

**Wigginton Parish Council**  
**The Old School Community Hall, Mill Lane, Wigginton,**  
**York YO32 2PU**

**Draft** Minutes of the Meeting of the Parish Council held at 1930 on Tuesday 02/07/13 in the John Jeffery Room at the Old School Community Hall, Wigginton.

**13/032 Present**

Cllrs Vaughan, (Chair), Denton (left meeting at 2000), Douglas, Fisher, Jeffrey, Spence, Unsworth and Wreglesworth.

**13/033 Apologies for absence**

Cllrs Firth (joined meeting at 2030), Jeffery and Runciman, City of York Cllr Cuthbertson and Mrs Pat Wilford

**13/034 Declarations of interest**

Declarations of interest were made in respect of grant applications, allotments and payments as follows:-

- a) Churchfields Grant application by Cllrs Denton, Fisher and Spence
- b) HWYCA by Cllr Fisher
- c) Old School by Cllrs Douglas, Vaughan and the Clerk
- d) Wigginton Grasshoppers FC by Cllr Douglas and the Clerk
- e) Allotments by Cllrs Denton and Vaughan
- f) Payment to Rosedale Northern Ltd by the Clerk

RESOLVED that the declarations of Interest be noted and recorded.

**13/035 Report from the Neighbourhood Policing Team**

There was no representative of North Yorkshire Police present the Clerk therefore read out a report he had received in respect of Haxby and Wigginton crime figures report in June 2013.

Burglary dwelling	1
Burglary Other	2
Damage	6
Theft	4 (3 Shop thefts)
TUMV	1
Violence	7
Total	21

The figures represent a reduction of 30% against June 2012.

**RESOLVED** that the report be noted

**13/036 Confirmation of Minutes of Previous Meeting**

Members agreed the minutes of the previous meeting held on 04/06/13.

**RESOLVED** that the minutes of the last meeting held on 04/06/13 be accepted as a true record.

The Chair signed the minutes.

### **13/037 Matters arising from the Minutes of the Previous Meeting.**

There were no matters arising

### **13/038 Confirmation of the receipt of minutes of meetings held since 04/06/13**

- a) Planning Committee 04/06/13
- b) Planning Committee 20/06/13
- c) Finance Committee 05/06/13
- d) Churchfield Open Space 26/06/13

**RESOLVED** that the minutes be noted

### **13/039 Report on the Joint meeting with Haxby Town Council**

Cllr Vaughan reported on a further meeting held with Haxby Town Council to discuss the Local Plan and its impact on both Haxby and Wigginton. Haxby Town Council have completed their response to be submitted on 4<sup>th</sup> July 2013 (submission being made early due to the Town Clerks holidays) which the Parish Council supports. Cllr Vaughan stated that although we support the Haxby submission the Parish Council will make a separate Wigginton specific submission by 31<sup>st</sup> July 2013.

Members agreed that a separate meeting be convened to discuss the draft Wigginton Local Plan recently prepared and circulated by the clerk.

**RESOLVED** that the clerk will circulate to members the Haxby Town Council Local Plan submission and arrange a WPC meeting for members during week commencing 15<sup>th</sup> July 2013. Members are requested to forward to the Clerk at the earliest opportunity any amendments or additions they would like to see in the draft local plan in order that a final document can be prepared for the proposed meeting. The Chairman will contact Haxby Town Council in respect of minor amendment suggestions to their Local Plan.

### **13/040 Planning Meetings arrangements.**

The Planning Committee have discussed arrangements for future planning meetings and recommend that they continue to be held at the Old School and that the Parish Council will purchase a suitable projector. Future developments may necessitate joint council meetings which will be arranged as necessary.

Cllr Unsworth suggested that in future parish Council meetings should be combined Planning/Finance/Parish meetings to ensure all members are involved in all decision making and to reduce the number of meetings members are required to attend.

**RESOLVED** that meetings will continue at the Old school and equipment be purchased as necessary for e-planning arrangements. Further that the Chairman will inform Haxby Town Council of the decision. It was further

**RESOLVED** that Cllr Unsworths suggestion will be fully discussed at a future Parish Council meeting.

### **13/041 Clerks Update Report**

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members. He advised that:-

- a) A number of allotment holders have responded to the letters recently distributed in respect of cultivation and tidiness.
- b) E-planning meetings in York have been attended by members
- c) The Young Achievers 2013-14 Award scheme has now been launched, Cllr Vaughan agreed to discuss the scheme with The Press and that members would try to circulate information about the scheme locally.
- d) The Chairman has responded to the York electoral review.
- e) A number of complaints in respect of overgrown hedgerows and dog fouling in Millenium Walk have been dealt with.
- f) That City of York Council is now taking on the responsibility for the St Nicholas Church closed church yard.
- g) That tree work affecting the Old School Car Park has now been completed by Yorkshire Housing.

