

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 21.02.17 in the John Jeffery Room at the Old School Community Hall, Wigginton.

16/133 Present

Cllrs Vaughan-Chair, Firth, Fisher, Gates, Jeffery, Runciman (part), Spence and Wreglesworth.

16/134 Also in Attendance

Mr R Carr and Mr M Crow representing Grass Hoppers FC 82 and the Clerk

16/135 Apologies for absence

Cllrs Denton and Finch. City of York Councillor I Cuthbertson

16/136 Declarations of interest

Cllr Jeffery declared an interest in minute 16/141d grant to Grass Hoppers FC 82 and took no part in the matter.

16/137 To receive crime statistics report from Neighbourhood Policing Team

The clerk informed members that he has received incident information only and a brief report of incidents of note from North Yorkshire Police for January. These included:-

Burglaries (purse stolen during party at St Nicholas Church)	1
Theft	2
Criminal Damage (caravan windows smashed at Willow House)	1
Drug Offences (vehicle stopped for possession of drugs)	1
Total	5

No crime trends were reported.

The clerk also informed members of a discussion meeting to be held at Athena House on Monday 13th March 2017 commencing at 7pm members of the Parish Council are invited to attend.

RESOLVED that the matter be noted.

16/138 To receive and discuss Planning Applications received

- a) 17/00060/FUL. 14, Saxford Way, Wigginton, York YO32 2PP. Construction of detached timber outbuilding to rear. Mr Matthew Garner.

RESOLVED that we have no objections.

- b) 17/00231/FUL. Jacobean Lodge, Plainville Lane, Wigginton, York YO32 2RG. Single storey side extension, dormer extensions to front and rear, formation of balcony to front, alterations to external finishes to include render, timber cladding and zinc and alterations to window details. Mr Lee Underwood.

RESOLVED that we have no objections.

16/139 To receive any Planning Application decision notices

- a) 16/02556/FUL. 4, Minster Close, Wigginton, York YO32 2GP. First floor rear extensions including an increase in size of dormer window. Mr Paul Waines.

APPLICATION REFUSED

- b) 16/02804/FUL. 179, Windsor Drive, Wigginton, York YO32 2YD. Single storey front and rear extension. Mr & Mrs Hughes.

APPROVED

- c) 16/02873/FUL. 17, Steeple Close, Wigginton, York YO32 2FQ. Mr Oliver Calpin. Two storey side extension.

APPROVED

16/140 Confirmation of Minutes of Previous Meeting held on 17.01.17

Members agreed the minutes of the previous meeting held on 17.01.17

RESOLVED that the minutes of the last meeting held on 17.01.17 be accepted as a true record.

The Chairman signed the minutes.

16/141 Matters arising from the Minutes of the Previous Meeting.

a) Neighbourhood Plan Chairman's report

The chairman informed members that there was nothing new to report and that the next meeting of the committee will be held on 01.03.17.

RESOLVED that the matter be noted

b) Staff pension Scheme

The clerk informed members that the introduction of the scheme is now in place and is operated by NEST.

RESOLVED that the matter be noted.

c) Telephone kiosk adoption

The clerk informed members that the kiosk is now available however there is a delay in the adoption process due to a land issue which it is hoped will be resolved with Enterprise Inns in the next few weeks.

RESOLVED that the matter be noted and progressed accordingly.

d) S 106 Grant application Grass Hoppers FC 82.

Representatives of Grass Hoppers FC Mr R Carr and Mr M Crow gave a revised presentation of the proposed electrical project and likely reduced costs. They informed members that they were still trying to obtain further quotations for the work. The installation will be flexible to allow for any future construction work. The Chairman informed the representatives that the grant formulae used to arrive at the grant available will be as the original.

RESOLVED that Grass Hoppers FC will communicate with the Parish Council relevant information as soon as possible in order that the grant can be awarded during this current financial year.

e) Grass Cutting Contract

The Clerk informed members that a letter confirming an extension to 2019 has been sent to the contractor Mr A Hill.

RESOLVED that the matter be noted.

f) White Line marking.

Cllr Gates informed members that the most satisfactory way of proceeding with this matter was for the areas concerned to be photographed and that they then be submitted to the City of York Council.

RESOLVED that a list of junctions and photographs will be supplied.

g) Double taxation.

The Clerk informed members that part payment of the annual double taxation has been received in the sum of £2437.12.

A request for the balance of £1956.20 has been made.

RESOLVED that the matter be noted.

16/142 To receive minutes of meetings held since 17.01.17

a) The Old School Management Committee 21.01.17

b) Wigginton Sports and Playing Fields Association. 24.01.17

RESOLVED that the minutes received be noted.

16/143 To discuss a request for financial assistance received from Boddlers Group.

The Clerk informed members that he has received a request via Diane Lambert, Community and Partnership Officer, City of York Council on behalf of Boddlers Play Group, for financial assistance towards the purchase of a set of baby weighing scales, to be used by local resident's, in order that a facility exists within Wigginton. (The nearest available at present being New Earswick) The cost advised is £286.80 including VAT.

RESOLVED that the Parish Council will purchase the appropriate scales and present them to Boddlers Group who will introduce baby weighing at the Recreation Hall for local residents.

