

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1930 on Tuesday 21.06.16 in the John Jeffery Room at the Old School Community Hall, Wigginton.

16/016 Present

Cllrs Firth Chair, Denton, Finch, Fisher, Spence and Wreglesworth.

16/017 In Attendance

The Clerk.

16/018 Apologies for absence

Cllrs. Gates, Jeffery, Runciman and Vaughan

16/019 Declarations of interest

None

16/020 To receive crime statistics report from Neighbourhood Policing Team

The clerk informed members that no report has been received. He informed members that he has emailed North Yorkshire Police to ask for regular attendance at Parish meetings. The reply received indicated that officers have been informed not to attend such meetings unless there are specific needs to discuss.

Members reported that a number of anti-social behaviour incidents have occurred across the village and although reported to the police there are still problems.

RESOLVED that the clerk contacts the North Yorkshire Police in respect of lack of crime statistic information and invite them to attend the next Parish Council meeting to discuss anti-social behaviour problems.

16/021 To receive and discuss Planning Applications received

- a) 16/01421/FUL Wigginton Grange, Corban Lane, Wigginton, York YO32 2RD. Variation of condition 2 of permitted application 15/01441/FUL to alter position of doors and windows and add single storey rear projection to allow existing well to remain. Mr Howard Gill.

RESOLVED that we have no objections.

16/022 To receive Planning Application Decision Notices

- a) 16/00918/FUL 116, Windsor Drive, Wigginton, York. YO32 2YF. Alterations to roof to increase ridge height and first floor side extension. Mr Sean Ellerker.

APPROVED

16/023 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 17/05/16
RESOLVED that the minutes of the last meeting held on 17/05/16 be accepted as a true record.

The Chairman signed the minutes.

16/024 Matters arising from the Minutes of the Previous Meeting.

a) Old School Roof

The Clerk informed members that the repairs have now been completed although a broken slate is still to be replaced. This should be carried out within the next few days. It was confirmed that no additional costs have been incurred for delays with scaffold removal or replacement of slates damaged by the contractors.

RESOLVED that the matter be noted.

b) Investment of reserves.

The Clerk informed members that the application forms have been submitted to Skipton Building Society and the transfer of £ 20,000.00 has been made.

RESOLVED that the matter be noted.

c) Internet banking

The Clerk informed members that part of the activation codes have now been received and we are awaiting the second part to sign into the banking system.

RESOLVED that the matter be noted.

d) Neighbourhood Plan Chairman's report

The Chairman reported that additional strategy meetings were now taking place. It was also reported that City of York Councils revised draft Local Plan was now available and that this will be considered during the preparation of the Neighbourhood Plan.

16/025 To receive minutes of meetings held since 17.05.16

The following minutes of meetings have been circulated to members since the last Parish Council meeting.

Cemetery Committee 14.06.16

RESOLVED that the minutes be noted

16/026 To receive notice of NALC salary award

The clerk informed members that notice has been received from NALC of a cost of living salary award to clerks of 1% with effect from 01.04.16 and a further 1% with effect from 01.04.17

RESOLVED that the matter be noted and the award be made to the clerk.

16/027 To receive a report on the surface water issues

The clerk informed members that the work was now completed as far as can be and a report has been issued to members of the work carried out, future works, maintenance and costs and of the effectiveness of work undertaken. It was agreed that a draft letter be prepared with the help of Crombie Wilkinson solicitors for sending to residents whose properties are encroaching on parish land.

RESOLVED that the matter be noted and acted on accordingly.

16/028 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:-

a) Grass cutting

A complaint has been received regarding the standards of City of York contractors grass cutting and the mess left after each cut. The matter has been raised with Russell Stone of City of York Council and he is to discuss the issues with his staff.

RESOLVED that the Parish Council investigate the possibility of taking over all grass cutting in Wigginton.

b) Section 106 register

The Clerk informed members that he has now compiled a register and will arrange a meeting involving Cllrs Runciman, Firth and Vaughan to discuss the management of funds prior to the 13th September 2016 Finance meeting.

RESOLVED that the report be noted and actioned accordingly.

16/029 Financial Report

The clerk presented the Reconciliation and Management Accounts for May 2016.

Opening balance brought forward-current account	£37241.85
Opening balance brought forward- interest account	£ 29926.57
Less un-presented payments 2015-16	<u>-£ 942.89</u>
Balance	£ 66225.53

Add receipts for 2016-17	£ 27018.65
Less payments for April 2016	<u>-£ 9244.07</u>
Balance	£ 84000.11

The following payments were approved

30.05.16	100434	R Lancaster	£ 440.00
	100435	A Hill	£ 1092.00
	100436	Bell Electrical	£ 105.00
	100437	D Atkins	£ 184.00
	100438	A Oldham	£ 130.00
	100439	Skipton BS transfer	£20000.00
	100440	HMRC	£ 225.56
	100441	D W Geary	£ 755.20
	100442	D W Geary	£ 27.15
	100443	Jon Steel	£ 225.00
	100444	A Hill	£ 1092.00
DD		BT Telephone	<u>£ 79.68</u>

Total

£24355.59

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

16/030 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Denton reported that there has been a slight delay with the supply and installation of the inclusive roundabout. It was also reported that there have been a series of anti-social behaviour problem, all having been reported to the police.

b) Wigginton Sports and Playing Fields Association

The clerk informed members that Portakabin are undertaking free of charge repairs to cabins on the sports field in the next few days.

c) Haxby and Wigginton Youth & Community Association

Cllr Finch reported that she is to meet with representatives of the association before attending her first committee meeting.

d) Cemetery Committee

The next meeting of the Cemetery Committee will be held on 2nd August 2016.

e) Environment Committee

The clerk informed members that the next meeting of the Environment Committee is to be arranged for July 2016.

f) Wigginton Old School

The clerk informed members that as reported earlier the roof repairs have been completed and that hall bookings are satisfactory. There has been a hire charge fee review and increases are to be implemented over the next two years, in stages, this will lessen the impact on current hirers.

The next meeting of the trustees is scheduled for 2nd August 2016.

g) Haxby and Wigginton Ward Committee

A public meeting is arranged for 13th July 2016 at Headlands Primary School.

16/031 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 19th July 2014** commencing at **1900**.

16/032 Other Business not requiring Notice.

The clerk reminded members of the forthcoming 90th anniversary of the Wigginton Recreation Hall Trust on 16th July 2016 he invited all members to support the event.

It was also noted that a local resident will be celebrating her 100th birthday in July. The Parish Council will be presenting her with a bouquet of flowers.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.