

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

DRAFT Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 04/02/14, held in the John Jeffery Room at the Old School Community Hall, Wigginton.

13/149 Present

Cllrs Vaughan (Chair), Douglas, Denton, Firth, Fisher, Runciman, Spence, Unsworth and Wreglesworth.

Also present, the Clerk, City of York Councillor I Cuthbertson (part), Mr W Tomlinson (part) and Mrs J Denton (part).

13/150 Apologies for absence

Cllr Jeffery

13/151 Declarations of interest

a) Cllrs Denton, Fisher and Spence in respect of Willow Garth Grant application.

RESOLVED that the declarations be noted.

13/152 Report from the Neighbourhood Policing Team

The Clerk informed members that he has received an emailed report for January 2014 from North Yorkshire Police.

They report that there has been an increase of 10 crimes reported compared to last year.

Crimes reported

Burglary dwellings 4

Criminal damage 3

Drug offences 1

Theft incl. cycles 5

SMV 0

Violence incl. domestic 4

Sexual 0

Others 1

Total 18

North Yorkshire Police are currently encouraging the public to use social media sites, such as twitter to help fight crime and the fear of crime.

The address is @sna.yorknorth.

RESOLVED that the matters be noted.

13/153 Planning Applications.

a) 13/0885/FUL. 94, Windsor Drive, Wigginton, York, YO32 2RH. Two storey side extension. Mr Dale Waddington

RESOLVED that we have no objections.

b) 14/00008/CPD. The Stables, Wigginton Road, Wigginton, York, YO32 2RH. Application for certificate of lawfulness for a proposed development to relocate 2no. static caravans. Mrs L Marchi.

RESOLVED that we have no objections.

c) 14/00028/TPO. Rosevale Private Residential Home, 33, The Village, Wigginton, York, YO32 2PR. Dr D Dryden. Various pruning works to wellingtonia (T1), Tree protected by a Tree Preservation Order 1978/13.

RESOLVED that we have no objections.

- d) 14/00059/FUL, 15, Stabler Close, Wigginton, York, YO32 2SY. Two storey side and single storey rear extension. Mr Jack Thewsey.
RESOLVED that we have no objection.

13/154 Planning Application Decision Notices.

None.

13/155 Planning Notice

- a) 13/2607/FUL. 5, Lund Close, Wigginton, York, YO323 2WU. Single storey side extension forming domestic utility room and hairdressing salon (retrospective). Mrs V Dobson.
Applicant has appealed to the Secretary of State in respect of planning refusal at the above site.
RESOLVED that the appeal notice be noted.

13/156 Confirmation of Minutes of Previous Parish Council Meeting

Members agreed the minutes of the previous meetings held on 07/01/14
The Chair signed the minutes.

RESOLVED that the minutes of the last meeting held on 07/01/14 be accepted as a true record.

13/157 Matters arising from the Minutes of the Previous Parish Council Meeting.

- a) Precept Notice
The Clerk informed members that the Precept Notice has been submitted to City of York Council.
- b) City of York Grass Cutting payment.
The Clerk reported that he has received an explanation in respect of the monies received from City of York for grass cutting. This and future payments will be based on 10 cuts per annum rather than the previous level of 14.
- c) Citizens Advice Bureau
The Chair reported that he had discussed with CAB the possibility of them identifying needy residents for the Poor and Towns Land Trustees. Members added that the Churches and local schools should also be included in this activity.
- d) Notice Board.
The Clerk informed members that the new notice board will now be ordered for delivery before the end of March 2014.
- e) Parish meetings.
The Chair informed members that due to the bank statements being received after the first Tuesday in the month the Clerks reconciliation figures were not based on actual verified bank statements and that it might be advisable to move the meeting dates to the second Tuesday of the month.
Members felt that the information presented was acceptable and that it was preferable to leave meeting dates as set.
RESOLVED that the matters be noted and actioned accordingly.

13/158 Confirmation of the receipt of minutes of meetings held since 04/01/14

- a) Churchfield Open Space Committee 13.01.14
b) Haxby and Wigginton Joint Burial Committee 16.01.14
c) Old School Board of Trustees 23.01.14
The Chair reported that prior to the Parish Council meeting the Trustees of the Poor and Towns Land Charity had held a meeting, the minutes of which will be circulated to members.

RESOLVED that the minutes be noted

13/159 To discuss a residents request in respect of property boundary.

The Clerk informed members that he has received a communication from Mr W Tomlinson in respect of the property boundary to the rear of his property and No 3a allotment. Mr Tomlinson addressed the meeting and explained that there was no formal boundary line which he would like to have resolved.

The Clerk informed the meeting that he had asked Mr Tomlinson, via an email, to contact his Solicitor and the land registry to try to establish the actual boundary line. He also informed members that there are no deeds available for the allotments.

RESOLVED that the matter be passed to the Environment Committee to discuss and to meet Mr Tomlinson on site. The Environment Committee are to advise the Parish Council of its views following the site visit.

Mr Tomlinson left the meeting.

Cllr I Cuthbertson left the meeting.

13/160 To receive a report in respect of Willow Garth.

The Clerk informed members that a resident in Broad Oak Lane whose property borders Willow Garth has raised a complaint in respect of the planned improvements to Willow Garth.

The matter related to removal of hedgerow along Greenshaw Drive and the Churchfield snicket.

