

# Wigginton Parish Council

## The Old School Community Hall, Mill Lane, Wigginton, York YO32 2PU

**DRAFT** Minutes of the meeting of the Parish Council's Environment Committee held at 11.00 on Wednesday 20th November 2013 in the John Jeffery Room at the Old School, Wigginton.

### **E12/45 Present**

Cllrs Douglas (Chair), Denton and Fisher

### **E12/46 In Attendance**

The Clerk

### **E12/47 Apologies for Absence**

Cllrs Firth, Jeffery and Vaughan

### **E12/48 Declarations of Interest**

Cllr Denton declared an interest in the allotments as an allotment holder.

### **E12/49 Minutes of last meeting**

The minutes of the meeting held on 25.10.13 were accepted as a true record and signed by the Chairman.

### **E12/50 Matters arising**

#### **a) Allotments**

The clerk informed members that he had received a response from two (2) residents on the waiting list and has let allotment No2 as a whole and is awaiting a meeting with a resident to view allotment 6a.

**RESOLVED** that the matter be noted and that the clerk arranges appropriate tenancy agreements.

#### **b) Parish Notice Boards**

The Clerk informed members that a further quotation has been obtained from the supplier of Haxby Town Council notice boards which was more competitive. He advised members that a contractor has looked at the notice board at the entrance to the Sports and Playing Fields Association and is awaiting a quotation for repairs.

**RESOLVED** that the matter be noted and the Parish Council be informed at the next meeting.

**E12/51 Current allotment waiting list**

The Clerk informed members of the current waiting list (now 17) for an allotment. There are no vacant allotments.

**RESOLVED** that the matter be noted.

**E12/52 To consider the rents for existing allotments**

Members discussed the level of rent for the allotments and agreed that due to the ongoing maintenance and upkeep of them that the rent should rise to £ 30.00 for small plots (single) and £ 60.00 for large (double) plots per year. Allotments with a water supply No's 1 and 2 will be charged an annual fee of £ 10.00 per plot for the water supply which will be reimbursed to the Old School. Allotment holders are to be advised of the increases in December and reminded of the need to upkeep their allotments in accordance with the tenancy agreement.

**RESOLVED** that the proposed rent increases be advised to the Finance Committee and Parish Council.

**E12/53 Other matters not requiring notice.**

Members requested that the height of the rear hedgerow on the allotments be discussed at the next Environment meeting.

**RESOLVED** that the matter be noted.

**E12/54 Date and time of next meeting**

**RESOLVED** that the next meeting of the Environment Committee will be advised by the Parish Clerk.

**NB These minutes are unconfirmed and subject to confirmation of the next meeting of the Planning Committee.**