

**Wigginton Parish Council**  
**The Old School Community Hall, Mill Lane, Wigginton,**  
**York YO32 2PU**

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 17.01.16 in the John Jeffery Room at the Old School Community Hall, Wigginton.

**16/118 Present**

Cllrs Vaughan-Chair, Finch, Firth, Fisher, Gates, Jeffery and Wreglesworth.

**16/119 Also in Attendance**

The Clerk

**16/120 Apologies for absence**

Cllrs Denton, Runciman and Spence, City of York Councillor I Cuthbertson.

**16/121 Declarations of interest**

Cllr Jeffery declared an interest in minute 16/128 a)2.

**16/122 To receive crime statistics report from Neighbourhood Policing Team**

The clerk informed members that he has received incident information only and a brief report of incidents of note from North Yorkshire Police for December. These included:-

ASB cold caller	1
Violence issue at Black Horse	1
Theft-1 from Sainsbury's other of no relevance to PC	2
Total	4

No crime trends were reported.

**RESOLVED** that the matter be noted.

**16/123 To receive and discuss Planning Applications received**

- a) 16/02804/FUL. 179, Windsor Drive, Wigginton, York YO32 2YD. Single storey front and side extension. Mr & Mrs Hughes  
**RESOLVED** that we have no objections.
- b) 16/02873/FUL. 17, Steeples Close, Wigginton, York YO32 2FQ. Two storey side extension. Mr Oliver Calpin  
**RESOLVED** that we have no objections.
- c) 16/02833/FUL. Bron Y Garth, 14, The Chestnuts, Wigginton, York YO32 2TS. Single storey rear extension. Mr Alan Ashton.  
**RESOLVED** that we have no objections
- d) 17/00032/FUL. 2, Minster View, Wigginton, York YO32 2GN. Single storey side extension. Nigel Cook.  
**RESOLVED** that we have no objections

**16/124 To receive any Planning Application decision notices**

**NONE**

### **16/125 Confirmation of Minutes of Previous Meeting held on 20.12.16**

Members agreed the minutes of the previous meeting held on 20.12.16

**RESOLVED** that the minutes of the last meeting held on 20.12.16 be accepted as a true record.

The Chairman signed the minutes.

### **16/126 Matters arising from the Minutes of the Previous Meeting.**

#### **a) Neighbourhood Plan Chairman's report**

The chairman informed members that there was nothing new to report and that the Neighbourhood Plan is still evolving.

**RESOLVED** that the matter be noted

#### **b) Staff pension Scheme**

The clerk informed members that the introduction of the scheme is progressing. The process should be completed in January 2017. The opt out date has been extended to July 2017.

**RESOLVED** that the matter be continued to a satisfactory conclusion.

#### **c) Telephone kiosk adoption**

The clerk informed members that the kiosk should be available by the end of February although it might not have been fully completed at that point.

He further informed the members that the Ward Committee have awarded the funding for this project. Cllr Gates and members of the ward committee were thanked for the support they have given to the project.

**RESOLVED** that the matter be noted and progressed accordingly.

#### **d) Budget precept**

The Chairman and clerk signed the 2017-2018 precept notice. This will be forwarded to City of York Council.

**RESOLVED** that the matter be noted.

### **16/127 To receive minutes of meetings held since 15.11.16**

a) Churchfield Open Space Committee 09.01.17

**RESOLVED** that the minutes received be noted.

### **16/128 Clerks Update Report**

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Other matters included:-

#### **a) S 106 grants**

1. The grant award for The Wonder years has been made and the proposed works have been completed. Cllr Jeffery said that he had viewed the project and was very impressed with what has been achieved.

**RESOLVED** that the matter be noted.

2. The clerk informed members that the award to Grasshoppers FC 82 has not been progressed as there appears to be some confusion even amongst the Grasshopper FC 82 officers about the progress of the project.

**RESOLVED** that the payment be deferred and that Grasshoppers FC 82 be asked to confirm project details and, if any, revised costs.

**b) Emergency Plan**

The clerk informed members that the plan is nearing completion and that he has now agreed, on behalf of the Parish Council, on reciprocal arrangements with Haxby Town Council who are also near to completing their own plan.

