

# Wigginton Parish Council

## The Old School Community Hall, Mill Lane, Wigginton, York YO32 2PU

**DRAFT** Minutes of the meeting of the Parish Council's Environment Committee held at 10.00 on Friday 25<sup>th</sup> October 2013 in the John Jeffery Room at the Old School, Wigginton.

### **E12/36 Present**

Cllrs Douglas (Chair), Denton, Firth, Fisher, Jeffery and Vaughan.

### **E12/37 In Attendance**

The Clerk

### **E12/38 Apologies for Absence**

None

### **E12/39 Declarations of Interest**

Cllr Denton declared an interest in the allotments as an allotment holder.

Cllr Vaughan declared an interest in the allotments as a relative of an allotment holder.

Cllrs Denton and Fisher declared an interest in Churchfields Open Space (Willow Garth).

### **E12/40 Minutes of last meeting**

The minutes of the meeting held on 23.09.13 were accepted as a true record and signed by the Chairman.

### **E12/41 Matters arising**

#### **a) Allotments**

The clerk informed members that he had received a response from allotment holders no.1, 6a and 8a all of whom wished to continue with their tenancies.

RESOLVED that the Clerk corresponds with the allotment holders concerned to inform them of the members' decision to allow the tenancies to continue and to remind them of the need to maintain the allotment in good order and appearance.

#### **b) Willow Garth**

Cllr Denton informed members that the Chairman of Churchfield Open Space Committee is obtaining competitive quotations for the proposed works which will be submitted to the Parish Council.

**RESOLVED** that the matter be noted.

**c) Community Garden**

The Clerk informed members that this project is held over pending the outcome of the Willow Garth proposal.

**RESOLVED** that the matter be noted.

**d) Parish Notice Boards**

The Clerk informed members that the notice boards quotations have been received and purchase of a new notice board has been approved by the Parish Council.

He is awaiting quotations for the installation and erection of the notice board.

**RESOLVED** that the matter be noted and that Cllrs Vaughan and Denton carry out an inspection of the notice board at the entrance to the Sports and Playing Fields entrance and provide a report to the Parish Council.

**E12/42 Current allotment waiting list**

The Clerk informed members of the current waiting list (now 19) for an allotment. There are no vacant allotments.

**RESOLVED** that the matter be noted.

**E12/43 Other matters not requiring notice.**

a) Cllr Jeffery informed members that the snicket to the rear of the Surgery requires attention for overgrown nettles etc.

**RESOLVED** that the Clerk discuss the matter with the Parish Council's grass cutting contractors.

b) The question of trees and their maintenance was discussed.

**RESOLVED** that the matter be added to the next Parish Council meeting agenda

**E12/44 Date and time of next meeting**

**RESOLVED** that the next meeting of the Environment Committee will be advised by the Parish Clerk.

**NB These minutes are unconfirmed and subject to confirmation of the next meeting of the Planning Committee.**