

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

DRAFT Minutes of the Meeting of the Parish Council held at 1930 on Tuesday 03/12/13 in the John Jeffery Room at the Old School Community Hall, Wigginton.

13/108 Present

Cllrs Vaughan (Chair) Douglas, Denton, Firth, Fisher, Runciman, Spence, Unsworth and Wreglesworth.

Also present City of York Councillor T Richardson, Mr M Blacker Grasshoppers FC and the Clerk

13/109 Apologies for absence

Cllrs Jeffery and Spence and City of York Councillor I Cuthbertson.

13/110 Wigginton Grasshoppers FC 82.

The Chairman welcomed Mr Mike Blacker and invited him to address the meeting.

Mr Blacker first thanked the Parish Council for its support and the recent grant for the new dugouts. He went on to outline the clubs aspirations for development of the ground and potential erection of new changing room facilities within the next 5 years and associated fund raising involved.

The Chairman thanked Mr Blacker for his comments.

13/111 Declarations of interest

- a) Cllrs Douglas and Fisher in respect of Wigginton Sports and Playing Fields Association
- b) Cllrs Denton, Fisher and Spence in respect of Willow Garth.
- c) Cllr Douglas and the Clerk in respect of Grasshoppers FC
- d) Cllr Fisher in respect of Haxby and Wigginton Community Association
- e) Cllrs Denton and Vaughan in respect of Allotments

RESOLVED that the declarations be noted.

13/112 Report from the Neighbourhood Policing Team

The Clerk informed members that no report was forthcoming for the meeting.

RESOLVED that the matters be noted.

13/113 Confirmation of Minutes of the Previous Planning Committee meeting held on 20/11/13

Members agreed the minutes of the Planning Committee meeting held on 20/11/13. The Chairman signed the minutes

13/114 Matters arising from the previous Planning Meeting held on 20/11/13

None.

13/115 To receive Planning Applications.

The clerk informed members that there are no planning applications.

13/0116 To receive any Planning Application Decision Notices.

The following decision notices have been received:-

- a) 13/03070/FUL Villa Farm, Wigginton Road, Wigginton, York. YO32 2RH.
Change of use from stable block to function room. Mr William Moore.
Approved
- b) 13/03187/FUL 1, Home Farm Cottages, Wigginton, York YO32 2RD. First floor rear extension. Mr and Mrs Roberts.
REFUSED
- c) 13/03212/FUL 59, Green Dike, Wigginton, York. YO32 2WY. Single storey rear extension. Mr Graham Carver.
APPROVED
RESOLVED that the decision notices be noted.

13/117 Confirmation of Minutes of Previous Parish Council Meeting

Members agreed the minutes of the previous meetings held on 05/11/13

The Chair signed the minutes.

RESOLVED that the minutes of the last meeting held on 05/11/13 be accepted as a true record.

13/118 Matters arising from the Minutes of the Previous Parish Council Meeting.

- a) Grant applications 2013-2014
The Clerk reported that all grant payments have now been completed with the exception of Wigginton Sports and Playing Fields Association for which we are still to receive notice of completion of the grant work being carried out. The S 106 grant payment for £ 2727.00 to Wigginton Grasshoppers FC is to be made following payment approval of this meeting.
- b) Carols around the tree 16/12/13
The Clerk confirmed that arrangements have now been completed for the annual carols around the tree event. The Christmas tree will be in place on Saturday 7th December.
- f) Willow Garth
The Clerk informed members that he has received the proposal for Willow Garth but as the grant application was received prior to the meeting the matter will be included in the January agenda.
- d) Allotments
The Clerk reported that no 2 allotment has now been let and arrangements are in hand to let 6a.
- e) Notice Boards
The Clerk reported that he has received a quotation in the sum of £130.50 for rectification work for the notice board located at the

entrance to the sports and playing fields (excluding re varnishing).
Members agreed that the work should be carried out.

RESOLVED that the matters be noted and actioned accordingly.

13/119 Confirmation of the receipt of minutes of meetings held since 03/09/13

- a) Planning Committee 05/11/13
- b) Planning Committee 20/11/13
- c) Environment Committee 20/11/13
- d) Finance Committee 29/11/13

RESOLVED that the minutes be noted

13/120 To adopt the 2013 Standing Orders, Financial Regulations, Internal Systems of Control and Risk Assessment.

The Clerk informed the meeting that no comments have been received in respect of the 2013 Standing Orders.

RESOLVED that the Standing Orders, Financial regulations, Internal Systems of Control and Risk Assessment be adopted.

13/121 To receive the Environment Committees recommendations for Allotment rent increases.

