

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

DRAFT Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 04/03/14, held in the John Jeffery Room at the Old School Community Hall, Wigginton.

13/168 Present

Cllrs Vaughan (Chair), Douglas, Denton, Firth, Fisher, Runciman, Spence, Unsworth and Wreglesworth.

Also present, the Clerk and City of York Councillor T Richardson.

13/169 Apologies for absence

Cllr Jeffery and City of York Councillor I Cuthbertson.

13/170 Declarations of interest

- a) Cllrs Denton, Fisher and Spence in respect of Willow Garth Grant application.
- b) Cllrs Douglas, Fisher and Spence in respect of grants.

RESOLVED that the declarations be noted.

13/171 Report from the Neighbourhood Policing Team

The Clerk informed members that he has received an emailed report for February 2014 from North Yorkshire Police.

They report that there has been an increase of 10 crimes reported compared to last year.

Crimes reported

Burglary dwellings 3

Criminal damage 3

Drug offences 0

Theft incl. cycles 2

SMV 0

Violence incl. domestic 4

Sexual 2

Others 0

Total 14 an increase of 2 over last year

North Yorkshire Police are currently encouraging the public to use social media sites, such as twitter to help fight crime and the fear of crime.

The address is @snayorknorth.

The Clerk further reported on his request to North Yorkshire Police for statistics relating to anti-social behaviour over the past 12 months. They confirm that they have dealt with 3 minor incidents.

RESOLVED that the matters be noted.

13/172 Planning Applications.

- a) 14/00261/FUL. Os Field 0005 Sutton Road, Wigginton, York. Erection of 1 no. detached two storey dwelling to replace existing prefabricated dwelling. Mr Nigel Jagger.

RESOLVED that we have no objections.

13/173 Planning Application Decision Notices.

- a. 13/03832/ADV Wigginton Recreation Hall, The Village, Wigginton, York. Display of 1 no. non-illuminated free standing sign. Mr William Tomlinson. APPROVED
- b. 13/03885/FUL. 94, Windsor Drive, Wigginton, York YO32 2YE. Two storey side extension. Mr Dale Waddington. APPROVED
- c. 14/00028/TPO. Rosevale Private Nursing Home, 33, The Village, Wigginton, York. YO32 2PR. Various pruning works to Wellingtonia (T1), tree protected by TPO 1978/13. APPROVED

13/174 Planning notices

- a) 14/0008/CPD The Stables, Wigginton Road, Wigginton, York. YO32 2RH. Application for certificate of lawfulness for a proposed development to relocate 2 no. static caravans. Mrs L Marchi.
APPLICATION WITHDRAWN

13/175 Confirmation of Minutes of Previous Parish Council Meeting

Members agreed the minutes of the previous meetings held on 04/02/14
The Chair signed the minutes.

RESOLVED that the minutes of the last meeting held on 04/02/14 be accepted as a true record.

13/176 Matters arising from the Minutes of the Previous Parish Council Meeting.

- a) Boundary issue
The Clerk informed members that following advice received the resident was asked to provide copies of his original builders deeds, which he decline to do and a copy of the original builders site drawing which he has done. The drawing indicated clearly the boundary line as the resident hedgerow. In view of the forgoing the members consider that the matter is closed unless the resident can provide additional information.
- b) Willow Garth
The Clerk and Cllr Denton confirmed that the proposed works at Willow Garth have commenced. The hedge removal has been temporarily delayed for further discussion at the next Churchfield meeting to be held on 24th March 2014.
The Clerk and Chairman further informed members of the situation in respect of a resident's fence issue. A letter has been sent to the resident informing him that the temporary consent continues for the moment and his proposals have been sought.
The matter will be further reviewed at the next meeting.
- c) Double Taxation
The Chair reported that the issue will be informally discussed with the responsible City of York Office and the Clerk will prepare a draft schedule for discussion.
- d) Parking Issues
Cllr Firth informed members that he and the Clerk attended a joint meeting with Haxby Town Council and various City of York representatives to discuss parking issues principally concerning parking in Haxby. Various options are now being considered to ease problems.

Any person having issues with parking can contact a free phone number 0800 1381119.

RESOLVED that the matters be noted and actioned accordingly.

13/177 Confirmation of the receipt of minutes of meetings held since 04/02/14

- a) Churchfields Open Space Committee 10th February 2014
- b) Finance Committee 14th February 2014
- c) Environment Committee 27th February 2014

RESOLVED that the minutes be noted

13/178 To consider displaying of Parish Council minutes

The Chairman and Clerk informed members that advice has been sought from YLCA in respect of the display of Parish Council draft minutes. There is no legal obligation to display minutes but members agreed that as this was our practice we would continue to display them as soon after meetings as was practicable.

