

WIGGINTON PARISH COUNCIL – FINANCE COMMITTEE

Draft Minutes of the Meeting of the Parish Council's Finance Committee held on Thursday 20th November 2014 in the John Jeffery Room at the Old School, Wigginton at 10.15am

F14/021 Present

Cllrs Runciman (Chair), Denton, Douglas, Fisher, Firth, Spence and Vaughan.

F14/022 In Attendance

The Clerk

F14/023 Apologies for Absence

None

F14/024 Declarations of Interest

None

F14/025 Minutes of the last meeting held on 20th August 2014

RESOLVED that the Minutes of the previous meeting held on 20.08.14 be accepted as a true record.

The Chair signed the Minutes of the previous meeting.

F14/026 Matters arising from the minutes of the meeting held on 20th August 2014.

a) Double Taxation

The clerk informed members that he attended a meeting with City of York Council, held at HSBC Bank in Parliament Street, York on Wednesday 19th November 2014 where the City of York officers confirmed that double taxation payments previously made would again be paid for the year 2014-15 and also 2015-16.

b) Outstanding grant payments

a) Wonder Years

The clerk informed members that the grant payment of £ 500.00 has been made to the Wonder Years.

b) Haxby and Wigginton Youth and Community Association

The clerk informed members that the Association have still not supplied a copy of the business plan, therefore the grant request remains on hold.

c) Churchfield Open Space Committee 2014-2015

The clerk informed members that the third party payment of £ 2542.00 to Yorwaste in respect of Churchfield Open Space Committee support has been made and receipt acknowledged.

d) The clerk also informed members that, although the matter was not included in the agenda, he has been contacted by St Nicholas Church and informed that there may be a delay in carrying out repairs to the Church wall as they had not reached their funding target. Members agreed that the Clerk should contact the church to discuss the matter with them and to discover what short fall there might be. The matter can then be reconsidered including a possible extension of time providing that the matter is fully documented.

RESOLVED that the grant matters be noted.

F14/027 Finance Report

The Clerk presented members with a reconciliation for the period to 31st October 2014.

RECONCILIATION

Balance brought forward	01.04.14	Current Account	9395.38	
Balance brought forward	01.04.14	High Interest Account	29891.57	
			39286.95	
Deduct un-presented payments		31.03.14	-1276.04	
Add un presented receipts				
Balance	01.04.14		38010.91	
Add total receipts	2014-2015	to 30.09.14	46173.53	
			-	
Less total payments	2014-2015	to 31.10.14	38230.91	
Balance carried forward			45953.53	45953.53
Bank Reconciliation 30.09.14				
Opening balance HSBC Bank	High Interest Account	01.04.14	29891.57	
Add Interest received	High Interest Account	to 30.09.14	11.19	
Balance	Statement 19		29902.76	29902.76
Current Account opening balance statement 25		01.04.14	9395.38	
Deduct payments presented	2013-14		-1276.04	
Add receipts 2014-2015		to 30.09.14	46162.34	
			-	
Deduct presented payments 2014-2015		to 31.10.14	33384.15	
Balance	Statement 33	31.10.14	20897.53	
Less October 2014 payments un-presented cheques 100281 to 293			-4846.76	
Balance			16050.77	16050.77
				45953.53

RESOLVED that the financial report and information be noted.

F14/028 To receive, consider and decide upon the budget proposals for 2014-2015 and to make recommendations to the Parish Council

The Clerk informed members of the income and expenditure potential for 2015-16 the exact detail having already been circulated to members. The proposed expenditure and income were discussed and it was agreed that a precept for 2015-16 be set at £ 49,000.00. The budget is detailed below.

Members also agreed that as the double taxation figures have not been formally advised to the Parish Council they would not be included in the budget calculations.

ANNUAL BUDGET AND PRECEPT

Income	2015-16
Precept	49000
s106 receipt	
Grass Cutting	
Allotments	600
Old School	600
Bank Interest	20
Rent receipts	100
From Reserves	0
TOTAL OF ALL INCOME	50320
Administration & Management	
Audit Fees	1000
Insurance fees	1950
Room hire and rent	500
Postage	75
Land rental	20
Salaries	10700
Gratuity	1650
NI/PAYE	400
Stationery	275
Subscriptions	850
PC Equip/Teleph.	900
Travel	50
Training	150
Web-E mail	350
Total of administration & management	18870
Ground maintenance	
Christmas festivities	600
Flowers and Pond	700
Grass cutting	6800
Hedge cutting	1400
Tree Care	2100
Remembrance	50
Ground maintenance	650
Total of ground maintenance	12300
Others	
C.A.B.	5250
Contingency	1000
Total of others	6500
Grants	
Old School	2850
Churchfields	3300
Haxby and Wigginton Comm. Ctr.	3000
To local organisations	3500
Total of grants	12650
TOTAL OF ALL EXPENDITURE	50320

Resolved that the budget and precept above be recommended for acceptance by the Parish Council at its meeting to be held on 2nd December 2014.

F14/029 Other business not requiring notice.

None.

F14/030 Date and time of next meeting

The date and time of the next meeting will be advised by the clerk

NB: These minutes are unconfirmed and subject to confirmation at the next meeting of the Finance Committee.