

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Annual Meeting of the Parish Council held at 1930 on Tuesday 13.05.14 in the John Jeffery Room at the Old School Community Hall, Wigginton.

14/001 Present

Cllrs Vaughan, (Chair), Denton, Douglas, Firth, Fisher, Spence and Unsworth.

14/002 In Attendance

City of York Cllrs I Cuthbertson and T Richardson, Michael Hasteltine WSPFA , Sarah Tester City of York Archives Department, Ms P Stokes member of the public and the Clerk.

14/003 Election of Chair and Vice Chair for 2012-2013

Cllrs P Vaughan Chair and I Douglas Vice Chair both indicated their willingness to stand for office again.

RESOLVED that Cllr Vaughan be re-elected Chair and that Cllr Douglas be re-elected Vice Chair for 2014-2015

Cllr Vaughan signed the Declaration of Acceptance of Office of Chairman.

14/004 Apologies for absence

Cllrs Jeffery, Runciman and Wreglesworth and PCSO A Smith.

14/005 Declarations of interest

None

14/006 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 01/04/14.

RESOLVED that the minutes of the last meeting held on 01/04/14 be accepted as a true record.

The Chair signed the minutes.

14/007 Matters arising from the Minutes of the Previous Meeting.

a) CYCLEWAY

The clerk informed members that the matter has not been progressed. It is intended to make written representation to City of York Council before the next meeting.

KATHLEEN SPENCE	Yes	Yes		Yes			Yes		
BOB UNSWORTH									TRUSTEE
JACK WREGLESWORTH		Yes							
DAVID GEARY			TRUSTEE						TRUSTEE

RESOLVED that the committee representative appointments are confirmed.

14/010 To receive minutes of meetings held in April

The following minutes of meetings have been circulated to members since the last Parish Council meeting.

Planning Committee meeting held on 28.04.14.

Finance Committee meeting held on 28.04.14.

Poor and Towns Land trustees meeting held on 28.04.14

Environment Committee meeting 08.05.14

Churchfield Open Space Committee meeting held on 12.05.14.

RESOLVED that the minutes be noted

14/011 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated.

He informed members that the Old School and Village Pond have been subject to a judging inspection as part of the YORK DESIGN 2014 awards scheme. He felt that the judges were impressed with what has been achieved and we await further contact from the awards administrators.

RESOLVED that the report be noted.

14/012 Audited Accounts for the Parish Council 2013-2014

The Clerk presented the independently audited Parish Council Annual Accounts for 2013-2014 and the Internal Auditors report which indicates that no actions are required by the Parish Council.

RESOLVED that the accounts be accepted. The Chair and Clerk signed the accounts which will now be forwarded with the Annual Return to Littlejohns LLP the External Auditors.

14/013 Financial Report

The Clerk presented the management accounts and reconciliation for April 2014. April's payments have been previously approved by the Finance Committee meeting held on 28.04.14 due to the late May meeting date.

The following additional cheque payments were approved

07.05.14	100234	Nigel Jagger -skip hire	£ 360.00
	100235	BT Payment services- Internet	£ 64.80
	100236	Sleightholm Landscapes grass cutting	£ 717.36
13.05.14	100237	Old School Management . Room hire	<u>£ 85.00</u>
		Total	£1227.16

The clerk presented the Reconciliation and management accounts for April 2014.

Opening balance brought forward-current account	£ 9395.38
Opening balance brought forward- interest account	£ 29891.57
Less un-presented payments 2012-14	<u>-£ 1276.04</u>
Balance	£ 38010.91

Add receipts for 2014-15	£ 22920.03
Less payments for April 2014	<u>-£ 6718.77</u>
Balance	£ 54212.17

RESOLVED that the Financial Report and Accounts be accepted.

14/014 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 3rd June 2014** commencing at **1930**.

14/015 Other Business not requiring Notice.

NONE

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.