

**Wigginton Parish Council**  
**The Old School Community Hall, Mill Lane, Wigginton,**  
**York YO32 2PU**

**Draft** Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 19.09.17 in the John Jeffery Room at the Old School Community Hall, Wigginton.

**17/048 Present**

Cllrs Vaughan-Chair, Denton, Finch, Fisher, Gates, Spence and Wreglesworth.

**17/049 Also in Attendance**

City of York Councillor T Richardson (part), 2 members of the public and the Clerk

**17/050 Apologies for absence**

Cllrs Firth, Jeffery and Runciman. Also, City of York Councillor I Cuthbertson.

**17/051 Declarations of interest**

None

**17/052 Presentation by South Yorkshire Credit Union**

The Clerk informed members that the CEO of South Yorkshire Credit Union was unavailable to attend the meeting and other arrangements will be made.

**RESOLVED** that the matter be noted.

**17/053 North Yorkshire Police Report**

The clerk informed members that the reports from North Yorkshire Police for July and August indicated a number of incidents had been reported and dealt with including:-

2 Anti-social behaviour

2 Criminal Damage

1 Theft.

The clerk also informed members that the consultation period for the Police and Crime Commissioners survey at [www.teljula.com](http://www.teljula.com) expires on September 22<sup>nd</sup>. This is in respect of new legislation with specific opportunities for the PCC to apply to the Secretary of State to allow them to take on responsibility for the governance of their local Fire Authority. This survey is open to all members of the public to participate in. The Chairman informed members that he will write a response on behalf of the Parish Council.

The clerk also informed members that the local PCSO had made a request to Haxby Town Council, that a tent pitched at millennium wood where possible drug dealing was occurring be removed by them. Contact was made by HTC with Wigginton Parish Council and after discussion and refusal to carry-out the request, the matter was referred back to the Police who eventually removed the tent.

**RESOLVED** that the report be noted.

### **17/054 To receive and discuss Planning Applications received**

a) 17/01950/FUL. 2, Minster View, Wigginton, York YO32 2GN. Single storey side and rear extensions (re-submission). Mr Nigel Cook.

**RESOLVED** that we have no objections

b) 17/01876/FUL. Mercer and Challis Nursery, Willow Lodge, Sutton Road, Wigginton, York. Erection of shed for sorting waste and storage of plant and machinery following removal of existing polytunnels. Mr Nigel Jagger.

**RESOLVED** that we have no objections

### **17/055 To receive any Planning Application decision notices**

a) 17/01678/FUL. 3, Arenhall Close, Wigginton, York YO32 2GT. Single storey rear extension. Mrs Felicity Knight.

**APPROVED**

**RESOLVED** that the decision notice be noted.

### **17/056 Confirmation of Minutes of Previous Meeting held on 18.07.17**

Members agreed the minutes of the previous meeting held on 18.07.17

**RESOLVED** that the minutes of the last meeting held on 18.07.17 be accepted as a true record.

The Chairman signed the minutes.

### **17/057 Matters arising from the Minutes of the Previous Meeting.**

#### **a) Virgin Media**

The clerk informed members that this work is progressing and that a further meeting was held to discuss the hub positions in Walmer Carr. It was noted that there have been some issues including the closing off of footpaths near to Wigginton Primary School but generally the work is being carried out reasonably well.

#### **b) Neighbourhood Plan Chairman's report**

The chairman informed members that there have been a number of meetings resulting in a first draft Neighbourhood Plan document being produced. A single page document highlighting all points will also be produced and circulated to all residents.

The next meeting of the group is scheduled for 25.10.17.

**RESOLVED** that the matter be noted

#### **c) Fracking**

The Clerk informed members that the joint closed meeting in respect of Fracking will be held on Wednesday 20<sup>th</sup> September 2017 in the Old School commencing at 1900.

**RESOLVED** that the matter be noted.

#### **d) Telephone kiosk adoption**

The clerk informed members that the defibrillator and associated equipment has been fully commissioned and is operational. The equipment has been removed on one occasion for an incident although it was not required. Weekly checks are being carried out by two (2) members of the public.

**RESOLVED** that the matter be noted.

**e) White Line marking.**

Cllr Gates informed members that some work has been progressed in the village and that he is continuing to monitor the work. Discussions have taken place with Russell Stone but progress of the work is very slow.

**RESOLVED** that the matter be noted.

**f) Parish Brochure**

The Clerk informed members that the brochure has been progressed to completion and members were shown a final draft copy.