**RESOLVED** that the report be noted and appropriate actions be taken.

### **13/042 Grant application recommendations from the Finance Committee.**

The Clerk reported that the Finance Committee meeting held on 5<sup>th</sup> June 2013 has made the following recommendations in respect of the Grant Applications received for 2013-14 each successful application is dependent on the applicant accepting and completing the Wigginton Parish Council Financial Agreement:-

- a) Haxby Helpers – towards telephone costs £ 200.00
- b) Haxby & Wigginton History Group – towards open days £ 102.00
- c) The Wonder Years towards storage solutions £ 500.00
- d) Wigginton Over 60's towards speakers, fees, and outings £ 400.00
- e) Flying Ducks Theatre- towards hall hire fees £ 200.00
- f) The Old School – towards upkeep and maintenance £ 2500.00

The following Grant applications were also recommended to receive a grant but payment is deferred as shown:-

- g) Haxby & Wigginton Youth & Community Assoc. towards provision of youth activities – deferred to allow further discussions £ 3000.00
- h) Wigginton Grasshoppers FC 82 – towards concrete dugouts at the football pitches – deferred for additional quotations and approval of planning permission £ 2727.00 (\$106)

The following Grant Application was deferred for further quotations to be obtained and to allow discussion with City of York Council

- i) St Nicholas Church

The following application was deferred to allow for a renewed application to be submitted

- j) Churchfield Open Space Committee

The following Grant Application was declined

- k) Wigginton Squash and Social Club

**RESOLVED** that applications a) b) c) d) e) and f) be confirmed, that g) h) i) and j) be deferred to the next Parish Council Finance meeting to be held on 16<sup>th</sup> July 2013 and that k) be informed accordingly.

### **13/043 Financial Report**

The Clerk presented the management accounts and reconciliation for June 2013.

Reconciliation	
Opening Balance 01.04.13	£ 45713.24
Add total receipts 2013-2014	£ 20901.37
Less total payments 2013-2014	<u>£ -9700.57</u>
Balance	£ 56914.04

Bank Reconciliation	
Opening balances as at 01.04.13	
Current account	£ 18430.01
High Interest account.	£ 14536.05
Investment Bond	£ 15000.00

Less 2012-13 payments presented	£ -2264.12
Add receipts 2012-13	£ 11.30
Add receipts 2013-2014	£ 20900.00
Add interest received 2013-2014	£ 1.37
Less payments presented 2013-2014	£ -6053.16
Less un presented payments 2013-2014	<u>£ -3647.41</u>
Balance	£ 56914.04

The following cheque payments were approved

30.06.13	Sleightholms Landscapes	£ 766.68
30.06.13	Sleightholms Landscapes	£ 1201.44
30.06.13	HMRC PAYE/NI	£ 193.22
30.06.13	D W Geary June Salary	£ 667.28
30.06.13	D W Geary expenses	£ 14.59
30.06.13	Society of Clerks	£ 114.00
30.06.13	Old School Room Hire	£ 51.00
30.06.13	Rosedale Northern Ltd	£ 14.70
30.06.13	CAB Support	<u>£ 624.50</u>
Total		£ -3647.41

**RESOLVED** that the Financial Report and Accounts be accepted and payments approved.

### **13/044 Reports from outside bodies.**

#### **a) Churchfield Open Space Committee**

Meeting held on 26<sup>th</sup> June 2013 as indicated by the minutes received. The AGM has been set for 10<sup>th</sup> February 2014 at 1930 hours at the Recreation Hall.

#### **b) Wigginton Sports and Playingfields Association**

A meeting is due to take place on Monday 8<sup>th</sup> July 2013.

#### **c) Haxby and Wigginton Youth and Community Association**

d) The AGM will be held on Tuesday 16<sup>th</sup> July 2013 at Oaken Grove Community Centre at 1915 hours.

#### **e) Haxby and Wigginton Joint Burial Committee**

Minutes of the last meeting have been received. The next meeting is scheduled for 30<sup>th</sup> July 2013.

#### **f) Environment Committee**

Cllr Douglas reported that there has been no meeting and it is hoped to arrange one for July 2013.

**g) Wigginton Old School**

The Clerk reported that a meeting of the Old School is planned for July 2013. It is anticipated that the John Jeffery Room and the Main Hall will be repainted in August 2013. A site meeting with the decorator is arranged for Tuesday 9<sup>th</sup> July 2013.

**h) Haxby and Wigginton Ward Committee**

Cllr Firth informed the members that the next Ward Committee Team meeting will be held on 15<sup>th</sup> July 2013.

**RESOLVED** that the reports be noted and actioned accordingly.

**13/045 Date of the next Parish Council meeting**

**RESOLVED** that the next meeting of the Parish Council will be held on **Tuesday 3<sup>rd</sup> September 2013** commencing at **1930**. Should it be necessary to arrange a meeting in the interim period the Clerk will contact the members. (See also 13/039)

**13/046 Other Business not requiring Notice.**

None

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.**