

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 20.12.16 in the John Jeffery Room at the Old School Community Hall, Wigginton.

The Chairman opened the meeting by announcing the death of our former councillor colleague Ian Douglas, having explained the active role Ian had played in the village, a minute's silence was observed.

16/102 Present

Cllrs Firth-Chair, Denton, Finch, Fisher, Gates, Jeffery, Runciman, Spence and Wreglesworth.

16/103 Also in Attendance

Three members of the public (part only) and the Clerk

16/104 Apologies for absence

Cllr P Vaughan,

16/105 Declarations of interest

Cllr S Finch in minute 16/107b property bordering hers and Cllr Denton in minute 16/115e.

16/106 To receive crime statistics report from Neighbourhood Policing Team

The clerk informed members that he has received incident information only and a brief report of incidents of note from North Yorkshire Police for October. No crime trends were reported.

Members were also informed of a road traffic collision in The Village involving Cllr Wreglesworth parked vehicle. Following the collision North Yorkshire Police attend and an arrest was made. Cllr Wreglesworth had asked the clerk to thank NYP for their prompt and efficient attendance and investigation. This was done and the NYP thanked us for the praise.

Members of the public present asked that the Parish Council initiate action in respect of inconsiderate parking and of the parking on grass verges at Ripley Grove and Windsor Drive which is causing serious safety issues. The Clerk informed members that City of York Cllr I Cuthbertson is already actively investigating the matter with officers.

RESOLVED that the matters be noted and that appropriate notifications and action be taken in respect of the parking issues.

16/107 To receive and discuss Planning Applications received

- a) 16/02556/FUL. 4, Minster Close, Wigginton, York YO32 2GP. Two storey and first floor rear extensions including alterations to existing rear dormer. Mr Paul Waines.

RESOLVED that we have no objections.

- b) 16/02600/FUL. Hawthorns, 3, Helmsley Grove, Wigginton. York. YO32 2QD Single storey rear extension. Mr James Brownhill.
RESOLVED that we have no objections.

16/108 To receive any Planning Application decision notices

- a) 16/02486/HRN Field off Wigginton Road, York. YO32 2RH Hedge removal for installation of new 450 dia. ductile iron potable water main. Yorkshire Water Services. **APPLICATION WITHDRAWN**
RESOLVED that the matter be noted.

16/109 Confirmation of Minutes of Previous Meeting held on 15.11.16

Members agreed the minutes of the previous meeting held on 15.11.16

RESOLVED that the minutes of the last meeting held on 15.11.16 be accepted as a true record.

The Chairman signed the minutes.

16/110 Matters arising from the Minutes of the Previous Meeting.

a) Neighbourhood Plan Chairman's report

The chairman informed members that there was nothing new to report and that the Neighbourhood Plan is still evolving, however a formal application has now been submitted by Haxby Town Council and Wigginton Parish Council for designation of a Neighbourhood Plan area to City of York Council. Comments are invited up to 23rd January 2017. The application is displayed on village notice boards.

RESOLVED that the matter be noted

b) Carols around the tree

The Chairman informed members that the event had again been a great success. Donations amounting to £ 76.15 raised during the refreshments afterwards has been awarded to Churchfield Open Space Committee and that new tree lights were used for the first time. Members thanked the clerk for his organising of the event.

RESOLVED that the matter be noted and members be informed of the 2017 date.

c) Staff pension Scheme

The clerk informed members that the introduction of the scheme is progressing. The process should be completed in January 2017.

RESOLVED that the matter be continued to a satisfactory conclusion.

d) Haxby & Wigginton Library

The chairman informed members that there is no further progress to report on. However, a decision has been made and agreement reached with Wigginton Recreation Hall to have a mobile library on its car park each Wednesday from 4th April 2017. This will also include a 2 hour reading session.

