

**Wigginton Parish Council**  
**The Old School Community Hall, Mill Lane, Wigginton,**  
**York YO32 2PU**

**DRAFT** Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 10.02.15 held in the John Jeffery Room at the Old School Community Hall, Wigginton.

**14/144 Present**

Cllrs Vaughan, Denton, Douglas, Firth, Fisher, Jeffery (part only), Spence, Unsworth and Wreglesworth

Also present the Clerk, Mr M Haseltine representing Wigginton Recreation Hall. and PCSO J Piercy (part only).

**14/145 Apologies for absence**

Cllr Runciman, City of York Councillors T Richardson and I Cuthbertson

**14/146 Declarations of interest**

None

**14/147 Report from the Neighbourhood Policing Team**

PCSO Piercy gave a brief verbal report on the new manning arrangements and explained that crime figures for January which are low and include one notable incident relating to the removal of an ATM from Haxby Co-Op.

Burglary	2
Damage	6
Other	1
Theft of cycle	1
Theft from shop	2
Violence	1
Total	15

**RESOLVED** that the matters be noted

**14/148 To receive Planning Applications**

- a) 15/00162/FUL 38, Windsor Drive, Wigginton, York YO32 2QQ. Front porch and alterations to vehicular access to create wider dropped kerb. Mr N Norman.

**RESOLVED** that we have no objections

**14/149 Decision Notices.**

- a) a) 14/02598/FUL Creepy Crawlies, The Arena, Clifton Gate Business Park, Wigginton Road, York. Change of use of former hairdressers/storage building to enable expansion of existing children's nursery. Mrs J Dunphy.

**APPROVED.**

- b) 14/03001/TPO 18, Bell Close, Wigginton. York. YO32 2WE. Crown lift, thin by 20% canopy of Oak Tree protected by Tree Preservation Order No. 64/1984. Mr Harrison.

**APPROVED.**

- c) 14/02777/FUL 1, Home Farm Cottages, Wigginton, York. YO32 2RD. Boundary extension to the rear garden (retrospective). Mr W Roberts.

**APPROVED**

d) 14/02835/FUL 6, Broad Oak Lane, Wigginton, York. YO32 2SB. Single storey front and rear extensions. Mr and Mrs Codrai.

**APPROVED**

**14/150 To receive an address from Mr M Haseltine of Wigginton Recreation Hall Trust**

The Chairman invited Mr Haseltine to address the meeting,

“Wigginton Recreation Hall, our original village hall, is a thriving amenity for the village community. It is run by a Board of Trustees and a Management Committee on behalf of the village as a whole. As a registered charity, it is a non-profit making body whose surplus of income over running costs is ploughed back into maintaining the building and improving its facilities. It is financially sound, largely because it is so well used, so much so that sometimes it is difficult to fit in every organisation that wishes to use it.

Our Annual General Meeting is a public meeting in which the Trustees and Management Committee present a report to the community on the Trust's activities during the past year and the financial situation at the year-end, and members of the public have an opportunity to hear any plans for the future, ask questions, and raise matters of concern.

It is a great pity that even though the AGM is advertised in The Outlook, in the Hall itself and on notice boards throughout the village, it is rare that more than one or two members of the public come to the meeting. It could be argued that this is because everyone is happy at the way the village hall is being run, and that if things were not right the Hall would be packed out with irate residents.

However, even if that is so, the lack of attendance does nothing to allay the Trustees' concerns for the future. We could well do with some new blood, as the average age of the present Trustees is 76, ranging from 63 to 89.

In June this year it will be 90 years since the land the Hall stands on was conveyed to the first Trustees by the Parish Council of the day, and next year it will be 90 years since the Hall was first built. The Trustees have not decided which of these anniversaries will be marked by a special event, but feel that they should do something to recognise this milestone — in view of the current age range, at least some of us are unlikely to be involved in the centenary in ten years or so.

The Trustees therefore would like to extend to members of the Parish Council a personal invitation for each of you to come to the Recreation Hall's AGM, on Monday 23<sup>rd</sup> February which will start at 7.30pm. As elected representatives of the residents of Wigginton, you could regard this as one way of discharging your civic duties. You would be very welcome.”

The Chairman thanked Mr Haseltine for his presentation and members agreed that some form of celebration would be appropriate.

**RESOLVED** that the matter be noted

**14/051 Confirmation of Minutes of Parish Council meeting held on 13.01.15**

Members agreed the minutes of the previous meetings held on 13.01.15.

