

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 20th October 2015 in the John Jeffery Room at the Old School Community Hall, Wigginton.

15/072 Present

Cllrs Firth, Denton, Fisher, Spence and Wreglesworth.

Also present Mr M Crosby, Haxby and Wigginton Youth & Community Association and Mr D Sissons Manager, The Wonder Years.

15/073 In Attendance

The Clerk.

15/074 Apologies for absence

Cllrs Jeffery, Runciman and Vaughan and City of York Cllrs I Cuthbertson and T. Richardson

15/075 Declarations of interest

Cllrs Denton, Fisher and Spence declared an interest in 15/086-To confirm a request from Churchfield Open Space Committee in regard to the acceptance of a potential grant through the Old School charity.

15/076 Introduction of Mr M Crosby and Mr D Sissons.

The Chairman welcomed Mr Martyn Crosby and Mr Dan Sissons to the meeting. Both outlined their roles in their organisations and their hopes for the future of their respective organisations.

15/077 To receive crime statistics report from Neighbourhood Policing team

The clerk presented the figures for September 2015. He pointed that no incidents of anti-social behaviour have been reported in Wigginton.

Damage	3
Burglary	3
Fraud	1
Theft	1

Total 8

RESOLVED that the crime statistics be noted.

15/078 To receive and discuss Planning Applications

There were no Planning Applications.

15/079 To receive Planning Application Decision Notices

- a) 15/01754/TPO 1, Stoop Close, Wigginton, York YO32 2WX. Crown clean Oak tree protected by Tree Preservation Order.:64/84. Mr John Alison

APPROVED

- b) 15/01850/FUL 26, Mill Lane, Wigginton, York YO32 2PX. Single storey rear extension. Mr & Mrs Richard Sykes.

APPROVED

- c) 15/01747/FUL 14, Rye Close, Wigginton, York YO32 2TX. Single storey side and rear extensions. Mrs D Petty.

APPROVED

- d) 15/01904/TPO 14, Lockey Croft, Wigginton, York YO32 2FP. Prune Oak tree to shape protected by Tree Preservation Order.:64/1984. Mrs A Tough.

APPROVED

RESOLVED that the matters be noted.

15/080 Confirmation of Minutes of the Meeting held on 15.09.15

Members agreed the minutes of the previous meeting held on 15.09.15

RESOLVED that the minutes of the last meeting held on 15.09.15.15 be accepted as a true record.

The Chairman signed the minutes.

15/081 Matters arising from the Minutes of the Meeting held on 15.09.15

a) S 106 payments

1) The clerk informed members that he has now received notification that a payment of £1172.00 will be made shortly in respect of the S 106 arrangements for 13/03286/FUL 18, The Village.

2) In respect of 22, Mill Lane 10/00750/OUT, the S 106 document refers to a contribution but does not specify an amount, although £ 22196.00 has been mentioned. The Planning Officer Mr Kevin O'Connell has been asked to check the progress, but no money has yet been received.

3) In respect of 21, The Village, 13/02258/FUL, this development has not yet started. There is £ 2836.00 due on completion prior to occupation.

4) No Further information is currently available in respect of Belfry Court development.

RESOLVED that the matter be noted and progressed accordingly.

b) Hedge cutting Sutton Road

The clerk informed members that he has been advised that further work is planned for the site in the next few weeks. There are no noticeable improvements.

Members thanked the Clerk for the work undertaken to try to resolve this issue.

RESOLVED that the Haxby and Wigginton Ward Councillors be asked to ensure that they help to resolve this very unsatisfactory situation as soon as possible as this is clearly not a parish matter.

c) Neighbourhood Plan Questionnaire

The Clerk informed members that the questionnaire has been circulated and a large number of replies have been received. It is proposed to call a further Neighbourhood Plan meeting early in November to discuss the results and decide upon the course of action.

d) Ian Douglas

The Clerk informed members that he had received a message from Ian asking him to pass on his good wishes to the Parish Council.

The Chairman asked that a note of thanks be sent to Ian Douglas who completed 8 years valuable service with the Parish Council and is leaving to re-settle in County Clare, Ireland. Ian served on many committees over that time and the Parish Council wishes him and Helen well for the future.

RESOLVED that the matter be noted.

15/082 To receive minutes of meetings received since the last Parish Council meeting.
No other minutes have been received.

15/083 To receive and decide upon recommendations of the Finance Committee in respect of grant applications for 2015-2016.

The Clerk informed members that at a meeting of the Finance Committee held on 29.09.15 committee members made recommendations as follows:-

- 1) To award £ 3300.00 To Churchfield Open Space Committee towards annual running costs.
- 2) To award £ 3000.00 to Haxby & Wigginton Youth & Community Association towards youth activities.
- 3) To award £ 400.00 to Haxby Helpers towards telephone costs.
- 4) To award £ 2850.00 to The Old School towards annual running costs.
- 5) To award £ 534.00 to The Wonder years.
- 6) To award £ 200.00 to Wigginton & Haxby Table Tennis Club towards purchase of new table.
- 7) To award £ 400.00 to Wigginton Over 60's towards Christmas trip
- 8) To defer a grant decision to Wigginton Squash Club and to invite a representative member to next Finance Committee meeting to discuss the application.