RESOLVED that the matter be noted

e) Telephone kiosk adoption

The clerk informed members that a great deal of work has been carried out. The City of York Council will be making a decision on 16th January 2017 in respect of the number of kiosks to be closed. The Clerk informed members that a grant request has been submitted to the Ward Committee which Cllr Gates advised has been provisionally agreed to.

RESOLVED that the matter be noted and progressed accordingly.

16/111 To receive minutes of meetings held since 15.11.16

- a) Wigginton Sports and Playing Fields Association 25.10.16
- b) Haxby and Wigginton Youth & Community Association 23.11.16
- c) The Cemetery Committee 06.12.16

RESOLVED that the minutes received be noted.

16/112 To receive and approve the 2017/2018 budget and precept

Cllr Runciman explained the proposed budget and precept for 2017-2018. She explained the importance of maintaining the village appearance and standards and that a small increase in the precept will ensure that this happens. Members discussed the proposals following which it was proposed and seconded that the budget and precept be accepted.

The Precept will be £ 52074.00

RESOLVED that the matter be noted and City of York Council be notified of the precept.

16/113 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Members were informed that the year-end internal audit will be carried out on 11th April 2017.

16/114 Financial Report

The clerk presented the Reconciliation and Management Accounts for November 2016. He informed members that the monthly check has been carried out.

Opening balance brought forward-current account	£37241.85
Opening balance brought forward- interest account	£ 29926.57
Less un-presented payments 2015-16	<u>-£ 942.89</u>
Balance	£ 66225.53

Add receipts for 2016-17	£ 55739.22
Less payments for 2016/17	-£ 56438.20
Balance	£ 65526.55

The following \$ 137 payments were approved

100487	Churchfield Open Space Committee	£ 3000.00
100489	Haxby Helpers	£ 200.00
100490	OSMC	£ 2850.00
100491	The Wonder years	£ 2054.00
100492	Wigginton & Haxby Table Tennis Club	£ 123.00
100493	Wigginton Over 60's	£ 400.00
100494	WSPFA	£ 426.00

The following additional payments were also made

100495	D W Geary	£ 17.00
100496	Citizens Advice Bureau	£ 2611.00
100497	Browns Nurseries	£ 133.33
100498	P Dobson	£ 355.00
100499	Royal British Legion	£ 34.00
100500	Turnock Lighting	£ 662.40
100501	HMRC	£ 228.86

100502	D W Geary	£	762.64
100503	City of York Council	£	20.00
	DD BT	£	81.12
	TOTAL	£	17098.35

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

16/115 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Fisher informed members that as there has been no meeting there was nothing to report.

b) Wigginton Sports and Playing Fields Association

Cllr Jeffery informed members that there was nothing to report.

c) Haxby and Wigginton Youth & Community Association

Cllr Finch informed members that there has been no meeting to report other than the information circulated to members in the 23.11.16 report

d) Cemetery Committee

Cllr Firth informed members that a meeting was held on 06.12.16 and minutes have been circulated. He also informed members that costs have been reviewed. Some increases will be implemented.

e) Environment Committee

The clerk informed members that a meeting was held on 13th December. The committee are seeking the views of the Parish Council in respect of rent review frequency. Members agreed that this should be carried out on a three yearly basis. The next review will therefore be in 2017 with any rent increase implemented in 2018.

f) Wigginton Old School

The clerk informed members that kitchen alterations have been carried out and the external footpath extended to two slabs wide. He also advised members that the car park will soon require extensive repairs or resurfacing.

g) Haxby and Wigginton Ward Committee

Cllr Gates informed members that a well attended Ward Committee meeting was held on 09.12.16 at the Haxby and Wigginton Methodist Church Hall.

RESOLVED that the reports be noted.

16/116 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 17th January 2017** commencing at **1900**.

Meeting dates for 2017 are:-

21.02.17, 21.03.17, 18.04.17, 16.05.17, 20.06.17, 18.07.17, No meeting in August, 19.09.17, 17.10.17, 21.11.17, 19.12.17.

16/117 Other Business not requiring Notice.

None

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.