

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

DRAFT Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 03/06/14, held in the John Jeffery Room at the Old School Community Hall, Wigginton.

14/016 Present

Cllrs Douglas (Chair), Denton, Firth, Fisher, Jeffery, Runciman, and Wreglesworth. Also present, the Clerk, City of York Councillor I Cuthbertson, PCSO A Smith and Mr Peter Henks

14/017 Apologies for absence

Cllrs Spence, Unsworth and Vaughan and Mrs P Wilford

14/018 Declarations of interest

None

14/019 Report from the Neighbourhood Policing Team

PCSO Smith presented the figures for May 2014 as follows:-

Burglary-dwellings	2
Criminal damage	2
Theft (inc. cycles and shoplifting)	6
TUMV	1
Violence (inc domvio,)	4
Other	2
Sexual	1
Total	18

PCSO Smith reported that he would shortly be carrying out a leaflet drop about home security and agreed to forward copies to the Clerk for display on the notice boards.

RESOLVED that the matters be noted.

14/020 Planning Applications.

None

14/021 Planning Application Decision Notices.

- a) 14/00347/FUL3, Barley View, Wigginton, York YO32 2GZ. Single storey side and rear extensions and detached garage to side. Mr John Harrison.

APPROVED

14/022 Confirmation of Minutes of Previous Parish Council.

Members agreed the minutes of the previous meetings held on 13/05/14

The Chair signed the minutes.

RESOLVED that the minutes of the last meeting held on 13/05/14 be accepted as a true record.

14/023 Matters arising from the Minutes of the Previous Parish Council Meeting.

- a) Cycleway

The Clerk reported together with Cllrs Unsworth and Vaughan a letter has been prepared and sent to City of York Council setting out the Parish Council's views and wishes for a cycleway along the western side of the B1367.

We are now awaiting their response.

b) Boundary issue

The Clerk informed members that the resident has been informed that the Parish Council now considers the matter closed unless he can provide further information relating to his claim.

RESOLVED that the matter is closed and will only be reviewed upon receipt of further information being received.

c) Double Taxation

The Clerk reported that he has spoken to officers at City of York Council and they hope to provide information in relation to the claim for the July 2014 meeting.

d) Archives

The Clerk informed members that the project is slightly delayed due to the contractors commitments, but hopes that the project will be started later in June.

RESOLVED that the matters be noted and actioned accordingly.

14/024 Confirmation of Minutes of the Planning Committee meeting held on 23/05/14

Members agreed the minutes of the previous meetings held on 23/05/14

The Chair signed the minutes. There were no matters arising

RESOLVED that the minutes of the last meeting of the Planning Committee held on 23/05/14 be accepted as a true record.

14/025 Confirmation of the receipt of minutes of meetings held since 13/05/14

a) Annual Parish Meeting held on 13/05/14

b) Planning Committee meeting 23/05/14

c) Haxby and Wigginton Joint Burial Committee meeting held on 27/05/14

RESOLVED that the minutes be noted.

14/026 To receive notice of change of play equipment service inspection provider to Churchfield Open Space Committee.

The clerk informed members that he has received notice from Churchfield Open Space Committee that they have changed the play equipment service provider from ROSPA to RSS Playground Inspection and Maintenance. The Parish Council Insurers have been informed.

RESOLVED that the matter be noted.

14/027 Clerks Update Report

The Clerk reported on Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members. Particular additional items of note are:-

a) York Design Awards 2014

The awards presentation evening will be held on Monday 23rd June 2014, Cllr Jeffery and the Clerk will be attending. Cllr Vaughan will also be in attendance.

b) YLCA annual meeting

The meeting will be held on Thursday 6th June 2014 at Folk Hall, New Earswick at 7pm.

c) PSE e-newsletter

A new information news

d) Residents complaints

The clerk informed members of 3 complaints he has received in respect of the village environment,

