

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 13.01.15 held in the John Jeffery Room at the Old School Community Hall, Wigginton.

14/124 Present

Cllrs Vaughan, Denton, Douglas, Firth, Fisher, Runciman (part only) Spence, Unsworth and Wreglesworth

Also present the Clerk, City of York Councillor Cuthbertson (part only) and 3 members of the public.

14/125 Apologies for absence

Cllr Jeffery, City of York Councillor T Richardson.

14/126 Declarations of interest

Cllrs Douglas, Fisher and Spence in relation to Wigginton Sports and Playing Fields Association rent review.

14/127 Report from the Neighbourhood Policing Team

The clerk informed members that he has received communication from North Yorkshire Police informing the Parish Council that PCSO A Smith has now transferred to cover New Earswick and Huntington. The new officers covering Haxby and Wigginton will be PCSOs Grace Silvester (5516), Justin Piercy (5562), Mel Parkin (5652) and Jimmy Hannon (5637).

To report incidents or make contact email:

snayork@northyorkshiepolice.pnn.police.uk or telephone 101.

The December Statistics provided are:-

Burglary dwelling	1
Criminal damage	2
Drug offences	1
TUMV	5
SMV	2
Violence (inc. domestic)	2
Sexual	1
Other	1
Total	15 (25 in 2013)

There have been no reports of anti-social behaviour at Mancroft, Churchfield or Ethel Ward.

RESOLVED that the matters be noted.

14/128 To receive Planning Applications

- a) 14/02808/FUL Lesley Morrison, Chiropodist, 27B Mill Lane, Wigginton, York YO32 2PU. Two storey side and rear extension including increase in the ridge height of existing building to create additional treatment rooms.
Mrs Lesley Peatfield

RESOLVED that we object on planning grounds

1. The height of the proposed building in relation to the streetscape and the over development of such a small site.
2. The increase in parking problems that additional business will create in an already busy main road.
3. We strongly request that the planning committee make a site visit.

4. That Cllr I Cuthbertson be asked to call the application in.
5. There is a clear implication that the development would make possible the building of residential property, confirming the parish Councils concerns about the height and size of the proposed development and substantial increase in parking for longer hours.

b) 14/02777/FUL 1, Home Farm Cottages, Wigginton, York YO32 2RD. Boundary extension to the rear gardens (part retrospective) (resubmission) Mr Wayne Roberts.

RESOLVED that we have no objections.

c) 14/0285/FUL 6, Broad Oak Lane, Wigginton, York YO32 2SB. Single storey front and rear extensions. Mr and Mrs Codrai.

RESOLVED that we have no objections.

d) 14/03001/TPO 18, Bell Close, Wigginton, York YO32 2WE. Crown lift, thin by 20% canopy of oak tree protected by Tree Preservation Order No. 64/1984. Mr Harrison.

RESOLVED that we have no objections

14/129 Decision Notices.

a) a) 14/02376/FUL Rosevale Private Residential Home, 33, The Village, Wigginton, York. YO32 2PR. Variation of condition 2 of application 08/01678/FUL to demolish and rebuild existing ground floor bedroom wing, erect first floor extension and enlarge window and door openings (overall massing to remain as original approve). Mr Stan Richardson.

APPROVED.

b) 14/02319/TPO Cedar House, Back Lane, Wigginton, York YO32 2ZH. Crown lift, crown clean and reduce away from garage, Cedar (T3), Tree protected by Tree preservation Order CYC 32.

APPROVED.

c) 14/02173/FUL 12, Barley View, Wigginton, York YO32 2TY. Erection of detached dwelling to side of 12, Barley View with detached double garage and new vehicular access from Rye Close. Mr D Leeper.

The application will be decided at the Area Planning Sub-Committee meeting. The recommendation for this application will be **APPROVE**. There will be a site visit by the committee.

B1363 Wigginton Road

Cllr Wreglesworth raised the question of safety on the B 1363 Wigginton Road close to Creepy Crawlies access/egress and the traffic island on the A 1237 Outer ring road following a serious accident on 10th January 2015 involving a young cyclist and motor vehicle. The clerk informed members that he has informed Andy Vose City of York Council of this accident. Members were unanimous in their agreement that there is a serious need for a safe cycle route along Wigginton Road.

14/130 Confirmation of Minutes of Parish Council meeting held on 02.12.14

Members agreed the minutes of the previous meetings held on 02.12.14.

The Chair signed the minutes.

RESOLVED that the minutes of the last meeting held on 02.12.14 be accepted as a true record.

