

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

DRAFT Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 07/01/14, held in the John Jeffery Room at the Old School Community Hall, Wigginton.

13/128 Present

Cllrs Douglas (Chair), Denton, Firth, Fisher, Jeffery, Spence, Unsworth and Wreglesworth.

Also present, the Clerk

13/129 Apologies for absence

Cllr Vaughan

13/130 Declarations of interest

- a) Cllrs Douglas & Jeffery and the Clerk in respect of Planning Application 13/03832/ADV Wigginton Recreation Hall.
- b) Cllr Unsworth in decision notice 13/03513/FUL Wigginton Village Store.
- c) Cllrs Denton, Fisher and Spence in respect of Willow Garth Grant application.

RESOLVED that the declarations be noted.

13/131 Report from the Neighbourhood Policing Team

The Clerk informed members that he has received an emailed report for December 2013 from North Yorkshire Police.

They report that there has been an increase of 10 crimes reported compared to last year. Two thefts were insecure cycles taken from front gardens and the majority of the violence reported related to one property as does the sexual offence.

There is to be a surgery at Haxby Memorial Hall on 08/01/14 between 1100-1200 hours.

Crimes reported

Burglary dwellings	2
Criminal damage	3
Drug offences	1
Theft incl. cycles	6
SMV	2
Violence incl. domestic	7
Sexual	2
Others	2
Total	25

RESOLVED that the matters be noted.

13/132 Planning Applications.

- a) 13/03832/ADV, Wigginton Recreation Hall, The Village, Wigginton, York.
Mr W Tomlinson. Display of 1no. non illuminated free standing sign.

Cllrs Douglas and Jeffery withdrew from the meeting. The clerk remained present but took no part in the proceedings. Cllr Firth took the chair.

RESOLVED that we have no objections.

Cllrs Douglas and Jeffery returned to the meeting. Cllr Douglas resumed the Chair.

13/133 Planning Application Decision Notices.

The following decision notices have been received:-

- a) 13/03433/FUL. Stable Block at land off Plainville Hall, Wigginton, York.
Erection of agricultural storage building. Mr Andrew Hill.

APPROVED

- b) 13/03143/FUL. 1, Wigginton Road Nurseries, Wigginton Road, Wigginton, York. YO32 2RH. Mr John Pulleyn. Change of use of existing horticultural building to farm shop and café, with erection of porch. (retrospective).

APPROVED

- c) 13/03513/FUL. Wigginton Village Stores, 64, The Village, Wigginton, York YO32 2PS. Mr R Unsworth. Single storey side and front extension to create additional shop floor space.

APPROVED

- d) 13/03541/FUL. The Oaks, Sutton Road, Wigginton, York YO32 2RB. Mr David Steather. First floor side and single storey rear extensions.

APPROVED

RESOLVED that the decision notices be noted.

13/134 Confirmation of Minutes of Previous Parish Council Meeting

Members agreed the minutes of the previous meetings held on 03/12//13
The Chair signed the minutes.

RESOLVED that the minutes of the last meeting held on 03/12/13 be accepted as a true record.

13/135 Matters arising from the Minutes of the Previous Parish Council Meeting.

- a) Carols around the tree

The Clerk informed members that the evening had been a great success. During the evening members of the public left donations totalling £ 95.0.

RESOLVED that the sum of £ 95.00 be awarded to Wonder Years.

The date for the 2014 event is to be 15th December and Shepherds Group Youth Brass Band has been booked to provide the music again.

- b) Allotments

The Clerk reported that arrangements are still in hand to let 6a. Allotment. Notification of the agreed rent increases have been advised to all allotment holders.

- c) Notice Boards

The Clerk reported that repairs are in hand with the Sports and Playing Fields notice board and that he is about to place the order for the additional new notice board to be placed at the pond.

RESOLVED that the matters be noted and actioned accordingly.

13/136 Confirmation of the receipt of minutes of meetings held since 03/12/13

a) Churchfields Open Space Committee 02/12/13

RESOLVED that the minutes be noted

13/137 Confirmation of Parish Precept 2014-15.

The Clerk informed members that the Precept will be paid in two tranches as normal on 30.04.14 and 30.09.14.

The Precept Notice has been received and will be signed by the Chairman and Clerk and returned to City of York before the due date of 31.01.14

RESOLVED that the matter be noted and the Precept Notice be submitted to City of York Council.

13/138 Information sheet in respect of the 2014 Precept.

The Clerk informed members that the Chair of the Finance Committee has prepared a document in respect of the setting of the precept for use in communicating the matter to the public. The document has been circulated to all members and will be posted on the website together with the minutes of the meeting.

RESOLVED that the matter be noted and actioned accordingly.

13/139 Council tax base for 2014-15 Wigginton.