1) In respect of Windsor Drive

- 2) In respect of dog waste bin requirement in Windsor Drive
 3) In respect of hedgerow to fields at Lancar Close/Walmer Carr.
- e) Church Lane
 A quotation has been received regarding necessary tree work in Church Lane. The work will be carried out during the next few weeks.
- f) Mill Lane/ Westfield Lane Corner
 The area has now been attended to by Westfield Fencing.
- g) Local Plan and proposed developments
 The Clerk informed members of contact by the representatives of the developers of Clifton Gate residential development proposal contained in the Local Plan. They have requested a meeting with the Parish Council and also of their proposals to hold informative and feedback meetings at the Wigginton Recreation Hall.
 The dates are:-
 11th June 2014 meeting with the Parish Council at 1930 in the Old School
 11th July 2014 Public sessions in the Recreation Hall 1300 to 1800
 12th July 2014 Public sessions in the Recreation Hall 1000 to 1700
 15th July 2014 Feedback session in the Recreation Hall 1700 to 2100
 In respect of the meeting with the Parish Council, the Parish Council Chairman has suggested a list of topics to discuss with the developers. This was circulated to members. They agreed that as the list was so extensive that they be given time to consider them. There were no proposed additions.
 A further meeting is also arranged by City of York Council at West Offices on 17th June at 1830 for Parish Councils. The meeting will cover the following potential sites:-
 Morrell House, Haxby Hall, Land North of Haxby, Land north of Clifton Moor and Land north and west of A1237 Wigginton Road roundabout.

RESOLVED that the matters be noted and the resident's complaints be referred to the Environment Committee.

14/028 Financial Report

The Clerk presented the management accounts and reconciliation for April 2014 were presented.

Bank Reconciliation

High Interest account Opening balance 01.04.14	£ 29891.57
Add interest received	<u>£2.76</u>
Balance 31.05.14	£ 29894.33

Current Account Opening balance 01.04.14	£ 9395.38
Less payments presented for 2013-14	£ -1276.04
Add receipts 2014-15	£ 22917.27
Less payments 2014-15	<u>£-11829.90</u>
Balance 31.05.14	£ 19206.71

Balance of all accounts 31.05.14

High Interest Account	£ 29894.33
Current Account	<u>£ 19206.71</u>
Balance 31.05.14	£ 49101.04

May Payments for approval

11.05.14 100238 Sleightholm Landscapes	£ 553.44
Sleightholm Landscapes	£ 678.96
30.05.14 100239 Zurich Insurance	£ 1655.16

30.05.14	100240	WPC Stationery & Postage	£ 41.52
31.03.14	100241	DW Geary April salary	£ 587.26
	100242	HMRC Paye/NI	£ 367.63
Total			£3883.97

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

14/029 Reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Fisher informed members that a significant sponsor was due to carry out a site visit and inspection of Churchfield Open Space play area. Posters have been displayed informing the public of fund raising for new equipment and that Willow Garth bulb planting is due to take place next week.

b) Wigginton Sports and Playingfields Association

Cllr Jeffery confirmed that all work associated with the recent deconstruction of the out building had been completed including reseeding.

c) Haxby and Wigginton Youth and Community Association

The Clerk informed members that Cllr Vaughan and he had recently met with Mrs Pat Wilford for informal talks and fact finding following the comments made at the Annual Parish meeting.

d) Haxby and Wigginton Joint Burial Committee

Cllr Firth reported on matters discussed at the recent meeting including land issues. He also reported on issues relating to grass cutting continuity.

e) Environment Committee

Cllr Douglas informed members that a meeting will be arranged in the near future.

f) Wigginton Old School

The clerk informed members that a meeting will be arranged in the near future following the recent cancellation of a meeting due to attendance issues.

g) Haxby and Wigginton Ward Committee

Cllr Firth informed members that the Ward Committee will be holding a meeting in July on a date to be confirmed.

RESOLVED that the reports be noted.

14/030 Date of the next Parish Council meeting

RESOLVED that the next meeting will be held on **Tuesday 1st July 2014** commencing at **1900** immediately.

14/031 Other Business not requiring Notice.

Cllr Wreglesworth informed members that a resident has informed him of vermin being sited around the village pond.

RESOLVED that the Clerk actions this matter with City of York Council.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.