The completion of the brochure is now scheduled for October's meeting after which it will be distributed to residents possibly via Local Link. Other copies will be placed in The Wigginton Village Store.

**RESOLVED** that the Clerk progress the brochure to completion.

**g) Village speed and road conditions**

Members of the public highlighted their concerns about the road conditions, speed of vehicles through the village and effect of heavy vehicles on properties. It was stated that the problem is throughout Mill Lane and The Village and has been so for some considerable time.

Cllr Gates informed the meeting that he will continue to follow up on this matter and continue to discuss the matter with officers of City of York Council.

It was noted that the Parish Council does not have powers to undertake any work on highways but remains committed to helping to resolve the matter.

**RESOLVED** that the matter be noted and monitored.

**h) Churchfield Dog Walk**

Cllr Denton informed members that after further investigation and discussion with his colleagues on the Churchfield Open Space Committee it has been decided to leave matters as they are and not seek to control dog numbers.

**RESOLVED** that the matter be noted and that Officers of City of York Council be informed.

**i) Allotments**

The Clerk informed members that the division fencing on the allotments has been satisfactorily completed.

**RESOLVED** that the matter be noted.

**j) Church Lane repairs**

The Clerk informed members that the work to repair the area adjoining the footpath at the Churchfield play area has been satisfactorily completed.

**RESOLVED** that the matter be noted.

**17/058 Confirmation of Minutes of Previous Meeting held on 17.08.17**

Members agreed the minutes of the previous meeting held on 17.08.17

**RESOLVED** that the minutes of the last meeting held on 17.08.17 be accepted as a true record.

The Chairman signed the minutes.

**17/059 Matters arising from the Minutes of the Previous Meeting.**

**a) Request to erect a building on the Wigginton Sports and Playing Fields**

The Clerk informed members that a further meeting is arranged with WSPFA and member clubs for Monday 25.09.17 when a presentation is to be made of the proposals for the development.

**RESOLVED** that the matter be noted

**b) S 106 Grant application Grass Hoppers FC 82.**

The Chairman informed members the grant payment of £ 7000.00 from S 106 funds is reserved for Grasshoppers FC 82 and will be paid to them when appropriate expenditure occurs.

**RESOLVED** that the matter be noted.

**17/060 To receive minutes of meetings held since 18.07.17**

a) Quarterly report from Oaken Grove Youth & Community Association  
Cllr Finch delivered the association's annual report which was briefly discussed.

b) Old School Management Committee 07.08.17

c) Cemetery Committee 15.08.17

d) Finance Committee 11.09.17

e) Environment Committee 11.09.17

The Clerk informed members that the Environment Committee have recommended additional works be carried out with edging of grass verges in the sum of £ 200.00 per day with a maximum of 10 days.

that the work be carried out.

**RESOLVED** that the work be carried out

f) Citizens Advice Bureau 24.08.17

g) Wigginton Sports and Playing Field Association 15.09.17

**17/061 To receive recommendations of the Finance Committee in respect of 2017-18 grant awards.**

The clerk informed members that the following grant awards are recommended.

a) Churchfield Open Space Committee in the sum of £ 3300.00 towards annual running costs.

b) Haxby Helpers in the sum of £ 200.00 towards telephone costs.

c) Haxby and Wigginton Luncheon Club in the sum of £ 600.00 towards the cost of accommodation.

d) Haxby and Wigginton Youth and Community Association in the sum of £ 3295.00 towards youth development.

e) The Wonder Years in the sum of £ 707.74 towards new tables, chairs and out-doors area.

f) Wigginton Grass Hoppers FC 82 in the sum of £ 824.42 towards the cost of pitch equipment.

g) Wigginton Over 60's Group in the sum of £ 400.00 towards the annual Christmas trip.

**RESOLVED** that the grant awards be approved and progressed.

## **17/062 Clerks Update Report**

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Other matters included:-

### **a) Report of Anti-Social behaviour at Churchfield Pay area**

The Clerk informed members that the Cllr Denton has dealt with a resident's concerns over behaviour on the play area. The matter was referred to the PCSO and local PC.

### **b) Burrill Drive/Mill Lane snicket**

The clerk informed members that minor repairs have been carried out in the snicket although the Parish Council is not responsible for the general upkeep and repairs.

