

WIGGINTON PARISH COUNCIL – FINANCE COMMITTEE

Draft Minutes of the Meeting of the Parish Council's Finance Committee held on Wednesday 27th June 2012 in the Old School Community Hall at 18.00

F12/012 Present

Cllrs Runciman (Chair) Denton, Douglas, Spence, Unsworth and Vaughan

F12/013 In Attendance

The Clerk

F12/014 Apologies for Absence

None

F12/015 Declarations of Interest

Cllrs Douglas and Spence declared an interest in the Grasshoppers and Wigginton Sports and Playing Fields Association grant applications.

F12/016 Minutes of the last meeting

RESOLVED that the Minutes of the previous meeting, held on 16th May, be accepted as a true record.

The Chair signed the Minutes of the previous meeting.

F12/017 Matters arising

a) The Clerk reported that it will not be possible to install additional infill supplies to the pond due to the depth of the drains in Westfield Lane. The matter is now closed.

b) The Clerk confirmed that the Parish Council's annual insurance policy is now held with Zurich Insurance.

c) The Clerk confirmed that the banking arrangements and transfer to HSBC Bank have now been completed and are operating successfully. For Audit trail purposes the Chairman of the Parish Council agreed to draft a letter to confirm closure of the accounts. The Chairman of the Parish Council and Clerk will confirm arrangements for investment of reserves at the next parish Council meeting.

RESOLVED that the matters be noted and actioned accordingly.

F12/018 To consider the Grant Applications for 2012-2013

Members completed the grants award process and the following approvals were agreed:-

Grass Hoppers £1500.00. Training of Support workers

Haxby and Wigginton Youth and Community Association £1500.00 towards Youth development

Wigginton Sports and Playing Fields Association £ 1560.00 towards car park repairs.

Grant applications approved at earlier meetings were also confirmed:-

Churchfields Open Spaces Committee £4500.00 upkeep of Open Space and Dog Walking areas

Haxby and Wigginton History Group £51.00 towards an open day event.

St Nicholas Church £ 200.00 towards costs of installing additional handrails.

Wigginton Old School £4000.00 towards upkeep and current works and repairs programme.

Wigginton Over 60's Group £400.00 towards 2012 Christmas trip.

Wigginton Jubilee Street Party Committee £ 75.00 towards costs of insuring the event (previously paid due to event timing).

RESOLVED that the Clerk will arrange payment of grants in July 2012 and notify unsuccessful applicants.

F12/019 Haxby and Wigginton Joint Burial Committee

Members of the committee reported on the situation at Haxby Town Council in respect of Burial arrangements following a Burial Committee meeting held on 26th June 2012. Members agreed that a Joint Council meeting should be arranged with the minimum of delay to discuss the way forward.

RESOLVED that The Chairman of the Parish Council will contact the Chair of Haxby Town Council to seek such a meeting.

It was further **RESOLVED** that Cllrs Runciman and Vaughan together with the Clerk will be Wigginton Parish Council's representatives at the meeting.

F12/020 External Auditors

The Clerk informed members that he has received correspondence from the Audit Commission informing the Parish Council that Littlejohn LLP have been appointed as the new external auditors with effect from September 2012.

RESOLVED that the matter be noted.

F12/021 Third Party Access to Banking Facilities

Members agreed that the Clerk should have access to the parish Council's banking arrangements for the purpose of obtaining accounts status, information and statements.

RESOLVED that the Clerk has third party access as detailed to the banking arrangements.

F12/022 Other Business Not Requiring Notice

None raised.

F12/023 Date and Time of Next Meeting

RESOLVED, that the next meeting of the Parish Council's Finance Committee will be held on 28th August at 1800.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Finance Committee.