14/131 Matters arising from the Minutes of the Previous Parish Council Meeting.

a) Willow Tree at Village Pond

The Clerk informed members that the crown lifting of the tree has been carried out and the other safety work will be completed by w/e 17/01/15

b) Annual Carols Around the Tree

The Clerk informed members that the event had been most successful and was broadcast on both Christmas Day and Boxing Day by Vale Radio. Monies raised at the event amounting to £ 60.00 was donated to the Primary School choir towards new equipment. A letter of thanks has been received from the school head Mrs P Boyle.

The event this year will be held on Monday 14th December when additional marshals will be assigned to help with ground control and distribution of carol sheets.

c) St Nicholas Church Grant 2014-15

The clerk informed members that he has confirmed to the Parochial Church Council that the grant may be carried forward to 2015-16.

d) Smarter York

The clerk informed members that the clean up on Westfield Land/Beck will be carried out on Sunday 1st February 2015 and debris cleared on the 2nd.

e) Double taxation

The clerk informed members that he has notified City of York Council of an increased claim for 2014-15 of £ 1610.00 to a new total of £ 4023.32.

RESOLVED that the matters be noted and actioned accordingly.

14/132 To confirm receipt of notes and minutes of meetings held since 02.12.14

a) Churchfield Open Space Committee meeting 08.12.14

RESOLVED that the minutes of meetings be noted

14/133 To receive notification of Section 137 Expenditure: Limit for 2015-2016

The clerk informed members that he has received notification from NALC of the DCLG advice that the Section 137 limit for 2015-2016 is £ 7.36.

RESOLVED that the matter be noted.

14/134 To receive notification of the Council Tax Base for 2015-2016

The Clerk informed members that he has received notification from City of York Council that for the third year the Tax Base will be calculated differently although this will not affect the amount the Parish Council receives.

The Council Tax support grant will be £ 1925.00 for 2015-16.

RESOLVED that the matter be noted.

14/135 To receive the Precept Schedule for 2015-2016 and to sign the Precept Notice

The Clerk informed members that he has received the Precept Notice from City of York Council. Payments will be made on 30th April and 30th September 2015.

The Chairman and Clerk signed the precept Notice.

RESOLVED that the matter be noted and the precept Notice be submitted to City of York Council by the 31.01.15 deadline.

14/136 To review and decide upon the Wigginton Sports and Playing Fields Association annual rent for 2015-2020

The Clerk informed members that in accordance with the lease between the Parish Council and Wigginton Sports and Playing Fields Association it is necessary to review the rent. Currently this is £ 226.00 per annum and allocated £76.00 to the parish Council and £ 150.00 to the Poor and Towns Land Charity.

RESOLVED by a majority that the annual rent be increased by 10% to £ 248.60 and allocated £ 83.60 to the Parish Council and £ 165.00 to the Poor and Towns Land Charity. The next review will become due in 2020.

14/137 To receive notification of the National Archives interest in the Parish Councils archive initiative.

The clerk informed members that Sarah Tester of City of York Councils archivist department has recently made a presentation to the National Archives informing them of the Parish Councils initiative in developing our archives. As a result the National Archives will show our work as a case study on its website.

RESOLVED that the matter be noted.

14/138 To receive a residents complaint in respect of footpath and highway resurfacing carried out in St Mary's Close

The clerk informed members that he has received a resident's complaint in respect of the quality of workmanship in the resurfacing work recently carried out in St Mary's Close. The matter was forwarded to City of York Ward Council for assistance. Cllr Firth informed the members that he has met with the resident concerned and the matter has been passed back to the Highways department at City of York Council.

RESOLVED that the matter be noted.

14/139 Clerks Update Report

The Clerk reported on Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated to members.

Additional items are:-

- a. Hedgerow Cutting at the allotments 7a to 10b.

The clerk has notified residents in Burrill Drive and allotment holders concerned that the hedgerow will be reduced in height by 18" to 24" during late January and February 2015. He reported that a number of residents have contacted him with regard to the work. It was confirmed that the height would be reduced from its highest point and levelled through. Resident Mr Thom Craigen addressed the meeting and thanked the Parish Council for the early notification of the work and the explanation given.

- b. The clerk has received a request from Mr M Hasletine asking if he can address the members at the March meeting in respect of Wigginton Recreation Halls AGM and 90th year anniversary.

RESOLVED that the matter be included on the March agenda.

- c. A response has been made with the assistance of Cllrs Vaughan and Unsworth to Andy Vose City of York Council regarding Haxby & Wigginton Cycle Parking Provisions and Improvements.
- d. The clerk informed members that he has circulated tender documents for grass cutting for 2015-2018 to Sleightholm Landscapes, Deans Landscapes and A Hill Esq. The deadline for return is 16th February 2015. The Chairman and Clerk will receive and open those tenders returned.
- e. The clerk is to meet with K Fisher, City of York Emergency Planning Officer to discuss Parish arrangements.