RESOLVED that draft minutes be displayed.

13/179 To receive a proposal In respect of a cycleway

Cllr Unsworth proposed that a cycleway should be more seriously considered along Wigginton Road and that the Parish Council should seek support from City of York Council. The route has previously been considered on the eastern verge which is impracticable but the western verge is more appropriate for such a route.

RESOLVED the Clerk will contact City of York Council and invite the officer(s) concerned to a Parish Council meeting to discuss the matter.

13/180 Two signature rule

The Clerk informed members that in due course the Parish Council will need to review and amend as necessary the Financial Regulations and Standing Orders. It is unlikely to impact on the Parish Council providing the bank continues to operate a cheque facility.

RESOLVED that the matter be noted.

13/181 Clerks Update Report

The Clerk reported on Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members.

Particular additional items of note are:-

- a) City of York Safer Partnership Crime Summit will be held in the George Hudson Room, West Offices on Friday 28.03.14 between 9am and 1.30pm all are welcome to attend.
- b) Draft statutory Instrument 2014 "The Openness of Local Government Bodies Regulations 2014 issued.
- c) Further guidance on the Community Infrastructure Levy issue.

RESOLVED that the matters be noted.

13/182 Financial Report

The Clerk informed members that all grant recipients have been contacted in respect of compliance with the financial agreements.

It was noted that Wigginton Sports and Playing Fields Association and Willow Garth grants have not been paid due to non- completion of projects. Cllrs Denton and Douglas will inform their respective organisations to confirm completion before 31.03.14.

The management accounts and reconciliation for February 2014 were presented.

Bank Reconciliation	
High Interest account. Opening balance 01.04.13	£ 14536.05
Add interest received	£ 5.48

Receipt of Fixed Rate Deposit from(Co-Operative Bank	£ 15000.00
Interest received from Co-Operative Bank	<u>£ 345.92</u>
Balance	£ 29887.45

Current Account opening balance 01.04.13	£ 18430.01
Less payments presented for 2012-13	£ -2264.12
Add receipts 2012-13	£ 11.30
Add receipts 2013-2014	£ 46662.58
Less payments presented 2013-2014	£ -45445.86
Add un presented December payments	£ 1249.00
Add un presented January payments	<u>£ 1896.75</u>
Balance at bank 31.01.14	<u>£ 20539.66</u>

Less un presented December payments	£ 1249.00
Less un presented January payments	£ 1896.75
Less un presented February payments	<u>£ 930.06</u>
Balance at 28.02.14	£ 16880.63

Balance of all accounts 28.02.14	
High Interest Account	£ 29887.45
Current Account	<u>£ 16880.63</u>
Balance	£ 46768.08

February payments		
18.02.14 100211*	Citizens Advise Bureau	£ 1249.00
28.02.14 100212	D W Geary	£ 675.27
28.02.14 100212	Stationery	£ 59.48
28.02.14 100212	Land Registry	£ 14.40
28.02.14 100213	HMRC	£ 196.82
28.02.14 100214	Postage	<u>£ 24.00</u>
Total		£ 2218.97

Cheque payment* 100194 approved in December is replaced by cheque 100211
 Cheque payment 100210 approved in January is now a void payment
RESOLVED that the Financial Report and Accounts be accepted and payments approved.

13/183 Reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Denton informed members that they were well advanced with the replacement / improvements to the play equipment project and a meeting is planned for interested parties to discuss the matter.

b) Wigginton Sports and Playingfields Association

Cllr Douglas reported that it is anticipated that the de construction of the redundant building will be completed within a few days. Problems have been encountered which have delayed the project.

c) Haxby and Wigginton Youth and Community Association

Nothing to report.

d) Haxby and Wigginton Joint Burial Committee

There was nothing of significance to report.

e) Environment Committee

Cllr Douglas informed members that a meeting was held on 27.02.14 and reported in the minutes.

f) Wigginton Old School

The clerk reported that minor works are planned and alterations to the outside store to create an archive are in hand. Bookings are now at a significant level and there are now only 5 weekends available to the year end (2014).

g) Haxby and Wigginton Ward Committee

Cllr Firth informed members that the Ward Committee still has a small amount of funding available

RESOLVED that the reports be noted.

13/184 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 1st April 2014** commencing at **1900**.

13/185 Other Business not requiring Notice.

None.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.