

Wigginton Parish Council

The Old School Community Hall, Mill Lane, Wigginton, York YO32 2PU

DRAFT Minutes of the meeting of the Parish Council's Environment Committee held at 10.00 on Tuesday 15th March 2016 in the John Jeffery Room at the Old School, Wigginton.

E15/025 Present

Cllrs. Vaughan, Denton, Firth and Jeffery.

E 15/026 Also present

City of York Drainage Officer J Cavanagh and Mr M Haseltine Wigginton Sports & Playing Fields Association

E15/027 In Attendance

The Clerk

E15/028 Apologies for Absence

Cllr Fisher

E15/029 Declarations of Interest

Cllr Denton in the allotments and garden surface water issues
Mr M Haseltine in the surface water issues

E15/030 Minutes of last meeting

The minutes of the meeting held on 15.01.16 were accepted as a true record and signed by the Chairman.

E15/031 Matters arising

a) Emergency Plan

The Clerk informed members that the Emergency Plan has now been circulated to members and feed-back will be received at the Parish Council meeting to be held on 15.03.16

b) Village Pond

The Clerk informed members that he has now received two quotations for the pond rectification work and edge cleaning.

RESOLVED that the work be awarded to Westfield Fencing and to be carried out as soon as possible.

c) Allotment Drainage

The Clerk informed members that a further quotation has been obtained and City of York Council have carried out an inspection of the drain manhole in the snicket between Burrill Drive and Mill Lane and identified connections leading to the allotments.

RESOLVED that City of York Council be asked to carryout jetting and CCTV work on the drainage system in preparation for further drainage

work to be carried out on the 7a to 10b allotments. The Clerk will liaise with City of York's drainage officer J Cavanagh.

E 15/032 Garden surface water problems

The Clerk informed members of a number of issues relating to surface water in gardens between 62a and 70 Mill Lane, Wigginton. Discussions have taken place with City of York's drainage Officer Jim Cavanagh and representatives of Wigginton Sports and Playing Fields Association including site visits and inspections. Jim Cavanagh agreed to advise the Parish Council of practical solutions and actions required to improve matters up to the Playing Fields boundary fence line.

RESOLVED that the Clerk will liaise with Jim Cavanagh and to arrange for quotations with suitable contractors to carry out proposed works. The matter will be referred to the Parish Council for funding support.

E 15/033 Allotments

a) Rent review

The clerk informed members that the last rent review was held in 2014-15. After discussion and bearing in mind current drainage issues it was **RESOLVED** that the rents will remain unchanged for 2016-17.

b) Lettings

The clerk informed members that all allotments are now let.

c) Waiting List

The clerk informed members that there is currently a waiting list of 10.

E15/034 Matters not requiring notice.

a) Allotment hedge cutting

The Clerk informed members that he has received a quotation for the hedge cutting on the inside of the allotments in the same sum as last year @ £ 200.00.

RESOLVED that the quotation be received and acted upon at the appropriate time.

E15/035 Date and time of next meeting

RESOLVED that the next meeting of the Environment Committee will be arranged and notified after specifications and quotation have been received for the drainage work noted above.

NB These minutes are unconfirmed and subject to confirmation of the next meeting of the Planning Committee.