The Clerk informed members that the City of York Council have confirmed the tax base for 2014-15. The Council Tax Base approved for Wigginton is £ 1331.41

RESOLVED that the matter be noted.

13/140 City of York Grass Cutting payment

The Clerk informed members that Stewart Halliday, Head of the Office of the Chief Executive, City of York, has notified the Clerk and Chairman that payment in the sum of £ 2609.84 will be paid to Wigginton Parish Council. However the latest bank statement indicates that only £ 2413.32 has been paid. The Clerk has raised the matter with Stewart and awaits his response. It has also been advised that City of York will be corresponding with the Parish Council in respect of 2014-15 repayment.

RESOLVED that the matter be monitored by the Clerk.

13/141 Parish Council Meeting Dates for 2014.

The Clerk informed members of the meeting dates for 2014. These will be displayed on the notice board and on the website. Dates are (all first Tuesday of each month):-

January 7th, February 4th, March 4th, April 1st, May 6th Annual Parish and Annual WPC Meetings, June 3rd, July 1st, No meeting in August, September 2nd, October 7th, November 4th and December 2nd. All meetings will commence at 1900.

RESOLVED that the dates be noted

13/ 142 Citizens Advise Bureau

The Clerk informed members that together with the Chairman he will be meeting Cheryl Fisher of CAB to arrange for a 2nd monthly consultation day for 2014-2015.

There has been no response from Haxby Town Council in respect of potential financial support for the additional consultation day, the matter is in hand with them.

RESOLVED that the matter be noted.

13/143 Grant application from Churchfield Open Space Committee.

The Clerk informed members that he has now received the grant application in the sum of £2668.00 in respect of improvements to Willow Garth.

Cllrs Denton, Fisher and Spence withdrew from the meeting.

RESOLVED that the a S 137 grant be approved in the sum of £ 2668.00 with the proviso that the work is completed and invoiced before 31st March 2014 and that the committee make arrangements for the area to be fully and appropriately maintained in the future.

Cllrs Denton, Fisher and Spence re-joined the meeting.

13/144 Clerks Update Report

The Clerk reported on Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members.

RESOLVED that the matter be noted.

13/145 Financial Report

The Clerk presented the management accounts and reconciliation for December 2013.

Bank Reconciliation

High Interest account. Opening balance 01.04.13	£ 14536.05
Add interest received	£ 5.48
Receipt of Fixed Rate Deposit from (Co-Operative Bank	£ 15000.00
Interest received from Co-Operative Bank	<u>£ 345.92</u>
Balance	£ 29887.45

Current Account opening balance 01.04.13	£ 18430.01
Less payments presented for 2012-13	£ -2264.12
Add receipts 2012-13	£ 11.30
Add receipts 2013-2014	£ 46246.58
Less payments presented 2013-2014	<u>£ -39683.69</u>
Balance at bank 31.12.13	£ 22740.08
Less December un presented payments	<u>£ -2579.94</u>
Balance at 07.01.14	£ 20160.14

Balance of all accounts 07.01.14

High Interest Account	£ 29887.45
Current Account	<u>£ 20160.14</u>
Balance	£ 50047.59

November payments

16.12.13 100192	Shepherds Group Band	£ 100.20 *
16.12.13 100193	M Truscott	£ 165.00*

16.12.13	100194	Citizens Advice Bureau	£ 1249.00
16.12.13	100195	Old School Mgmt. Comm.	£ 17.00
16.12.13	100196	D W Geary Postage	£ 12.50
31.12.13	100197	HMRC Paye/NI	£ 196.17
31.12.13	100198	DW Geary December salary	£ 673.27
31.12.13	100199	DP & KY Birdsall	£ 432.00
Total			£ 2844.94

*Payments already made and presented to the bank.

Payment was also approved for a January invoice to BT in the sum of £ 84.98.

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

13/146 Reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Denton informed members that there is nothing further to report at present.

b) Wigginton Sports and Playingfields Association

Cllr Jeffery reported that it is anticipated that the de construction of the redundant building will be completed during January.

c) Haxby and Wigginton Youth and Community Association

Cllrs Fisher informed members that together with Vaughan they have met with representatives of the association and hope for better contact and communication in future.

d) Haxby and Wigginton Joint Burial Committee

Cllr Denton reported that there has been no meeting since the last Parish Council meeting.

e) Environment Committee

Cllr Douglas informed members that there has been no meeting of the committee.

f) Wigginton Old School

The clerk reported that a meeting of the Board of Trustees is to be arranged for late January.

g) Haxby and Wigginton Ward Committee

Cllr Firth informed members that there is to be a City of York roadshow during February 2014 to explain how the budget is set. The date will be advised by Cllr Firth to the Clerk for circulation.

RESOLVED that the reports be noted.

13/147 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 4th February 2014** commencing at **1900**.

13/148 Other Business not requiring Notice.

None

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.