The Chair signed the minutes.

**RESOLVED** that the minutes of the last meeting held on 13.01.15 be accepted as a true record.

#### **14/152Matters arising from the Minutes of the Previous Parish Council Meeting.**

- a) Willow Tree at Village Pond  
The Clerk informed members that the work has been satisfactorily completed.
- b) Precept Schedule and Notice  
The Clerk informed members that the Precept Notice has been returned to City of York Council.
- c) Wigginton Sports and Playing Fields Association rent increase  
The clerk informed members that he has informed the association of the rent increase and allocation of rent to the Parish Council and the Poor and Towns land Charity.
- d) Chairman's response top Local Funding referendum  
The Chairman informed members that he has responded to the referendum enquiry and confirmed that he would circulate the reply document to members.
- e) Smarter York  
The clerk informed members that the clean up on Westfield Land/Beck has been postponed until the spring. The planting out of flowers for the summer period will take place jointly with Haxby Town Council on Thursday 28<sup>th</sup>May 2015. Smarter York team will involve business volunteers from York in this activity.
- f) Grass Cutting Contract  
The Clerk informed members that he has received one reply and awaits two others. The closing date for replies is 15.02.15. The Tenders will be opened at the next Environment meeting to be held on Tuesday 17<sup>th</sup> February 2015.
- g) Car Parking at the Sports and Playing Fields Entrance  
Cllr Douglas informed members that there was nothing that can be done to prevent vehicles being parked at the Playing Fields entrance on Mill lane. There are no line markings or parking restrictions in place even though there is a bus terminus opposite. Members thought that some form of restriction would be helpful.

**RESOLVED** that the matters be noted and actioned accordingly

#### **14/153To confirm receipt of notes and minutes of meetings held since 13.01.15**

- a) The Old School Management Committee meeting 16.01.15
- b) Haxby and Wigginton Cemetery Committee meeting 16.01.15
- c) Churchfield Open Space Committee AGM and Ordinary meetings 02.02.15

**RESOLVED** that the minutes of meetings be noted

#### **14/154 To discuss and confirm the dates for the Annual Parish and the Annual Parish Council meetings 2015.**

The clerk informed members that the pre-arranged date of 5<sup>th</sup> May would be inappropriate for the Annual Parish Council meeting bearing in mind the elections due to be held on the 07.05.15. He proposed that the meetings both be held on 19.05.15.

**RESOLVED** that the meetings be held on 19.05.15. The Annual Parish meeting will precede the Annual Parish Council meeting

#### **14/155To receive notice of restrictions on funding Church buildings and its possible lifting.**

The Clerk informed members that he has received information from Haxby Town Clerk relating to restrictions in funding of Church buildings. The matter is currently being reviewed by the Local Government Minister, Brandon Lewis MP. He has revealed that the Government is considering revoking the prohibition, contained in the Local Government Act 1894, on Parish Councils contributing towards maintenance of church buildings. At this time there is no further information.

**RESOLVED** that until the Parish Council receives advice to the contrary no further funding will be made to the churches of Wigginton. The Churches will be informed

**14/156 To receive and discuss the Business Plan received from Haxby and Wigginton Youth and Community Association.**

The Chairman informed members that the Business Plan has been received and circulated and that together with Cllrs Runciman, Fisher and the Clerk he will be meeting with the Association on 18.02.15 to discuss the plan. Members noted that it did not appear to be comprehensive or to provide detail of how funds would be raised. It was also noted that for a charity there are considerable funding sources available, none of which seem to have been mentioned in the plan. It was also noted that the plan appears to rely on Parish Council funding which cannot be guaranteed. Cllr Firth informed the Chairman that he would be unable to attend the meeting however his colleagues from the Ward Committee would be in attendance.

**RESOLVED** that the matter be noted and that those attending the meeting with the Association report back to the Parish Council at its next meeting to be held on 03.03.15.

**14/157 To receive confirmation of Insurance Premium increase for 2014-15 due to Churchfield Open Space equipment changes.**

The Clerk informed members that Zurich Insurance Company have notified the Parish Council of a premium increase of £ 69.18p due to the increase value of the newly installed play equipment. He also reported that he had asked the Committee to provide a fully up to date schedule of all equipment (and proposed 2015 new equipment) and values in order that the insurers are fully aware of the liability. This is now to hand and will be forwarded to the Insurers. The Chairman noted that the equipment has a potential life of 20 years therefore the Committee needs to review the future replacement arrangements and build reserves annually.