RESOLVED

16/144 To discuss the proposed removal of Vehicle Activated Signs (VAS) Mill Lane and The Village

The Clerk informed members that he has received notification of the removal of the VAS signs. These are coming to the end of their useful life and will require repair which will not be funded by City of York Council as the speed data does not meet the criteria for retaining the VAS. It might be possible for the Parish Council to take over the operating/management/maintenance of these units however it appears that even if this is possible the speed threshold must be met, which it does not following a recent survey.

RESOLVED that the clerk will discuss the matter further with City of York transport officers and invite them to a future meeting to discuss the matter further.

16/145 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Other matters included:-

a) Seat repairs

The clerk informed members that the seat at the Village between the Recreation Hall and Health Centre has been fully refurbished due to serious timber decay. This work was carried out at a cost of £ 150.00

RESOLVED that the matter be noted

b) Oaken Grove Youth and Community Centre

The clerk informed members that a letter of thanks has been received from Oaken Grove Youth and Community Centre thanking the Parish Council for the recent grant.

RESOLVED that the matter be noted.

c) Fracking in Haxby and Wigginton

The clerk informed members that he has recently received an email from Mr N Nicholson of Frack Free York requesting the Parish Councils policy and views on fracking. An invitation was sent to Mr Nicholson to attend this meeting but no response was forthcoming.

RESOLVED that the matter be noted, no action will be taken at this time.

d) Citizens Advice Bureau Report

The Clerk informed members that he has received a quarterly report (October to December 2016) from the Citizens Advice Bureau. The reports indicates the continuing success of funding for the outreach worker. During the period 15 various queries were dealt with and assistance with debt management and identifying unclaimed benefits.

RESOLVED that the report be noted.

e) Millennium Walk

The clerk informed members that he has received an email from a Haxby resident regarding the control of dogs on the walk. He has suggested that appropriate control notices be displayed.

RESOLVED that the matter be refer to the Woodland Trust and Foss Drainage Board.

16/146 Financial Report

The clerk presented the Reconciliation and Management Accounts for January 2017. He informed members that the monthly check has been carried out. Cllr Gates asked a question in respect of the gratuity payment shown in the Management Accounts. The purpose of the payment was explained.

Opening balance brought forward-current account	£37241.85
Opening balance brought forward- interest account	£ 29926.57
Less un-presented payments 2015-16	<u>-£ 942.89</u>
Balance	£ 66225.53

Add receipts for 2016-17	£ 59150.71
Less payments for 2016-17	<u>-£ 65048.07</u>
Balance	£ 60328.17

The following payments were made

100510	The Wonder Years	£ 2892.00
100511	D Birdsall	£334.80
100512	HMRC	£ 228.86
100513	D W Geary	£ 762.64
	D W Geary	£ 1.74
100514	Corville Wealth Management	£ 400.00
100515	Citizens Advice Bureau	£ 2611.00
DD	BT Telephone	<u>£ 90.00</u>
	TOTAL	£7321.77

RESOLVED that the Financial Report and Accounts be accepted and payments approved.

16/147 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Fisher informed members that as she is resigning from the committee this is the last report she will present. She informed members that the AGM is to be held next Monday 27 February 2017 @ 7.30pm in the Wigginton Recreation Hall.

Andy Mulholland together with some of the pupils from Headlands School did some planting in Willow Garth, last week, as agreed by the Committee. This consisted of a clump of willow and some bird friendly hedging. It is planned for them to return in a few weeks to plant some bulbs, including English bluebells, these have been donated by Buglife. This will be an ongoing project throughout the year.

It has also been confirmed that the Ward Committee have approved the grant application in respect of the interactive play panels, so that is another project well on the way to completion.

b) Wigginton Sports and Playing Fields Association

Cllr Jeffery informed members although there is not a lot to report there is an issue with drainage which is being investigated.

c) Haxby and Wigginton Youth & Community Association

Cllr Finch filed a report that although there had been a meeting no minutes are yet to hand. The trial meetings at the Old School have been a success and if funding is made available the exercise will be repeated.

d) Cemetery Committee

Cllr Firth informed members that the next meeting will be held on 28.02.17

e) Environment Committee

The clerk informed members that the next meeting is to be held on 14.03.17. Allotment rent invoices have been circulated and one allotment has been re-let to a resident after the existing holder had notified the Clerk of his retirement. There is currently a waiting list of 17.

Damage is occurring around the pond perimeter and a quotation has been obtained for a concrete apron.

RESOLVED that the issue relating to the pond be dealt with by the Environment and Finance Committees.

f) Wigginton Old School

The clerk informed members that a meeting was held on 23.01.17.

g) Haxby and Wigginton Ward Committee

Cllr Gates informed the members that the next Ward meeting will be held in the Old School on Thursday 16th March commencing at 5pm. The clerk informed the members of the Ward Committee that the meeting must end at 7pm due to a further booking from a regular hall hirer.

RESOLVED that the reports be noted.

16/148 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 21st March 2017** commencing at **1900**.

16/149 Other Business not requiring Notice.

Cllr Spence informed members that she has noted that a number of shrubs or small trees have been cut down in Church Lane. It is unknown who has carried this out.

The clerk informed members that he is due to carry out an inspection of the tress with Yorkshire Tree Surgeons in the next week or two when this matter can be reviewed.

RESOLVED that the matter be noted.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.