Association's Annual General Meeting will be held on 17.07.14 at Oaken Grove and invited members to attend.

He informed members that the association has been in receipt of various grants:-

£ 500.00 from the Scarecrow Festival Which will be used for storage solutions

£ 600.00 from City of York towards Youth Work Training

£ 750.00 was raised at an event at St Crux.

He also informed members of a youth group activity week in August (4<sup>th</sup> to 9<sup>th</sup>) at Oaken Grove.

Cllr Vaughan thanked Mike for attending the meeting.

#### **14/038 Planning Application**

14/01154/LHE. Mr R Grosvenor, 11, Windsor Drive, Wigginton, York YO32 2QG. Replacing existing conservatory with large extension.

**RESOLVED** that we have no objections

14/01421/FUL. Mr M Cotter, Ashtree House, Church Lane, Wigginton, York YO32 2QL. Conversion of garage to habitable room.

**RESOLVED** that we have no objections

#### **14/039 Decision Notices.**

- a) 14/00989/FUL Mr R Hunter, 37, Manor Garth, Wigginton York YO32 2WZ. Conversion of existing annexe into self-contained annexe.

**APPROVED**

- b) 14/00503/FUL Mr J Pulleyn, Willow House, Wigginton Road, Wigginton, York YO32 2RH. Use part of former warehouse building for B1 (Business) and B8 (Storage and distribution) uses and dog grooming parlour, including the installation of two shop fronts.

**APPROVED**

#### **14/040 Confirmation of Minutes of Previous Parish Council.**

Members agreed the minutes of the previous meetings held on 03/06/14

The Chair signed the minutes.

**RESOLVED** that the minutes of the last meeting held on 03/06/14 be accepted as a true record.

#### **14/041 Matters arising from the Minutes of the Previous Parish Council Meeting.**

- a) Double Taxation

The Clerk reported that he has received and circulated to members information relating to a City of York Council workshop to be held on 21.07.14 commencing at 7pm at West Offices to discuss financial pressures and working together.

The Chairman stated that he was unhappy with this response as it does not answer the question of Double Taxation.

**RESOLVED** that the Clerk will attend the meeting together with a member of the council.

- b) Archives

The Clerk informed members that the project has now been completed on budget and that he is preparing a report to present to Sarah Tester of City of York Council

- c) York Design Awards 2014

The Clerk informed members that together with Cllr Jeffery he attended the awards evening. Unfortunately the Old School and Village Pond entry was not selected for award. The judges did give good feedback during the inspection and were surprised at the level of achievement on such a low budget.

Cllr Runciman proposed a vote of thanks to Cllr Jeffery and the Clerk for the hard work and effort they have put into the project.

#### d) Resident's Complaints

##### 1. Windsor Drive

The clerk informed members that he visited the complainant and has discussed the matter with City of York Council who will attend the area and resolve the problem.

##### 2. Dog waste bin

The clerk informed members that the resident has been contacted and advised to raise the matter with City of York Council

##### 3. Hedgerow Walmer Carr/Lancar Close

The clerk informed members that the field owners have agreed to have the hedgerow cut. They made a request that the Parish Council obtains quotations for the work and they will make a repayment.

##### 4. Mill Lane, The Village/Westfield Lane parking

The clerk informed members that he has met with PCSO Andy Smith and discussed the matter. PCSO Smith is keeping observations on the issue and is to discuss it with his sergeant.

**RESOLVED** that the matters be noted and actioned accordingly.

#### **14/042 To consider the New Local Plan**

The new local plan was discussed and members were asked to forward any observations to the clerk by 07.07.14 in order that he can prepare a draft document. The timescale is limited as the response deadline to City of York Council is 15<sup>th</sup> July. Members were reminded of the public consultation days at the Wigginton Recreation Hall on Friday 11<sup>th</sup> and Saturday 12<sup>th</sup> July and the feedback session on Tuesday 15<sup>th</sup> July.

Points raised during the discussion were:-

Quality and mix of housing being developed

Road infrastructure

Parking

Dormitory development supplying other new by cities

Flooding/sewage

Hospital developments for York

Using brown field land as a first option

**RESOLVED** that the clerk will prepare a draft report on receipt of responses from councillors.

#### **14/043 To receive an invitation to the Service of Rededication and unveiling of the Commemorative Plaque by Haxby and Wigginton History Group.**

The clerk informed members that he has received an invitation for members to attend the service on Saturday 2<sup>nd</sup> August at 1030.

