

Wigginton Old School Management Committee

Charity No. 517365

Minutes of the Meeting of the Wigginton Old School Management Committee on Monday 24th October 2011 at 0900 in the Old School Community Hall, Wigginton.

11/040 Present

Cllr Douglas, Jeffrey, Mr W Tomlinson and Mrs N Joy-Smith.

11/041 In Attendance

The Parish Clerk

11/042 Apologies for Absence

Cllr P Vaughan and Mr P Smith.

11/043 Election of Chair for the meeting

In the absence of the Chair, Cllr Ian Douglas was proposed and seconded to act as meeting Chair.

11/044 Trustees

The members were asked to confirm acceptance of the position of Trustee to The Wigginton Old School.

RESOLVED that Cllr Vaughan, Douglas, Jeffrey, Mr W Tomlinson, Mr P Smith and Mrs N Joy-Smith will serve as trustees and that the Charity Commission will be informed after the EGM (see minute 11/049).

11/045 Minutes of Previous Meeting

Resolved that the minutes of the previous meeting held on 12/09/11 be accepted as a true record.

The Chair signed the minutes of the previous meeting.

11/046 Matters Arising

- a) The Parish Clerks Office has now been assessed for rateable value. The new annual rate has been set at £2,125.00 an increase of £75.00. The City of York Council has now billed the Old School for an additional £ 4.88 for the remainder of the year.
- b) The energy price comparison revealed that we could make small savings. It was agreed however that the situation continue to be monitored to March 2012 before making any decision to switch providers.
- c) The Ward Committee grant application is still being processed by the Ward Committee. Cllr Vaughan is very active in pursuing the application.
- d) The revised Hire charges will be implemented for new customers. The Clerk will be writing to existing customers to advise them of new billing arrangements and booking requirements.
- e) The Gas safety certificate has been received for the new boiler.

11/047 Financial Matters

a) The following payments were received for approval:-

City Of York (Waste)	£ 52.00
City of York (Rates)	£ 4.88
Rosedale Northern	£ 21.00
W Jeffery	<u>£ 50.00</u>
Total	£ 127.88

b) Bank reconciliations for September are:-

September opening balance	£ 4327.49
Less Payments made	<u>£- 3259.56</u>
Balance	£ 1067.93

Add receipts	<u>£ 608.50</u>	
Closing Balance	£ 1676.43	as at 01.10.11

c) Bank reconciliation for half year April 2011 – September 2-011.

Opening Balance	£ 1310.63	as at 01.04.11
Payments	£-6668.20	
Balance	£ -5357.57	
Receipts	<u>£ 7034.00</u>	
Balance	£ 1676.43	as at 01.10.11
Plus un-presented receipts	£ 32.00	
Less October Payments	<u>£ 127.88</u>	
Actual balance available	£ 1580.55	

d) It was agreed that for the year 2012-2013 Yorkshire Water would be paid by Direct debit.

Resolved that the accounts information be noted.

11/048 2012-2013 Grant Support from the Parish Council

The members discussed the running costs and upkeep of the Old School.

Resolved that the Clerk prepare the annual grant application for submission to the Parish Council's precept meeting in December in the sum of £ 5000.00.

11/049 Date of Next Meeting

Resolved that an Extraordinary General Meeting will be called for 14th December 2011 at 1900. The EGM is called to confirm the accounts for 2008 to 2010 and to confirm the appointments of new Trustees and to receive nominations for additional trustees. The Clerk will ask Outlook to print information relating to the EGM.

Resolved that the next monthly meeting will be held on Tuesday 10th January 2012 at 1900.

Signed**Date**.....