

WIGGINTON PARISH COUNCIL – FINANCE COMMITTEE

Draft Minutes of the Meeting of the Parish Council's Finance Committee held on Tuesday 24th November 2015 in the Old School, Wigginton at 10.00.

F15/025 Present

Cllrs Runciman (Chair), Denton, Firth, Fisher, and Vaughan

F15/026 In Attendance

The Clerk and Mr. M Webster of Wigginton Squash Club.

F15/027 Apologies for Absence

Cllr Spence

F15/028 Declarations of Interest

None

F15/029 Minutes of the last meeting

RESOLVED that the Minutes of the previous meeting, held on 29.09.15 be accepted as a true record.

The Chair signed the Minutes of the previous meeting.

F15/030 Matters arising

a) 2015-16 Grant Payments

The Clerk informed members that all approved grant payments have been made and Financial Agreements received. A number of recipients have acknowledged the grant payments and expressed their thanks.

RESOLVED that the matter be noted.

b) Grant application Wigginton Squash Club

Mr Martyn Webster was asked to address the meeting in respect of the Wigginton Squash Club 2015-16 grant application. He gave a brief outline of the membership, organisation and involvement with the community. Members were advised that the club membership was roughly 1/3 Wigginton Residents and 2/3 Haxby and other areas residents. He advised members that the club have not raised membership fees for some 5 years and had recently been involved in high level expenditure.

Members raised a number of issues and questions after which Mr. Webster left the meeting.

RESOLVED that a grant payment of £ 500.00 be awarded subject to receipt of a Financial Agreement. Members also asked that the Clerk correspond with the club to suggest that serious consideration be given to a subscription increase, that they also make grant applications to Haxby Town Council and consider contact with Haxby and Wigginton Youth and Community Association regarding the involvement of their members.

F15/031 To receive a financial update to October 2015

The clerk presented the Reconciliation and management accounts for October 2015.

Opening balance brought forward-current account	£ 10342.22
Opening balance brought forward- interest account	£ 29909.71
Less un-presented payments 2014-15	<u>-£ 3520.60</u>
Balance	£ 36731.33
Add receipts to October 2015	£ 52001.89
Less payments to October 2015	<u>-£ 42025.43</u>
Balance at 31.10.15	£ 46707.79

RESOLVED that the reconciliation be noted

F15/032 To consider the budget for 2016-2017 and to make recommendations to the Parish Council.

The members considered and discussed the draft proposals for the 2016-2017 budget and **RESOLVED** that the following proposed Income and expenditure and Precept be recommended to the Parish Council at its meeting on 15th December 2015.

ANNUAL PROPOSED BUDGET AND PRECEPT FOR 2016-2017

INCOME	PROPOSED		2015-16		AGREED
PRECEPT	50313.00	increase 2.68%	49000.00		50313.00
S 106					
WARD COMMITTEE	1500.00				1500.00
GRASS CUTTING					
ALLOTMENTS	600.00		600.00		600.00
OLD SCHOOL	600.00		600.00		600.00
RENT	100.00		100.00		100.00
BANK INTEREST	15.00		20.00		15.00
TOTAL OF ALL INCOME		53128.00	50320.00	50320.00	53128.00
EXPENDITURE					
ADMINISTRATION & MANAGEMENT					
AUDIT	1100.00		1000.00		1100.00
INSURANCE	2100.00		1950.00		2100.00
ROOM HIRE	400.00		500.00		400.00
POSTAGE	90.00		75.00		90.00
LAND RENT	20.00		20.00		20.00
SALARY	11326.00		10700.00		11326.00
NI	425.00		400.00		425.00
GRATUITY	2352.00		1650.00		2352.00
STATIONERY	295.00		275.00		295.00
SUBSCRIPTIONS	900.00		850.00		900.00
PC EQUIP/TELEPHONE/INTERNET	900.00		900.00		900.00
TRAINING/TRAVEL/CAR PARKING	225.00		200.00		225.00
WEB SITE/MAINTENANCE	395.00		350.00		395.00
Total of Administration & Management	20528.00	20528.00	18870.00	18870.00	20528.00
GROUND MAINTENANCE					
CHRISTMAS FESTIVITIES	600.00		600.00		600.00
FLOWERS/PLANTING	700.00		700.00		700.00
POND	960.00		0.00		960.00
GRASS CUTTING	4500.00		6800.00		4500.00
ADDITIONAL GRASS CUTTING	1890.00		0.00		1890.00
HEDGE CUTTING	1500.00		1400.00		1500.00
TREE MANAGEMENT	1750.00		2100.00		1750.00
LANDSCAPE MAINTENCE	1500.00		650.00		1500.00
REMEMBRANCE	50.00		50.00		50.00
Total of Ground Maintenance	13450.00	13450.00	12300.00	12300.00	13450.00
GRANTS					
OLD SCHOOL MANAGEMENT COMMITTEE	2850.00		2850.00		2850.00
CHURCHFIELD OPEN SPACE COMMITTEE	3200.00		3300.00		3200.00
SECTION 137 COMMUNITY	6600.00		6500.00		6600.00
Total of Grants	12650.00	12650.00	12650.00	12650.00	12650.00
OTHERS					
CITIZENS ADVISE BUREAU	5500.00		5500.00		5500.00
CONTINGENCY/EMERGENCY FUNDING	1000.00		1000.00		1000.00
Total of Others	6500.00	6500.00	6500.00	6500.00	6500.00
TOTAL OF ALL EXPENDITURE		53128.00	50320.00	53128.00	

F15/033 Other Business Not Requiring Notice

None

F15/034 Date and Time of Next Meeting

The Clerk will arrange a further meeting of the Finance Committee after consulting the Finance Committee Chair.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.