

Wigginton Old School Board of Trustees

Charity No. 517365

Draft Minutes of the Meeting of the Wigginton Old School Board of Trustees on Thursday 4th October 2012 at 1900 in the Old School Community Hall, Wigginton.

12/020 Present

Cllr P Vaughan Chair, Cllrs Douglas, Cllr Jeffery, Mrs N Joy-Smith, Mr P Smith, Mr W Tomlinson and Mr D Geary, Secretary.

12/021 Apologies for Absence

None

12/022 Declarations of interest

The Secretary declared an interest in the payment to Rosedale Northern (being a family relative).

12/023 Minutes of Previous Meeting

Resolved that the minutes of the previous meeting held on 17/07/12 be accepted as a true record.

The Chair signed the minutes of the previous meetings.

12/024 Matters Arising

a) Secretarial costs

The secretary informed members that the estimated costs of secretarial assistance have been revised at between 4 and 6 hours per month. This equates to £20.00 for 4 hours and £30.00 for 6 hours per month. Members agreed that the cost should be carried by the Old School. The Parish Council Chairman has asked that billing be made 6 monthly in arrears with the first period being October 2012 to March 2013.

RESOLVED that the matter be noted.

b) Ex-gratia Gift to the Auditor

Cllr Vaughan reported that he has presented the Auditor with a £50.00 wine-gift voucher.

RESOLVED that the matter be noted.

d) Open Day

The secretary informed members that no progress has been made with the Open Day and there has been no response following an article and a reminder appearing in The Outlook. Suggestions were made that a wide publicity campaign should be undertaken.

RESOLVED that the Open Day continues to be a planned activity.

12/025 Financial update

The Secretary informed the meeting of the current financial position of the Old School for the year 2012-13 to date. When all liabilities have been settled there will be approximately £1000.00 available in the current account. This being the case the Works programme will need to be halted for a period of time whilst additional funds are accumulated.

Bookings are now showing signs of improvement by existing hirers and new contacts.

The Secretary informed members that he has opened discussions with the Parish Council Chairman and The Parish Councils Finance Committee Chair in respect of additional support and the possibility of the Parish Council undertaking some responsibility for repairs as the building's owner.