**RESOLVED** that the matter be noted and progressed.

**c) Parish Councils meeting- J Sturdy MP.**

The clerk reminded members that a meeting has been arranged by J Sturdy MP for Parish Councils to meet with him at Huntington Community Centre at 5.30pm on Thursday 26<sup>th</sup> January 2017.

**RESOLVED** that the matter be noted.

**d) Fracking in Haxby and Wigginton**

The clerk informed members of a meeting to discuss the implications of fracking will take place on Friday 3<sup>rd</sup> February 2017 at the Haxby & Wigginton Methodist Church at 7pm for 7.30pm. A poster to this effect will be posted on the village notice board.

**RESOLVED** that the matter be noted.

**e) Grass cutting contract**

The clerk informed members that he has met with our grass cutting contractor Mr. A Hill to discuss an extension of the grass cutting contract for a further 2 years after the contract end date of 2017. The contractor has agreed that he would welcome the opportunity to continue the contract for years 2018-19 and 2019-20. He has submitted a revised costing of £ 7660.00 excluding VAT fixed for the two years in question.

Members discussed the revised costings and were agreed that the work carried out has been of a high quality and there has been no reason to question the work done. Members agreed that the contract should be extended but that a formal tender should be carried out for year 2020-21.

**RESOLVED** that the contractor be informed of the decision.

**16/129 Financial Report**

The clerk presented the Reconciliation and Management Accounts for December 2016. He informed members that the monthly check has been carried out. Cllr Gates asked a question in respect of the gratuity payment shown in the Management Accounts. The purpose of the payment was explained.

Opening balance brought forward-current account	£37241.85
Opening balance brought forward- interest account	£ 29926.57
Less un-presented payments 2015-16	<u>-£ 942.89</u>
Balance	£ 66225.53

Add receipts for 2016-17	£ 55985.80
Less payments for 2016/17	<u>-£ 57726.30</u>
Balance	£ 64485.03

The following payments were made

100504	Shepherds Group Band	£ 100.00
100505	OSMC	£90.00

100506	HMRC	£ 228.86
100507	D W Geary	£ 762.64
	D W Geary	£ 16.60
100508	Tim Adams-Hoyle	£ 90.00
100509	OSMC (repayment- received in error)	£ <u>160.00</u>

TOTAL £ 1448.10

**RESOLVED** that the Financial Report and Accounts be accepted and payments approved.

### **16/130 To receive reports from representative bodies**

#### **a) Churchfield Open Space Committee**

Cllr Fisher informed members that as there was nothing to report.

#### **b) Wigginton Sports and Playing Fields Association**

Cllr Jeffery informed members that alterations at the car park has resulted in additional parking spaces being created.

#### **c) Haxby and Wigginton Youth & Community Association**

Cllr Finch informed members that there has been no meeting. It was noted that they have started a trial use of the Old School.

#### **d) Cemetery Committee**

Cllr Firth informed members that there has been no meeting since 06.12.16

#### **e) Environment Committee**

The clerk informed members that the next meeting is to be held on 14.03.17

#### **f) Wigginton Old School**

The clerk informed members that the next meeting is to be held on 23.01.17.

#### **g) Haxby and Wigginton Ward Committee**

Cllr Gates informed members that a well attended Ward Committee meeting was held on 09.12.16 at the Haxby and Wigginton Methodist Church Hall.

**RESOLVED** that the reports be noted.

### **16/131 Date of the next Parish Council meeting**

**RESOLVED** that the next meeting of the Parish Council will be held on **Tuesday 21<sup>st</sup> February 2017** commencing at **1900**.

### **16/132 Other Business not requiring Notice.**

#### **a) Ian Douglas**

The clerk informed members that a social get together has been arranged at the Black Horse Public House, on Sunday 12<sup>th</sup> February 2017 at 3pm. Ian's wife, Helen, invites everybody who knew Ian to come along.

#### **b) White line road markings**

Cllr Vaughan raised the issue of white line road markings saying that whilst some progress has been made that project has not continued. Cllr Gates agreed to investigate the matter.

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.**