### **c) Commercial Waste Declaration**

The Clerk informed members that a commercial waste declaration has been made to City of York Council in respect of waste generated and disposed of.

### **d) HGV parking in Westfield Lane**

The clerk informed members that a complaint was received in respect of overnight and weekend parking of HGV's in Westfield Lane close to the access to the beck and bridleway. As there are no parking restrictions, providing the vehicles are not causing an obstruction, there is no action to be taken.

### **e) Tree management**

The clerk informed members that there was a tree incident at Church Lane which required emergency action. This was satisfactorily carried out by Yorkshire Tree Surgeons.

### **f) Further defibrillator training**

The clerk informed members that he has received a number of requests to carry-out further defibrillator training. There is a cost of £175.00 to do so.

**RESOLVED** that the additional training be carried out

### **g) Parking issues at Wigginton Sports and Playing Fields**

Problems recently arose at the playing fields car park due to excessive numbers of vehicles resulting in disagreements and correspondence from an irate club member.

### **h) New Head teacher Wigginton Primary School**

The clerk informed members that he has met with the new head Mr Paul Laycock to discuss working relationships. Paul will attend a future meeting of the Parish Council to meet members.

### **i) New Haxby and Wigginton Methodist Minister**

j) The clerk informed members that he has met with the new minister Rory Dalgliesh to discuss working relationships. Rory will attend the November Parish Council meeting to meet members.

**RESOLVED** that the matters be noted and action accordingly.

## 17/063 Financial Report

The Reconciliation and Management Accounts for August 2017 were presented. The Clerk informed members that the monthly check has been carried out.

The Clerk informed members that a payment of £ 4480.13 has been received in respect of double taxation.

Opening Balance brought forward- Skipton B. Socy.	£ 20082.74
Opening balance brought forward-current account	£13060.73
Opening balance brought forward- interest account	£ 29942.96
Less un-presented payments 2015-16	<u>-£ 991.50</u>
Balance brought forward 2016-2017	£ 62094.83
Add receipts for 2017-18	£ 28621.61
Less payments for 2017-18	<u>-£22637.24</u>
Balance	£ 68079.03

The following July & August payments were made and authorised  
July

100555	SLCC	£ 139.00
100556	A Hill	£1092.00
100557	PH Dobson	£ 660.00
100558	T Adams Hoyle	£ 240.00
100559	HMRC	£ 243.26
100560	DW Geary	£ 807.13
100561	Browns Nurseries	£ 322.99
100562	C S Electrical	£ 300.00
100563	T Coates	£ 140.00
DD	BT	<u>£ 164.18</u>
		£ 4208.98

August

100564	Yorkshire Tree Surgeons	£ 528.00
100565	PKF Littlejohn	£ 360.00
100566	The Black Horse PH	£ 81.25
100567	A Hill	£ 1092.00
100568	YLCA	£ 14.65
100569	HMRC	£ 243.26
100570	DW Geary	£ 804.95
100571	D Birdsall	£ 1248.00
DD	BT	<u>£ 85.80</u>
TOTAL		£ 4457.91

**RESOLVED** that the Financial Report be accepted and payments approved.

## 17/064 To receive reports from representative bodies

### a) Churchfield Open Space Committee

Cllr Denton informed members that for the second year running Churchfield Open Space has received the Green Flag award. There have been a number of anti-social behaviour issues in the play area which have been advised to the PCSO.

### b) Wigginton Sports and Playing Fields Association

There was nothing additional to report.

**c) Haxby and Wigginton Youth & Community Association**

There was nothing additional to report.

**d) Cemetery Committee**

There was nothing additional to report however Cllr Vaughan informed members that there will be a land requirement in the near future.

**e) Environment Committee**

There was nothing additional to report

**f) Wigginton Old School**

There was nothing additional to report.

**g) Haxby and Wigginton Ward Committee**

Cllr Gates informed the members that the Ward Committee will be meeting on Tuesday 26<sup>th</sup> September 2017 at the Wigginton Recreation Hall. In addition, a snicket cleaning event is planned for 22.09.17 meeting at Headland Lane, Haxby at 3pm.

**17/065 Date of the next Parish Council meeting**

**RESOLVED** that the next meeting will be held on **Tuesday 17<sup>th</sup>October2017** commencing at **1900**.

**17/066Other Business not requiring Notice.**

Cllr Vaughan informed members that the Local Plan was available to view on the City Councils website and that there will be a response by the Parish Council.

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.**