

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 19th January 2016 in the John Jeffery Room at the Old School Community Hall, Wigginton.

15/129 Present

Cllrs Vaughan Chair, Denton, Fisher, Gates (part), Jeffery (part), Runciman (part), Spence and Wreglesworth.

Also present City of York Councillor T Richardson (part) Mr M Haseltine (part) Mr R Lees.

15/130 In Attendance

The Clerk.

15/131 Apologies for absence

Cllr Firth.

15/132 Declarations of interest

None

15/133 To receive crime statistics report from Neighbourhood Policing team

The clerk presented the figures for December 2015.

Damage	3
Burglary	2
Violence	4
Total	9

The clerk informed members that he raised attendance of PCSO's at Parish Council meetings at the recent Ward Meeting. The response was that officers will try to attend subject to operational matters and shift availability.

RESOLVED that the crime statistics be noted.

15/134 To receive and discuss Planning Applications

a) 16/00052/FUL 4, Ascot Road, Wigginton York YO32 2QE. Single storey rear extension (retrospective). Mr Michael Inch.

RESOLVED We have no objections.

15/135 To receive Planning Application Decision Notices

a) 15/02357/FUL 28, Helmsley grove, Wigginton, York YO32 2QD. Conversion of garage into habitable room and pitched roof over existing flat roof. Mrs Carol Barker.

APPROVED

b) 15/02415/CPD 9, Westfield Close, Wigginton, York YO32 2JG. Single storey side extension measuring 3.5m x 3.7m x 3.4m high following removal of part of existing garage. Mr David Field.

GRANTED CERTIFICATE OF LAWFUL PROPER USE OR DEVELOPMENT

c) 15/02555/FUL Bron Y Garth, 14, The Chestnuts, Wigginton, York YO32 2TS. Single storey side extension (revised scheme). Mr Alan Ashton.

APPROVED WITHOUT CONDITIONS PLANNING PERMISSION

d) 15/02551/FUL Part Os Field 0080, Corban Lane, Wigginton, York. Construction of an all weather riding area. Mrs Samantha Anderson.

APPROVED

15/136 Confirmation of Minutes of the Meeting held on 15.12.15

Members agreed the minutes of the previous meeting held on 15.12.15

RESOLVED that the minutes of the last meeting held on 15.12.15 be accepted as a true record.

The Chairman signed the minutes.

15/137 Matters arising from the Minutes of the Meeting held on 15.12.15

a) Grant Payment to Wigginton Squash Club 2015-2016

The Clerk informed members that the approved grant payment has been made in the sum of £500.00. An email of thanks has been received from the Committee and members of the Squash Club.

RESOLVED that the matter be noted.

15/138 Localised flooding

The Chairman asked members to consider an item not included on the agenda that has arisen.

The clerk informed members that a number of complaints have been received in respect of flooding as a result of the recent unprecedented rain fall.

Two complaints relate to 62a and 64 Mill lane both complainants suggesting that their gardens have flooded because of drainage problems on the sports and playing fields. The matter has been discussed with Cllr John Jeffery and Mr Michael Haseltine of the Wigginton Sports and Playing Fields Association who are agreed that the rain fall has caused problems, however all drainage at the playing field has been checked and there are no flow problems with them. Mr Haseltine pointed out that as we are only 50 feet above sea level and that the water table in Wigginton is very high, local flooding will from time to time occur.

Members were agreed that garden flooding is the responsibility of householders and they need to consult with drainage experts on how to deal with such issues.

RESOLVED that the clerk inform the householders concerned and provide contact details of City of York and Local Drainage Companies who can offer advice.

15/139 To receive minutes of meetings held since the last Parish Council meeting.

a) Haxby and Wigginton Youth & Community Association 01.12.15

b) Churchfield Open Space Committee 04.01.16

c) Cemetery Committee 13.01.16

d) Environment Committee 15.01.16

RESOLVED that the minutes having been previously circulated to members be noted

15/140 To receive a report from the Environment Committee

The Clerk informed members that the Environment Committee at its meeting held on 15.01.16 discussed issues relating to

a) flooding on allotments 9a to 10b and long standing issues of drainage on them, and

b) repairs to the village pond.

The Committee members recommend that drainage be reinstated across the allotments for which the clerk is in discussion with City of York Council and has been discussed with the Foss Internal Drainage Board. Quotations and suggested solutions

are being obtained and discussed and it is anticipated that a report will be available for the February meeting.

RESOLVED that members agree to the issue being financed subject to satisfactory quotations being received and approved by the Parish Council and that allotment holders 9a to 10b be reimbursed with the rent fee for 2015-16.

