

WIGGINTON PARISH COUNCIL – FINANCE COMMITTEE

Draft Minutes of the Meeting of the Parish Council's Finance Committee held on Wednesday 16th May 2012 in the Old School Community Hall at 19.30

F12/001 Present

Cllrs Vaughan (Chair) Denton, Douglas, Spence, Unsworth and Vaughan

F12/002 In Attendance

The Clerk

F12/003 Apologies for Absence

Cllrs Runciman and Firth

F12/004 Declarations of Interest

Cllr Douglas declared an interest in the Grasshoppers grant application.

F12/005 Minutes of the last meeting

RESOLVED that the Minutes of the previous meeting, held on 24th April 2012, be accepted as a true record.

The Chair signed the Minutes of the previous meeting.

F12/006 Matters arising

a) The Clerk reported that he hoped that the village pond drain work would be started and completed by the end of June 2012.

b) The Clerk reported that the process for the bank transfer had now been implemented and completion of the transfer will be by 6th June 2012.

F12/007 To Consider the Internal Auditors report

The Chair read the Internal Auditors report to members. The Audit has been successfully completed and as a result the Annual Report has been submitted to Mazars, the External Auditor.

The Internal Auditors report raised minor good practice issues which have been adopted. It also noted the Fidelity Insurance was now at the prescribed level. The Clerk was thanked for his work in preparing the accounts and dealing with the audit process.

RESOLVED that the Internal Auditors report be accepted.

F12/008 Parish Council Insurance

The Clerk reported that he has reviewed the Parish Councils annual insurance and obtained an alternative quotation from Zurich Insurance which was a more competitive and comprehensive quotation than that provided by AoN the current insurers. After discussion members agreed to a 3 year policy with Zurich Insurance.

RESOLVED that the Clerk will arrange the annual insurance cover with Zurich Insurance to commence on 1st June 2012 on a 3 year renewal arrangement.

F12/009 To consider the Grant Applications for 2012-2013

a) The grant applications were reviewed by members. Those agreed to will be awarded in June 2012 after the bank transfer has been completed.

The Clerk was asked to seek further information from Grass Hoppers in respect of the training grant they have requested. Cllr Runciman will be asked to obtain further information from Haxby and Wigginton Youth Association.

The Clerk was also asked to arrange as soon as possible meetings with both Churchfields Open Spaces Committee and Wigginton Sports and Playing Fields Association.

Members will complete the grants award process at the next Finance Committee meeting.

RESOLVED that the Clerk will arrange meetings with Churchfields Open Spaces Committee and Wigginton Sports and Playing Fields Association.

F12/010 Other Business Not Requiring Notice

None raised.

F12/011 Date and Time of Next Meeting

RESOLVED, that the next meeting of the Parish Council's Finance Committee will be held on either the 27th or 28th June 2012 at 1900. The Clerk will confirm the date as soon as details are arranged.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Finance Committee.