

# Wigginton Old School Board of Trustees

## Charity No. 517365

Minutes of the Annual General Meeting of the Wigginton Old School Board of Trustees on Thursday 16<sup>th</sup> May 2013 at 1830 in the John Jeffery Room at the Old School Community Hall, Wigginton.

### **13/001 Present**

Cllr P Vaughan Chair, Cllrs Douglas, Cllr Jeffery , Cllr Spence, Mr P Smith, Mrs N Joy-Smith, Mr W Tomlinson and Mr D Geary Secretary.

Also present Mrs B Tomlinson

### **13/002 Apologies for Absence**

None

### **13/003 Minutes of Previous Meeting**

**RESOLVED** that the minutes of the previous meeting held on 28/03/13 be accepted as a true record.

The Chairman signed the minutes of the previous meetings.

### **13/004 Matters Arising**

It was noted that the previous minutes recorded that the meeting was held in February rather than March.

### **13/005 Chairman's Report**

The Chairman presented his annual report as follows:-

As we enter 2013-14 we can reflect on another successful year. Our bookings increased and we now host a considerable variety of activities including:- Wing Chu Hung Fu, Whist, Square Dancing, Belly Dancing, En-Pointe Ballet for young children, York School of Sewing , Art and Live art and a number of private parties and functions. Perhaps the most prestigious booking was by Aldi for its jubilee drinks campaign.

Our income was maintained through hire fees, rents and grants from the Ward Committee and the Parish Council.

We carried out significant improvements to the Old School by painting the outside, repairing windows and replacing damaged leaded windows, roof repairs and guttering replacement. Internally we have now created a chair and table store and upgraded the three toilets. We have safer access across the front of the building and the car park has been repaired. Regrettably we cannot stand still, the age of the building dictates that further works are necessary both from a maintenance and energy conservation point of view and appearance. During the coming months we will endeavour with the help of the Parish Council to paint the inside and if funds permit alter the kitchen and install secondary glazing. We would also like to carpet the John Jeffery Room thus making the room better suited to the meetings that are held in it.

Our accounts have again been audited and reflect the successes that I have already mentioned.

I would like to thank my fellow trustees for their contribution to the running of the building and in particular John Jeffery whose name now adorns this room and his wife Wendy for their work with the bookings and cleaning.

### **13/006 Annual Accounts 2012-2013**

The Secretary presented the externally and independently audited accounts for 2012-13.

**RESOLVED** that the audited accounts be adopted and signed by the Chairman and Secretary.

**13/007 Financial Update**

The secretary presented the April update and payment schedule. He informed the members that there was an error in the costing's presented for the toilet upgrade although this was still the most competitive received.

**RESOLVED** that the Financial Report be accepted.

**13/008 Works report.**

The secretary informed the meeting that he has received a quotation in the sum of £ 645.00 to lower the kitchen ceiling and incorporate an access hatch with ladder for boiler maintenance.

**RESOLVED** that the quotation be accepted and work proceeded with at a convenient time bearing in mind any bookings.

It was also reported that the Parish Council will fund the internal painting of the main hall and John Jeffery Room. The work is likely to be carried out during August.

**RESOLVED** that the matter be noted.

**13/009 Other Business**

The secretary informed members that he has renegotiated the gas supply contract on a two year basis and is currently reviewing the Electricity supply contract with Energy Watch.

**13/010 Date of Next Meeting**

**RESOLVED** that the next meeting of the Wigginton Old School Board of Trustees will be held in July 2013 the secretary will confirm the date.

**13/011 Studio 58 Presentation Evening**

Following the meeting members were invited to judge a painting project of the Old School carried out by Studio 58 members. 17 paintings of a very high standard were viewed and prizes were presented by the Chairman to Ms A Thompson (1<sup>st</sup>), Ms Rosie Wade (2<sup>nd</sup>) and Ms Jude Brown (3<sup>rd</sup>).

The 1<sup>st</sup> prize painting was presented to the Parish Council. Formal acceptance will be carried out at the Parish Council meeting on 4<sup>th</sup> June 2013 after the painting has been mounted and framed.

**Signed.....Date.....**