

# Wigginton Old School Board of Trustees

## Charity No. 517365

**DRAFT** Minutes of the meeting of the Wigginton Old School Board of Trustees held on Friday 16<sup>th</sup> January 2015 at 1030 in the John Jeffery Room, The Old School, Wigginton.

### 14/010 Present

Cllrs P Vaughan Chair, Douglas, Jeffery, Mr W Tomlinson and Mrs N Joy-Smith.

### 14/011 Apologies for Absence

DW Geary Secretary ( The Chairman reported that the secretary is currently ill and the Chair will take notes of the meeting).

### 14/012 Declarations of Interest

None

### 14/013 Minutes of Previous Meeting

**RESOLVED** that the minutes of the previous meeting held on 01.07.14 be accepted as a true record.

The Chairman signed the minutes of the previous meetings.

### 14/014 Matters Arising

The Secretary confirmed that the following items from the previous minutes have all been satisfactorily completed.:-

- a) Secondary glazing to front facing windows
- b. Frost stat in kitchen
- c. External lighting to front of building
- d. Storage in gas cupboard
- e. Storage by hirers

The following items were also confirmed:-

h) A Ward committee grant of £ 1000.00 has been awarded and will be administered by 31.03.15

i)The Chair confirmed to members that water charges incurred by the Old school have identified that there is significant use of water on allotment 2 and possibly 1. The secretary will be asked to write to the both allotment holders to seek their views about continued use and subsequent charges in addition to rent or termination of the supply.

**RESOLVED** that the matters be noted and actioned accordingly.

### 14/015 To receive accounts to December 2014

Balance Brought Forward 01.04.14		
Statement 149	4483.04	
Add un-banked receipts 2013-14		
Add un-presented payments 2013-14	-294.00	
	4189.04	
add petty cash in hand	3.33	
	4192.37	
add receipts 2014-2015	6879.46	
less payments 2014-2015	-4260.31	
less petty cash in hand	-3.33	
<b>Balance Statement 165/66</b>	<b>6808.19</b>	<b>31.12.14</b>

add un-presented receipts	14/083	30.00
add un-paid invoices	14/072	120.00
less un-presented payments	100476	-25.00
Add Petty Cash in hand		3.33
<b>Actual balance at 31.12.14</b>		<b><u>6936.52</u></b>

The Chairman thanked the Secretary for the accounts.

**RESOLVED** that the accounts and reconciliation be accepted.

**14.015 To receive and consider quotations for replacement windows.**

The Chairman informed members that the time was fast approaching when continued maintenance of the windows will not be sufficient to retain them. Although secondary glazing has been installed, and this has resulted in a reduction in gas bills, it is prudent to consider double glazed replacement windows. The secretary has investigated this and obtained quotations for both hardwood and uPVC types. One quotation is not to hand for uPVC windows but members were able to consider those available.

Lower cost implications of Upvc windows were are well recognised, including obviating re-painting. The energy bill is material and benefits of proper double glazing are worth pursuing. It was agreed that the project should be taken forward and upon receipt of the remaining quotation members will meet again to make a final selection. The project will be placed before the Parish Council for support consideration. A schedule of quotations is attached.

**RESOLVED** that the matter be noted and acted upon in due cause.

**14/016 Other Business not requiring notice**

- a) Members discussed the change in acoustics since the installation of vertical blinds. It was agreed that the previously considered carpeting of the John Jeffery Room should be further reviewed at the next meeting.

**RESOLVED** the secretary look at this problem and prepare a list of options.

**14/017 Date of Next Meeting**

**RESOLVED** that the next meetings of the Wigginton Old School Board of Trustees will be advised to members at a later date.

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Old School Board of Trustees.**