

# WIGGINTON PARISH COUNCIL – FINANCE COMMITTEE

**Draft** Minutes of the Meeting of the Parish Council's Finance Committee held on Friday 30<sup>th</sup> November 2012 in The Len Roberts Room, The Recreation Hall, Wigginton at 10.30

## **F12/049 Present**

Cllrs Runciman (Chair) Denton, Douglas, Firth, Spence, Unsworth and Vaughan

## **F12/050 In Attendance**

The Clerk

## **F12/051 Apologies for Absence**

None

## **F12/052 Declarations of Interest**

None

## **F12/053 Minutes of the last meeting**

**RESOLVED** that the Minutes of the previous meeting, held on 31<sup>st</sup> October 2012 be accepted as a true record.

The Chair signed the Minutes of the previous meeting.

## **F12/054 Matters arising**

- a) The Clerk informed members that the Co-Operative Bank Bond was now in place to mature in November 2013.
- b) The Clerk confirmed that the transfer of £ 600.00 has been made from the Poor and Towns Land Account to the Parish Councils current account in respect of the Young Achievers Award Scheme for 2012.
- c) The Clerk informed members that the Parish Council will meet with the Parochial Church Council at St Nicholas Church immediately after this meeting.
- d) The Clerk informed members that the Parish Council has agreed to meet the cost of external painting of the Old School from Parish Council funds. This recognises that the Parish Council is the owner of the Old School and has a responsibility for high value maintenance.
- e) The Clerk informed members that Grass Hoppers FC have now provided missing documents in respect of their S 106 grant request.
- f) The Clerk informed members that the Chairman has written to him confirming the increase in hours. A copy of the letter is attached to the Clerks contract of employment.

**RESOLVED** that the matters be noted.

## **F12/055 Financial Update**

The Clerk informed members of the current financial position of the Parish Council to 30<sup>th</sup> November 2012 and of the projected expenditure to the year end.

Reconciliation at 30<sup>th</sup> November 2012

Balance brought forward 01.04.12 Current Account	£ 13101.06
Balance brought forward 01.04.12 Interest Account	£ 29523.05
Total receipts to 30.11.12	£ 50642.09
Less total payments to 30.11.12	<u>£-44154.75</u>
Balance	£ 49111.45

Closing balance of current account 30.11.12	£ 39923.85
Closing balance of interest account 30.09.12	£ 14532.77
Less un presented Co-Operative Bond cheque	£ -15000.00
Less un presented October payments	£ -624.50
Less November payments to date	£ <u>-4720.67</u>
Balance	£ 34111.45
Add Co-Operative Bond	£ <u>15000.00</u>
Actual balance	£ 49111.45

**RESOLVED** that the Financial report be noted.

#### **F12/056 Budget and precept for 2013-2014**

The proposed budget for 2013-2014 was presented and discussed at length by members. The Chairman noted that now administration and office costs have been resolved, the village amenities, grants and Parish Council funded projects will in future be the main area of discussion. It was also noted that grants will not only be met from Parish Council funding but also from S 106 reserves. Individual grants ie for the Young Achievers Award Scheme will be the subject of further discussion in 2013. It was proposed that the Precept be increase to £ 41200.00 (1.73%).

**RESOLVED** by a majority that the Precept for 2013-2014 be set at £ 41200.00 and be recommended to the Parish Council at its meeting to be held on 4<sup>th</sup> December 2012.

#### **F12/057 Approval of payments**

Payment for the external painting of the Old School building to Hare Decorators in the sum of £ 2918.40 was requested.

**RESOLVED** that the payment be approved.

#### **F12/058 Date and Time of Next Meeting**

**RESOLVED** that the next meeting of the Parish Council's Finance Committee will be held on Monday 4<sup>th</sup> February 2013 at 1030 hours.

#### **F12/059 Matters not requiring notice**

The Clerk requested the approval of an external hard drive for the Parish Council laptop at an estimated cost of £ 80.00. Cllr Spence reported that she might be able to supply a hard drive which she no longer uses.

**RESOLVED** that a hard drive be purchased unless provided by Cllr Spence.

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Finance Committee.**