**RESOLVED** that the matter be noted and the insurers be advised of the equipment and values.

**14/158 Clerks Update Report**

The Clerk reported on Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members. Additional items are:-

- a. Hedgerow Cutting at the allotments 7a to 10b.  
The clerk informed members that this has now been completed.
- b. Neighbourhood Plan  
The clerk informed members that information has been received in respect of the Parish Council having a Neighbourhood Plan.
- c. 2015 Elections  
The clerk informed members that information has been received in respect of the forthcoming elections and members will need to complete nomination papers in due course. The City of York Electoral Services Manager is calling a meeting for clerks to receive a full briefing.
- d. Members have been circulated with information relating to a number of meetings being arranged by City of York officers over the next few weeks.
- e. The Parish Council has registered with the Equality Register.

**RESOLVED** that the matters be noted and actioned accordingly.

## 14/159 Financial Report

The Clerk presented the management accounts and reconciliation for January 2015. The reconciliation is without current bank statements which are not yet to hand.

### Bank Reconciliation

High Interest account Opening balance 01.04.14	£ 29891.57
Add interest received	<u>£14.00</u>
Balance 31.09.14	£ <b>29905.57</b>

Current Account Opening balance 01.04.14	£ 9395.38
Less payments presented for 2013-14	£ -1276.04
Add receipts 2014-15	£ 47189.81
Less payments 2014-15 to 31.10.14	<u>£-42126.41</u>
Balance 31.10.14 (Without statement)	£ <b>13182.74</b>

Balance of all accounts 31.10.14	
High Interest Account	£29907.00
Current Account	<u>£ 13182.74</u>
Balance 31.10.14	£ <b>43089.74</b>
Less January un presented payments	<u>£-1905.90</u>
Balance	£ <b>41183.84</b>

### January Payments for approval

06.01.15100308	BT Payment services	£ 90.53	
10.01.15100309	Browns Nurseries	£ 271.00	
31.01.15 100310	Yorkshire Tree Surgeons	£ 318.00	
100311	HMRC	£ 205.03	
100312	S Barley	£ 218.00	
100313	DW Geary	£702.33	
100314	Old School management Comm.	£ 17.00	
100315	Zurich Insurance PLC	£ 69.18	100316 BT
	Payment services	£ 70.80	
100317	DW Geary	<u>£ 34.56</u>	
	<b>TOTAL</b>	<b>£ 1996.43</b>	

**RESOLVED** that the Financial Report and Accounts be accepted and payments approved and that the grant payments be made.

### 14/160 Reports from outside bodies.

#### a) Churchfield Open Space Committee

Cllr Fisher reported that other than the matters reported in the AGM and Ordinary meetings of the 02.02.15 there is nothing further to advise.

#### b) Wigginton Sports and Playingfields Association

Cllr Douglas reported that everything was in order and there was nothing further to report.

#### c) Haxby and Wigginton Youth and Community Association

Cllr Fisher reported that other than the Business Plan meeting arranged for 18.02.15 there is nothing further to report.

#### d) Haxby and Wigginton Cemetery Committee

Cllr Firth informed members that the next meeting of the Committee will be held on 15.03.15

**e)Environment Committee**

The Clerk informed members that a meeting is to be arranged for 17.02.15.

**f)Wigginton Old School**

The Clerk informed members that a meeting is to be arranged for 17.02.15. This will be to discuss window replacements and roof inspection.

**g)Haxby and Wigginton Ward Committee**

Cllr Firth informed members that aWard Residents Forum meeting is arranged for 04.03.15.

**RESOLVED** that the reports actioned and noted.

**14/161Matters not requiring notice**

a) Bus routes

Cllr Douglas raised the matter reported this week in The Press of the potential cut to the No. 1 and 13 bus routes. Cllr Firth reminded members that a meeting is arranged for 24.02.15 at The Haxby & Wigginton Methodist Church for a public discussion and encourage members to attend.

b) Poor and Towns land Charity Account

Members raised the use of funds held in The Poor and Towns land Charity Account. The Clerk will circulate information to local organisations.

**RESOLVED** that matters be noted and be actioned accordingly.

**14/162Date of the next Parish Council meeting**

**RESOLVED** that the next meeting will be held on **Tuesday 3<sup>rd</sup>March2015** commencing at **1900**

**NB: These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.**