Members agreed that the Churchfield Open Space Committee are responsible for maintaining Willow Garth as a Public Open Space and the matter was not for the Parish Council to decide upon.

RESOLVED that members unanimously accept that the Churchfield Open Space Committee will remove the Willow Garth hedgerow along Greenshaw Drive and Churchfield snicket and to carry out land improvements as advised.

13/ 161 Double Taxation

The Clerk reported that he has discussed aspects of double taxation with City of York Council officers and that there is a risk that we may be losing out by not reviewing our expenditure.

RESOLVED that the matter be passed to the Finance Committee to discuss.

13/162Citizens Advice Bureau

The matter is dealt with in minute 13/157 c above.

13/163 Clerks Update Report

The Clerk reported on Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members.

Particular additional items of note are:-

A meeting at Ralph Butterfield School on Wednesday 5th February from 6pm to 8pm when our Ward Councillors ,the Leader of the Council and cabinet members together with senior council managers will be present to talk to.

City of York Cllr T Richardsons note regarding a site meeting at Windsor Drive to discuss the condition of the highway.

The adoption of salt bins located at:-

The Black Horse public house, Minster View, Manor Garth and near to Wigginton Primary School.

Haxby Town Councils letter to the Leader of the Council Mr J Alexander to meet representatives of Haxby Town and Wigginton Parish Councils to discuss parking issues.

RESOLVED that the mattes be noted.

13/164 Financial Report

The Clerk confirmed that monies raised (£95.00) at the carols around the tree event on 16th December 2013 have been received by Wonder Years and that a local resident has submitted a cheque for £100.00 as a contribution towards tree cutting in Churchfield snicket and bordering his property.

The Clerk presented the management accounts and reconciliation for January 2014

Bank Reconciliation

| | |
|--|-----------------|
| High Interest account. Opening balance 01.04.13 | £ 14536.05 |
| Add interest received | £ 5.48 |
| Receipt of Fixed Rate Deposit from(Co-Operative Bank | £ 15000.00 |
| Interest received from Co-Operative Bank | <u>£ 345.92</u> |
| Balance | £ 29887.45 |

| | |
|--|-------------------|
| Current Account opening balance 01.04.13 | £ 18430.01 |
| Less payments presented for 2012-13 | £ -2264.12 |
| Add receipts 2012-13 | £ 11.30 |
| Add receipts 2013-2014 | £ 46662.58 |
| Less payments presented 2013-2014 | £ -45445.86 |
| Add unpresented December payments | £ 1249.00 |
| Add unpresented January payments | <u>£ 1896.75</u> |
| Balance at bank 31.01.14 | <u>£ 20539.66</u> |

| | |
|------------------------------------|------------------|
| Less unpresented December payments | £ 1249.00 |
| Less unpresented January payments | <u>£ 1896.75</u> |
| Balance at 31.01.14 | £ 17393.91 |

Balance of all accounts 31.01.14

| | |
|-----------------------|-------------------|
| High Interest Account | £ 29887.45 |
| Current Account | <u>£ 17393.91</u> |
| Balance | £ 47281.36 |

January payments

| | | |
|-----------------|-------------------------|------------------|
| 07.01.14 100200 | British Telecom | £ 84.98 |
| 14.01.14 100201 | Browns Nurseries | £ 304.00 |
| 20.01.14 100202 | City of York Council | £ 200.00 |
| 20.01.14 100203 | G Fensome | £ 510.00 |
| 20.01.14 100204 | Yorkshire tree Surgeons | £ 870.00 |
| 20.01.14 100205 | S Barley | £ 130.50 |
| 29.01.14 100206 | HMRC | £ 196.17 |
| 29.01.14 100207 | D W Geary Salary | £ 673.87 |
| 30.01.14 100208 | British Telecom | £ 64.80 |
| 30.01.14 100209 | DW Geary WPC purchases | £ 39.91 |
| 31.01.14 100210 | Sleightholm Landscapes | <u>£ 108.00</u> |
| Total | | £ 3182.23 |

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

13/165 Reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Denton informed members that they were well advanced with the replacement / improvements to the play equipment project.

b) Wigginton Sports and Playingfields Association

Cllr Douglas reported that it is anticipated that the de construction of the redundant building will be completed during February and that no work will be carried out during the February schools half term.

c) Haxby and Wigginton Youth and Community Association

Cllrs Fisher informed members that she has had contact with the association and that the 2 new managers are in place and bringing fresh ideas to improve matters. She also reported that £1200.00 was raised in the Haxby shopping precinct through a raffle.

d) Haxby and Wigginton Joint Burial Committee

It was reported that the Rules and Regulations have been updated. The Clerk reported that he has obtained gun and insurance certificates from the person responsible for vermin control. These will be copied and passed to Haxby Town Council.

e) Environment Committee

Cllr Douglas informed members that there has been no meeting of the committee.

f) Wigginton Old School

The clerk reported that work was almost completed with only minor items remaining.

g) Haxby and Wigginton Ward Committee

Cllr Firth informed members the Ward Committee was still in being and that a further meeting is due to be held in April.

RESOLVED that the reports be noted.

13/166 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 4th March 2014** commencing at **1900**.

13/167 Other Business not requiring Notice.

Cllr Wreglesworth reported that a road indicator sign to Broad Acres was loose and requires attention.

RESOLVED the Clerk will raise the matter with City of York Council

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.