- f. A resident's complaint was received in respect of his garden flooding. The resident has been informed that this is a not a Parish Council matter.

RESOLVED that the matters be noted and actioned accordingly.

14/140 Financial Report

The Clerk presented the management accounts and reconciliation for December 2014. The reconciliation is without current bank statements which are not yet to hand.

Bank Reconciliation

High Interest account Opening balance 01.04.14	£ 29891.57
Add interest received	<u>£14.00</u>
Balance 31.09.14	£ 29905.57

Current Account Opening balance 01.04.14	£ 9395.38
Less payments presented for 2013-14	£ -1276.04
Add receipts 2014-15	£ 47113.81
Less payments 2014-15 to 31.10.14	<u>£-40356.29</u>
Balance 31.10.14 (Without statement)	£ 14876.86

Balance of all accounts 31.10.14

High Interest Account	£29905.57
Current Account	<u>£ 14876.86</u>
Balance 31.10.14	£ 44782.43
Less October un presented payments	£ -60.00
Less December un presented payments	<u>£-1619.59</u>
Balance	£43102.84

November Payments for approval

03.12.14100301	Crombie Wilkinson	£ 53.00
100302	Christmas Lights	£ 37.00
100303	Westfield Fencing	£ 220.00
100304	Shepherds Group Youth Brass band	£ 100.00
100305DW	Geary	£734.75100306
	HMRs	£218.84
100307	DP & KY Birdsall	<u>£ 576.00</u>
	TOTAL	£1939.59

RESOLVED that the Financial Report and Accounts be accepted and payments approved and that the grant payments be made.

14/141 Reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Fisher reported that Phase 1 of the new play area was completed on Tuesday 06 January, and there has been positive feed-back from many of the users. Church Lane was cleaned up by Richard and Janet Denton, including seeding and raking the verges. However since then vehicles from Yorkshire Tree Surgeons and City of York Council have churned up the verges and spread mud on the lane. A plaque has been ordered thanking the generosity of all the benefactors who have contributed to the scheme and this is to be attached to the railings of the play area.

Bird boxes have been ordered to be installed in Willow Garth. Funding is on-going for Phases 2/3 the target is £26,000, and the amount raised to date is £8,500. Dates for your diaries the AGM is on Monday 02 February 2015 in the Village Hall Wigginton commencing at 7.30pm and on Wednesday 29 April at 11am the Lord Mayor of York, together with the Lady Mayor, The Sheriff and the Sheriff's Lady are to perform an official opening of the refurbished play facility. It is also hoped that pupils from Wigginton Primary School and Wonder Years will be present.

b) Wigginton Sports and Playingfields Association

Cllr Douglas said that everything was in order and there was nothing further to report.

c) Haxby and Wigginton Youth and Community Association

The Business Plan is to be finalised at a Trustee Meeting this Thursday 15 January. An e-mail of the plan will be forwarded to both Wigginton and Haxby PC's then a meeting will be arranged between all three organisations for discussion/questions. Since Christmas there have been some changes of personnel, with youth workers. Following on from the Outreach Report and together with the funding secured there is to be a number of one-off workshops offering arts and craft and sports as suggested in the questionnaire. This is all to be taking place over the next three months, as and when the relevant personnel can be appointed.

d) Haxby and Wigginton Cemetery Committee

Cllr Vaughan informed members that the next meeting of the Committee will be held on 20.1.15.

e) Environment Committee

Cllr Douglas reported that there has been no meeting although a considerable amount of work has been undertaken and reported on this evening.

f) Wigginton Old School

The Clerk informed members that a re-arranged meeting is due to be held on Friday 16th January 2015 to discuss replacement windows.

g) Haxby and Wigginton Ward Committee

Cllr Firth informed members that a Ward meeting had been held on 13.01.15. The next Residents Forum meeting will be held on 04.03.15 and Ward Team meeting on 10.02.15

RESOLVED that the reports actioned and noted.

14/142 Matters not requiring notice

Cllr Spence commented on the serious traffic disruption caused by parking on the highway outside the Wigginton Sports and Playing Fields Association entrance. This causes severe disruption in both directions on Mill Lane to moving traffic and asked if more can be done by the association to park cars off of the highway.

RESOLVED that Cllr Douglas will raise the matter with the Association and member clubs.

14/143 Date of the next Parish Council meeting

RESOLVED that the next meeting will be held on **Tuesday 3rd February 2015** commencing at **1900**

Signed.....Date.....