RESOLVED that the grants be agreed to and that the Clerk make the necessary arrangements for payments to be made.

15/084 To receive notification of footpath repairs in Moor Lane

The clerk informed members that commencing Monday 19.10.15 for 2 weeks City of York Council contractors will be carrying out footpath repairs on the East side of Moor Lane between the Village and Oaken Grove.

RESOLVED that the matter be noted.

15/085 To confirm attendance at the Annual Remembrance Services 08.11.15

The Clerk informed members that the annual remembrance services will be held at St Marys and St Nicholas Churches on Sunday 08.11.15. Cllr Runciman will be attending St Marys Church and Cllr Firth will be attending St Nicholas Church.

The Clerk informed members that wreaths have been ordered for the occasion.

RESOLVED that the matter be noted.

15/086 To confirm a request from Churchfield Open Space Committee in regard to the acceptance of a potential grant through the Old School charity.

The Clerk informed members that following an approach by the Chairman of Churchfield Open Space Committee it has been agreed that any payment awarded under the Wakeham Trust will be paid to the Old School as Churchfield is not a registered charity which prevents the trust from making a direct payment. Any monies received by the Old School will be then transferred to Churchfield.

RESOLVED that the matter be noted.

15/087 To confirm a vacancy for a Parish Councillor

The Clerk informed members that following the resignation of Cllr Ian Douglas a vacancy exists for a replacement. A notice will be posted on Monday 26th October 2015 to notify the vacancy.

The Clerk further informed members that two local residents have indicated an interest already.

RESOLVED that the notice be posted and appropriate action taken.

15/088 Clerks Update Report

The Clerk informed members that:-

a) Internal Audit

The clerk informed members that Yorkshire Internal Audit Services carried out the half year audit on 12.10.15 other than administrative detail no matters have been raised to give cause for concern.

b) Notice has been received from the Land Registry for registered/proprietor name change for Land to the west side of Windsor Drive and Land on the south west side of Westfield Grove to the Parish Council.

c) A Direct Debit has now been entered into with BT for the telephone. A further direct debit will now be raised for the Internet.

d) All other matters have been advised to members during the month were necessary.

RESOLVED that the matters be noted and actioned accordingly.

15/089 Financial Report

The clerk presented the Reconciliation and management accounts for September 2015.

Opening balance brought forward-current account	£10342.22
Opening balance brought forward- interest account	£ 29909.71
Less un-presented payments 2014-15	<u>-£ 3520.60</u>
Balance	£ 36731.33

Add receipts for 2015-16	£ 52000.51
Less payments to May 2015	<u>-£27450.45</u>
Balance	£ 61281.39

The following payments were approved

17.09.15	100375	Andrew Oldham	£ 140.00
	100376	OSMC	£ 17.00
	100377	HMRC	£ 214.36
	100378	DW Geary salary	£ 728.53
	100379	Yorkshire Tree Surgeons	<u>£ 264.00</u>
	Total		£ 1363.89

Cllr Denton and Fisher carried out a check on payments, receipts and banking for September.

RESOLVED that the Financial Report and Accounts be accepted, payments approved and acted upon accordingly.

15/090 To receive reports from outside bodies

a) Churchfield Open Space Committee

Cllr Fisher presented the Churchfield report:-

Last month it was reported that Phase 3 was due to be done towards the end of October, however the new equipment has been installed. The only piece still required is the rope for the dragon swing.

The fundraising is progressing for phases 4 and 5. The target is £27,000 and already the funds accrued are just over £7,000, £1,000 of which came from Persimmon.

With effect from this month the double your tenner on the "localgiving.com" site is again active. Last year this proved a very good source of extra income so we are hopeful that it will again provide an added boost.

Finally there is the Duke of York Community Initiative award to be presented by the Duke at a ceremony on 27 October at Queen Ethelburga's College at which 5 members of the committee will be attending.

b) Wigginton Sports and Playing Fields Association

No report has been received

c) Haxby and Wigginton Youth & Community Association

There will be a meeting of the Association on 04.11.15 to which members of both Haxby Town and Wigginton Parish Councils are invited to send representatives.

d) Haxby & Wigginton Cemetery Committee

The next meeting of the committee will be held on Thursday 29.10.15

e) Environment Committee

There was nothing to report.

f) Old School Management Committee

The Clerk informed members that bookings have picked up considerably and a new 52 week (one morning per week) booking has recently been agreed with a slimming group for 2016.

A grant application has been submitted to the Ward Committee for funding to replace the external kitchen door.

Roof repairs are currently being undertaken and further guttering replacement is planned in line with the building surveyors report into the roof condition.

g) Haxby & Wigginton Ward Committee

A Ward meeting was held on 15.10.15. This was relatively well attended and of interest to residents.

15/091 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 17th November 2015** commencing at **1900**.

The next Finance Committee meeting will be held on 24.11.15

15/092 Other Business not requiring Notice.

Cllr Spence asked if Finance meetings can be arranged for a more convenient day as Tuesdays are difficult for her.

RESOLVED that the matter be discussed by the Finance Committee.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.