**RESOLVED** that the matter be noted.

#### **14/044 Clerks Update Report**

The Clerk reported on Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members. Particular additional items of note are:-

##### a) Daly International

The clerk informed members that he had been passed a letter from Wigginton Sports and Playing Fields Association in respect of an approach to lease land from them to erect a communications mast. They are aware that they are not able to sub-let any land and asked that the Parish Council deal with the matter. The clerk has contacted the company concerned and asked that any future correspondence or such requests be directed to the Parish Council.

b) Crime Commissioner

The Police and Crime Commissioner has corresponded with the Parish Council acknowledging that the recent issues involving Willow Garth have been resolved.

**RESOLVED** that the matters be noted.

**14/045 Financial Report**

The Clerk presented the management accounts and reconciliation for June 2014 were presented.

Bank Reconciliation

High Interest account Opening balance 01.04.14	£ 29891.57
Add interest received	<u>£4.14</u>
Balance 31.05.14	£ 29895.71

Current Account Opening balance 01.04.14	£ 9395.38
Less payments presented for 2013-14	£ -1276.04
Add receipts 2014-15	£ 22917.27
Less payments 2014-15	<u>£-15562.69</u>
Balance 30.06.14	£ 15473.92

Balance of all accounts 31.05.14

High Interest Account	£29895.71
Current Account	<u>£ 15473.92</u>
Balance 30.06.14	£ 45369.63

June Payments for approval

30.06.14 100243	DW Geary WPC Purchase	£ 40.00
100244	D Atkins Ground maintenance	£ 100.00
100245	Browns nurseries flowers	£ 500.00
100246	Sleightholms grass cutting	£1232.40
100247	Old School Mgt. Comm. Room hire	£ 85.00
100248	Society of Local Clerks membership	£ 129.00
100249	DW Geary May salary	£ 687.26
100250	HMRC Paye/NI	£ 198.63
100251	City of York Council pest control	£ 76.00
100252	SB Joinery archive conversion	<u>£ 685.00</u>
<b>Total</b>		<b>£ 3733.29</b>

Grant Payments

The clerk informed members that the following grant payments were awarded by the Finance Committee at its meeting held on 24.06.14

Haxby Helpers	£ 200.00
Churchfield Open Space Committee	£ 3300.00
Old School Board of Trustees	£ 3500.00
Wigginton Over 60's	£ 400.00
St Nicholas Church	£ 400.00
Flying Ducks Youth Theatre	£ 300.00
Wigginton Sports and Playing Fields Association	<u>£ 1250.00</u>
TOTAL awarded	£ 9350.00

**RESOLVED** that the Financial Report and Accounts be accepted and payments approved and that the grant payments be awarded.

#### **14/046 Reports from outside bodies.**

**a) Churchfield Open Space Committee**

Cllr Fisher informed members that various sums have been awarded and that there is a total of £ 3000.00 in the new equipment account. It is hoped in the near future to receive additional sums from a number of sources.

**b) Wigginton Sports and Playingfields Association**

Cllr Douglas informed members that there was nothing to report.

**c) Haxby and Wigginton Youth and Community Association**

Cllr Fisher informed members that there was nothing to add to the report given. See 14/037 above.

**d) Haxby and Wigginton Joint Burial Committee**

Cllr Denton informed members that there was nothing to report.

**e) Environment Committee**

Cllr Douglas informed members that a meeting was held on 24.06.14. The committee have agreed that the height reduction of the hedgerow at allotments 7a to 10b will be between 18 to 24 inches. The clerk will induce course advise residents and allotment holders affected of the proposed plans.

**f) Wigginton Old School**

The clerk informed members that the annual meeting has been held, Cllr Vaughan has been re-elected Chairman. Additional trustees are to be considered at its next meeting as are water charges to allotments 1 and 2.

**g) Haxby and Wigginton Ward Committee**

Members were informed that the next meeting is 15.07.14.

**RESOLVED** that the reports be noted.

#### **14/047 Date of the next Parish Council meeting**

**RESOLVED** that the next meeting will be held on **Tuesday 2<sup>nd</sup> September 2014** commencing at **1900**.

#### **14/048 Other Business not requiring Notice.**

Members were informed that no further action is to be taken by City of York Democracy Unit against Cllr Denton in respect of previous complaints.

**RESOLVED** that the Clerk actions this matter with City of York Council.

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.**