

**Wigginton Parish Council**  
**The Old School Community Hall, Mill Lane, Wigginton,**  
**York YO32 2PU**

**Draft** Minutes of the Meeting of the Parish Council held at 1930 on Tuesday 04/06/13 in the John Jeffery Room at the Old School Community Hall, Wigginton.

**The meeting was preceded by the presentation of a water colour painting of the Old School by the artist Mrs Anne Thompson to the Chairman. The painting will be displayed in the John Jeffery Room.**

**13/017 Present**

Cllrs Vaughan, (Chair), Denton, Douglas, Fisher, Jeffrey, Runciman, Spence, and Wreglesworth.

**13/018 In Attendance**

City of York Cllr I Cuthbertson, Mrs J Denton, PCSO M.J. Hannon, the Clerk

**13/019 Apologies for absence**

Cllrs Firth, Unsworth and Mrs Pat Wilford

**13/020 Declarations of interest**

None

**13/021 Report from the Neighbourhood Policing Team**

PCSO Hannon introduced himself to the meeting and advised members of the difficulties in attending meetings on a regular basis due to the shift system operated by the team. He advised members that they can email him at any time should they have a need to, he will provide the clerk with his email address for circulation. The crime figures for Haxby and Wigginton were presented:-

Burglary	2
Damage	3
Theft	7
TUMV	2
Violence	4
Total	18

The figures represent a reduction of 10% against May 2012.

**13/022 Confirmation of Minutes of Previous Meeting**

Members agreed the minutes of the previous meeting held on 07/05/13.

**RESOLVED** that the minutes of the last meeting held on 07/05/13 be accepted as a true record.

The Chair signed the minutes.

### **13/023 Matters arising from the Minutes of the Previous Meeting.**

a) Cllr Runciman noted that City of York Cllr Ian Cuthbertson's name was omitted from the attendees.

b) Matters relating to the parochial Church Council and City of York have not as yet been notified to the Parish Council.

**RESOLVED** that the points be noted.

### **13/024 To confirm receipt of minutes of meetings held since 04/05/13**

a) Planning Committee 23/04/13

b) Planning Committee 07/05/13

c) Old School AGM 16/05/13

d) Joint Burial Committee 21/05/13

e) Churchfield Open Space 22/05/13

**RESOLVED** that the minutes be noted

### **13/025 Clerks Update Report**

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members. He advised that it had been necessary to correspond with a local resident in respect of an overgrown hedgerow, this has apparently been actioned by the resident and no further action is required.

The clerk also confirmed that there is an E Planning meeting to be held on 10<sup>th</sup> June at 1400 hours in West Offices, 4 places have been reserved.

It was also reported that the draft recommendations for the local Boundary review is now open for comment. The closing date is 5<sup>th</sup> August 2013.

**RESOLVED** that the report be noted.

### **13/026 Financial Report**

The Clerk presented the management accounts and reconciliation for May 2013. It was noted that the reconciliation was not supported by a current bank statement due to the timing of the meeting.

#### Reconciliation

Opening Balance 01.04.13	£ 45713.24
Add total receipts 2013-2014	£ 20900.00
Less total payments 2013-2014	£ -5915.16
Balance	£ 60698.00

#### Bank Reconciliation

Opening balances as at 01.04.13	
Current account	£ 18430.01
High Interest account.	£ 14536.05
Investment Bond	£ 15000.00

Less 2012-13 payments presented	£ -2264.12
Add receipts 2012-13	£ 11.30
Add receipts 2013-2014	£ 20900.00
Less payments presented 2013-2014	£ -3894.02
Less unrepresented payments 2013-2014	£ -2021.14
Balance	£ 60698.00

The following cheque payments were approved

31.05.13	Sleightholms Landscapes	£ 595.62
31.05.13	Sleightholms Landscapes	£ 539.52
31.05.13	D W Geary may Salary	£ 667.28
31.05.13	HMRC PAYE/NI	£ 193.22
31.05.13	Old School Mang. Comm	£ 25.50
Total		£2021.14

Additional payments for June 2013 were also approved.

04.06.13	Steve Garnett	£ 78.00
04.06.13	RSS Playmakers	£ 60.00
Total		£ 138.00

**RESOLVED** that the Financial Report and Accounts be accepted and payments approved.

### **13/027 To consider potential community projects**

The Clerk informed the members that a number of ideas have been suggested for potential community projects including:-

Part time street cleaner and fencing of some open space for example around the pond. It was suggested that snicket maintenance rather than employing a street cleaner might be more beneficial as would the placement of additional waste bins.

**RESOLVED** that the matter be referred to the Finance and Environment Committees.

### **13/028 To consider the Young achievers Award Scheme for 2013-2014**

The Clerk informed members that he had met with Cllr Unsworth and that it was proposed that the scheme be confirmed and be advertised from 6<sup>th</sup> June 2013 with a closing date of 31<sup>st</sup> August 2013.

**RESOLVED** that the matter be noted and advertised as widely as possible.

### **13/029 To receive reports from outside bodies.**

#### **a) Churchfield Open Space Committee**

Mrs Denton reported that she had attended her first meeting as secretary and that minutes of the meeting have been circulated. She is attempting to sort out problems with the AGM minutes. Cllr Spence reported that she has spoken to the former acting secretary and she will produce them as soon as possible. A query has been raised by a committee member in respect of insurance of the Churchfield.

**RESOLVED** that the clerk will discuss the matter with the Parish Council Insurers.

#### **b) Wigginton Sports and Playingfields Association**

Cllr Douglas reported that the AGM had been held and he was pleased to report another successful year and that Mr Haseltine was to remain in office for the following year.

#### **c) Haxby and Wigginton Youth and Community Association**

No representative was present other than Cllr M Fisher who has yet to attend her first meeting with the association. Mrs P Wilford has informed the clerk by email that the AGM will be held on 16<sup>th</sup> July 2013.

**d) Haxby and Wigginton Joint Burial Committee**

Minutes of the last meeting have been received. The next meeting is scheduled for 30<sup>th</sup> July 2013. It was reported that during the recent topple test at the cemetery 3 headstones were pushed over. This matter will be addressed by Haxby Town Council.

**e) Environment Committee**

Cllr Douglas reported that there has been no meeting and it is hoped to arrange one for July 2013.

**f) Wigginton Old School**

The Clerk reported that further internal works within the kitchen are soon to be carried out and that internal decorating is planned for August 2013.

**g) Haxby and Wigginton Ward Committee**

City of York Cllr I Cuthbertson report that no firm date has been set for the next meeting. This will be advised as soon as known.

**RESOLVED** that the reports be noted and actioned accordingly.

**13/030 Date of the next Parish Council meeting**

**RESOLVED** that the next meeting of the Parish Council will be held on **Tuesday 2<sup>nd</sup> July 2013** commencing at **1930**.

**13/031 Other Business not requiring Notice.**

Cllrs Denton and Douglas reported that 3 allotments No.1, 4 and 8a have not been cultivated and are in a poor condition such that they affect other allotments.

**RESOLVED** that the clerk will correspond with the three allotment holders about the matter.

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.**