The clerk also informed members that the Committee discussed and recommend that pond issues involving raising of the embankment adjacent to the Willow Tree be carried out and that cleaning of debris from the pond mostly arising from deposits from the Willow tree be carried out. The clerk is currently obtaining quotations for the work.

RESOLVED that members agreed to the issues being financed and the work be carried out subject to satisfactory quotations being received and approved by the Parish Council.

15/141 Neighbourhood Plan

The Chairman informed members that a meeting held on 06.01.16 was well attended by local residents interested in joining the proposed strategy group. The meeting agreed that the Neighbourhood Plan should be jointly produced with Haxby Town Council. The Chairman will be corresponding with all interested parties and anticipates that a joint Haxby-Wigginton meeting will be held within the next few weeks.

RESOLVED that the Chairman corresponds with interested parties and a joint meeting be arranged.

15/142 Clerks Update Report

The Clerk informed members that the majority of correspondence has been forwarded to members during the month. Other matters include:-

York CVS Funding meeting to be held on 04.02.16, The Council Tax Base for 2016-17, Hambleton Local Plan, The Citizens Advice Bureau and YLCA in respect of the annual subscription increase which is due to rise by 4.9%,

The clerk also informed members that he has been advised that Daniel Gath Builders have deposited its S.106 monies with the City of York Council and that payment should be made to the Parish Council in due course.

The Parish Council Emergency Plan is being progressed and it is anticipated that a draft will be available for the Parish Council at its February meeting. Cllr Richardson confirmed that Haxby Town Council have discussed and Emergency Plan and would hope to link it to Wiggintons.

Solicitors acting for the Parish Council have progressed the Land Registry issues and it is anticipated that the Chairman and Clerk will be meeting with them in the next few days to sign Statutory Declarations and make the formal application to the land registry.

RESOLVED that the matters be noted and acted upon accordingly

15/143 Financial Report

The clerk presented the Reconciliation and management accounts for December 2015.

Opening balance brought forward-current account	£10342.22
Opening balance brought forward- interest account	£ 29909.71
Less un-presented payments 2014-15	<u>-£ 3520.60</u>
Balance	£ 36731.33
 Add receipts to December 2015	 £ 54596.94

Less payments to December 2015	<u>-£45052.31</u>
Balance	£ 46275.96
The following payments were approved	
01.12.15 100401 D W Geary	£ 11.98
100402 OSMC	£ 68.00
06.12.15 100403 Browns Nurseries	£ 328.00
15.12.15 100404 DP & KY Birdsall	£ 558.00
100405 Shepherds Group Brass Band	£ 100.00
31.12.15 100406 HMRC Paye/NI	£ 214.36
100407 D W Geary December salary	<u>£ 728.53</u>
Total	£2008.87

The Chairman and Clerk signed the City of York Precept Notice for 2016-2017, payments of which will be made by City of York Council on 30th April and 30th September 2016

RESOLVED that Precept Notice for 2016-17 be forwarded to City of York Council, the Financial Report and Accounts be accepted, payments approved and acted upon accordingly.

15/144 To receive reports from outside bodies

a) Churchfield Open Space Committee

Cllr Fisher presented the Churchfield report:-

Following the first meeting of 2016, that funding for the next two phases is progressing and to date there is a balance of £16,800.

There is a grant of £1,000 which has come from the Ward committee, to add to the fund.

A new application for Green flag status is in progress, further details will be forthcoming at our next meeting, which is the AGM on Monday 15 February at 7.30pm in the Wigginton Recreation Hall.

b) Wigginton Sports and Playing Fields Association

Other than the flooding issues raised above in 15/138 there was nothing to report.

c) Haxby and Wigginton Youth & Community Association

The next meeting of the committee will be held Tuesday 26 January, and all future meetings will be held on the fourth Tuesday of the month.

d) Haxby & Wigginton Cemetery Committee

The next meeting of the committee will be held on Tuesday 26.04.16

e) Environment Committee

The Environment Committee met on Friday 15.01.16 and minutes circulated. The next meeting will be held on 12.02.16.

f) Old School Management Committee

The next meeting of the Old School will be held on 01.02.16.

g) Haxby & Wigginton Ward Committee

The Clerk informed members that a meeting was held on 16.01.16 and the next meeting will be held on 24th February commencing at 10am at the Old School.

RESOLVED that the reports be noted and actioned accordingly.

15/145 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 16th February 2016** commencing at **1900**.

15/146 Other Business not requiring Notice.

None

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.