The Chairman of the Environment Committee informed members that the committee proposed and recommends a rent increase for a standard allotment (small) from £ 15.00 to £ 30.00 per annum and for large (double) allotments from £ 30.00 to £ 60.00 per annum both effective from April 1st 2014.

RESOLVED that the allotment rents be increased as recommended and that the Clerk inform tenants by 31st December 2013.

13/122 To receive the Finance Committees recommendation for the Budget and Precept for 2014-2015.

The Chair of the Finance Committee informed members that the committee proposed and recommends that the budget and precept for 2014-2015 be:-

Budget

Income £ 56152.00 including allotment rents, Old School repayments for clerks time, vat repayments, interest and other rents together with £ 6962.00 to be taken from reserves.

Expenditure

Expenditure £ 56152.00 including vat inputs.

Precept

To be £ 44000.00

The full income and expenditure details are shown in the Finance Committee minutes.

The proposals were discussed and accepted by members.

The Chairman also reported to members that Cllr Denton has been elected as Vice Chairman of the Finance Committee.

RESOLVED that the proposed budget and precept for 2014-2015 be adopted.

13/123 Clerks Update Report

The Clerk reported on Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members.

RESOLVED that the matter be noted.

13/124 Financial Report

The Clerk presented the management accounts and reconciliation for November 2013. The reconciliation was without current bank statements (not yet received).

Reconciliation

Opening Balance 01.04.13	£ 45713.24
Add total receipts 2013-2014	£ 44184.66
Less total payments 2013-2014	<u>£-39418.69</u>
Balance	£ 50479.16

Bank Reconciliation

High Interest account. Opening balance 01.04.13	£ 14536.05
Add interest for account	£ 5.48
Receipt of Fixed Rate Deposit from (Co-Operative Bank	£ 15000.00
Interest received from Co-Operative Bank	<u>£ 345.92</u>
Balance	£ 29887.45

Current Account opening balance 01.04.13	£ 18430.01
Less payments presented for 2012-13	£ -2264.12
Add receipts 2012-13	£ 11.30
Add receipts 2013-2014	£ 43833.26
Less payments presented 2013-2014	<u>£ -34957.86</u>
Balance	£ 25052.59
Less un presented October payment	£ -3.95
Less November payments	<u>£ -4456.88</u>
Balance at 30.11.13	£ 20591.76

Balance of all accounts

High Interest Account	£ 29887.45
Current Account	<u>£ 20591.76</u>
Balance	£ 50479.21

November payments

30.11.13	Browns Nurseries	£ 200.20
30.11.13	City of York	£ 20.00
30.11.13	HMRC	£ 196.17
30.11.13	D W Geary WPC purchases	£ 56.48
30.11.13	D W Geary November Salary	£ 673.27
30.11.13	Wigginton Grasshoppers	£ 2727.00
30.11.13	Pinnacle Design	£ 342.00
30.11.13	Old School Mgt. Comm.	£ 86.00
30.11.13	York Poppy Appeal	£ 51.00
30.11.13	Sleightholm Landscapes	<u>£ 104.76</u>
Total		£ 4456.88

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

13/125 Reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Denton reported that the Committee minutes have been circulated for the 2.12.13 meeting and that they are progressing the project work. He informed members that the Chairman Mr Barry Simpson is to stand down at the next AGM but remain a committee member for the following year.

b) Wigginton Sports and Playingfields Association

Cllr Douglas reported that the work was progressing on the de-construction of the redundant building.

c) Haxby and Wigginton Youth and Community Association

There was no report from the association. The Clerk will contact them to ensure that Cllr Fisher is informed of meetings.

d) Haxby and Wigginton Joint Burial Committee

There was little to report however members were informed by Cllr Firth of likely future work.

e) Environment Committee

Cllr Douglas reported that all relevant matters have been discussed throughout this meeting particularly in regard to allotment rents.

f) Wigginton Old School

There was little to report however the Clerk reminded members that the next public event at the Old School will be the Carols around the tree event on 16th December 2013.

g) Haxby and Wigginton Ward Committee

Cllr Firth confirmed that various minor grant payments have been agreed for local organisations.

RESOLVED that the reports be noted.

13/126 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 7th January 2014** commencing at **1900**.

13/127 Other Business not requiring Notice.

a)Cllr Wreglesworth report that there was still a problem in the village with vehicle failing to slow down at the crossing.

RESOLVED that the clerk report the matter to North Yorkshire Police.

b)Cllr Runciman informed members that Richard Wood has now left the City of York Council.

RESOLVED that the matter be noted.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.