

WIGGINTON PARISH COUNCIL – FINANCE COMMITTEE

Draft Minutes of the Meeting of the Parish Council's Finance Committee held on Tuesday 17th January 2012 in the Old School Community Hall at 19.00

F11/048 Present

Cllrs Runciman (Chair), Douglas, Firth, Spence, Unsworth and Vaughan

F11/049 In Attendance

The Clerk

F11/050 Apologies for Absence

None

F11/051 Declarations of Interest

None

F11/052 Minutes of the last meeting

Resolved, that the Minutes of the previous meeting, held on 15th December be accepted as a true record.

The Chair signed the Minutes of the previous meeting.

F11/053 Matters arising

a) Precept

The Parish Council Chair Cllr Vaughan signed the Precept Notice for 2012-13 and the Clerk was asked to arrange delivery to City of York Council.

b) Street Cleaner

The Clerk reported that no progress had been made with the matter. Members agreed that the matter should be deferred for 6 months and that the Clerk will, during the intervening period, collate information relating to potential employment, conditions of work, insurance and other related matters.

c) Allotment rents

The Clerk reported that a letter had been sent to each allotment holder advising them of the rent increases together with an invoice for the 2012-13 rent.

d) The Clerk's new hours of work have been implemented.

Resolved, that the matters arising be noted.

F11/054 To Consider Expenditure for the Allotments.

The Clerk advised members that a small amount of additional shrub and tree cutting is necessary between allotment 10B and 59, Mill Lane Wigginton. Four (4) estimates have been obtained which were advised to members.

Resolved, after discussion it was unanimously agreed by the Members that the work be awarded to E Coates subject to the receipt of appropriate insurance documents. The Clerk will liaise with E Coates and arrange the work.

F11/055 To Consider the Annual Grass Cutting Contract for 2012.

The Clerk informed the Members that the current one (1) year contract with Sleightholms has expired. Cllr Jeffrey has written to the Finance Committee Chair advising that he is very satisfied with the standard of work provided by the existing contractor recommending that they be awarded a further 2 or 3 years extension to the contract.

The Clerk informed members that he had received a quotation from the contractor which shows an inflation only price increase for 2012.

RESOLVED, after discussion it was unanimously agreed by the Members that the Grass Cutting Contract with Sleightholms be extended by two (2) years subject to a further satisfactory period in 2012 and the receipt of appropriate insurance documents. The Clerk will liaise with the Contractor.

F11/056 To Consider the Hedge Cutting Contract for 2012.

The Clerk informed the Members that the hedge cutting contractor, D Birdsall is considered to be a rolling contract. The contractor has informed the Clerk that there will only be an inflation price increase for 2012.

Resolved after discussion it was unanimously agree by the Members that the Hedge Cutting should continue to be carried out by D Birdsall subject to receipt of appropriate insurance documents. The Clerk will liaise with the contractor. It was also requested that Tree Management be discussed at a future meeting.

F11/057 To Approve Payments.

The Clerk asked Members to approve payments

- a) Pinnacle Web Design £ 450.00 deposit on web site design work
- b) Wigginton Old School £ 1900.00 balance of annual grant

Resolved, that the payments be approved.

F11/058 Other Business not Requiring Notice.

- a) Cllr Douglas asked when the 2012 grants will be considered.

The Chair informed Members that the 2012 Grant Applications will be considered at the next meeting of the Finance Committee.

- b) Cllr Douglas asked what progress had been made in respect of village notice boards.

The Clerk informed members that with the development of the Parish Councils web site he has not progressed the matter.

Resolved, after discussion the Members agreed that the Web Site and the existing notice board are sufficient for communication purposes.

- c) The Chair advised Members that a recent change to Retirement Gratuities had been received from Yorkshire Local Councils Association. The Chair confirmed that after enquiries there are no problems with the Clerks Conditions of Employment as they were correctly worded before issue and signing.

F11/059 Date and Time of Next Meeting

RESOLVED, that the next meeting of the Parish Council's Finance Committee be held on Wednesday 7th March 2012 at 1900 hours.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council's Finance Committee.