

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 21.11.17 in the John Jeffery Room at the Old School Community Hall, Wigginton.

17/084 Present

Cllrs Vaughan-Chair, Finch, Firth, Fisher, Runnciman, Spence and Wreglesworth.

17/085 Also in Attendance

City of York Councillor Cuthbertson, Ms Samantha Ferguson-York Carers, Inspector Lee Pointon North Yorkshire Police and the Clerk

17/086 Apologies for absence

Cllrs Denton, Jeffery and Spence.

17/087 Declarations of interest

None

17/088 Introduction of York Carers.

The Chairman welcomed Samantha Ferguson to the meeting following which she briefly explained the valuable work that York Carers undertake.

17/089 North Yorkshire Police report

The Chairman welcomed Inspector Pointon to the meeting following which he explained the local policing policy. Members mentioned a number of issues including anti-social behaviour, the 101 telephone system and drug use by young persons.

17/090 To receive and discuss Planning Applications received

- a) 17/02606/TPO. 14, Lockey Croft, Wigginton, York YO32 2FP. Crown clean, thin by 20% and reduce Oak tree protected by Tree preservation Order no. 64/1984. Mr Michell Tough.

RESOLVED We have no objections.

17/091 To receive any Planning Application decision notices

- a) 17/02288/FUL. 21, Hornsey Garth, Wigginton, York YO32 2GS. Single storey rear extension. Mr Mick Wade.

APPROVED

RESOLVED that the decision notice be noted.

17/092 Confirmation of Minutes of Previous Meeting held on 17.10.17

Members agreed the minutes of the previous meeting held on 17.10.17

RESOLVED that the minutes of the last meeting held on 17.10.17 be accepted as a true record. The Chairman signed the minutes.

17/093 Matters arising from the Minutes of the Previous Meeting.

a) Neighbourhood Plan Chairman's report

Cllr Firth informed members that the next meeting of the committee will be held on Wednesday 22.11.17. A draft of the Neighbourhood Plan document will be produced and displayed on Haxby Town Councils and the Parish Councils websites.

RESOLVED that the matter be noted

b) Parish Brochure

The Clerk informed members that the brochure has been completed and will now be distributed to residents by Local Link at a cost of £ 56.00 excluding VAT.

A small supply has been placed in the Wigginton Village Stores

RESOLVED that the matter be noted.

c) Remembrance Day Services

Cllr Runciman confirmed that together with Cllr Fisher they attended the St Mary's Church service and Cllr Vaughan confirmed he attended the St Nicholas Church service.

RESOLVED that the matter be noted.

d) Grant applications

The Clerk confirmed that all payments have been made and a number of recipients have acknowledged the grant award and thanked the Parish Council for their support.

RESOLVED that the matter be noted.

e) Local Plan response

The Chairman outlined the need to submit the Parish Council's response to the Local Plan which the Clerk has circulated to all members. As no additional proposals have been sent to the Clerk he will draft a covering letter and the plan will be submitted before the October deadline.

RESOLVED that the response be submitted.

f) Carols around the tree

The Clerk confirmed that all arrangements are now in place for the event to be held at 6.45 for 7pm on Monday 18th December 2017. This year Sainsbury's Haxby will sponsor the refreshment provisions. A letter of thanks will be sent to Sainsbury's after the event.

RESOLVED that the matter be noted.

g) Cemetery Committee Fidelity Insurance

The Clerk informed members that it has been confirmed that the Fidelity Insurance level for the Cemetery Committee is £ 250,000.00.

RESOLVED that the matter be noted.

h) Haxby Allotments

The Clerk informed members that allotments in Haxby are now allocated only to Haxby residents.

RESOLVED that the matter be noted.

017/094 Haxby and Wigginton Cemetery Amendments to the Agreement

The Clerk informed members that amendments have been made to the joint agreement to show that each Council should include Cemetery assets and turnover in their year - end accounts.

The Chairman and Clerk each signed the agreement. A signed copy will be returned to Haxby Town Council.

RESOLVED that the matter be noted and acted on accordingly.

17/095 To confirm receipt of minutes of meetings received since 19.09.17

- a) Notes of WSPFA/WPC meeting 25.09.17
- b) Churchfield Open Space Committee 09.10.17
- c) Neighbourhood Plan notes 25.10.17
- d) Oaken Grove Youth and Community Association report 21.11.17

17/096 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated.

a) Tree removal

The Clerk informed members that there are plans in place to remove three trees from Church Lane which are alleged to affect a property in St Nicholas Way. The matter has been raised with officers of City of York Council but as ownership cannot be established there may be issues involved in preventing removal. It appears that at least one of the trees concerned is too far away from the affected property to affect it.

Cllr Cuthbertson informed the members that a number of years ago he informed the affected resident that the trees were not owned by the Parish Council.

RESOLVED that this be noted and that the Clerk continues to liaise with City of York Council.

17/097 Financial Report

The Reconciliation and Management Accounts for October 2017. The Clerk informed members that the monthly check has been carried out and that the half year Internal Audit report has been received from Yorkshire Internal Audit Services. The report raised no problems but discussed the reporting of the Cemetery Committee accounts (50% share) in the annual return.

Opening Balance brought forward- Skipton B. Socy.	£ 20082.74
Opening balance brought forward-current account	£13060.73
Opening balance brought forward- interest account	£ 29942.96
Less un-presented payments 2015-16	<u>-£ 991.50</u>
Balance brought forward 2016-2017	£ 62094.83
Add receipts for 2017-18	£ 61107.83
Less payments for 2017-18	<u>- £41749.26</u>
Balance	£ 81453.50

The following October 2017 payments were made and authorised

100579 A Hill	£ 1092.00
100580 Dan's Designs	£136 .00
100581 Pinnacle Web Design	£ 405.00
100582 Churchfield Open Space Committee	£ 3300.00
100583 Haxby Helpers	£ 200.00
100584 Haxby & Wigginton Luncheon Club	£ 600.00
100585 Haxby & Wigginton Youth & Comm. Assc.	£ 3295.00
100586 The Wonder Years	£ 707.74
100587 Wigginton Grasshoppers FC 82	£ 824.42
100588 Wigginton Over 60's	£ 400.00
100589 D W Geary	£ 798.45
100590 HMRC	£ 243.26
100591 T Adams - Hoyle	£ 300.00
100592 Royal British Legion	£ 34.00
DD BT	<u>£ 180.18</u>
TOTAL	£ 12516.05

RESOLVED that the Financial Report be accepted and payments approved.

17/098 To receive reports from representative bodies

a) Churchfield Open Space Committee

No report available

b) Wigginton Sports and Playing Fields Association

Minutes of last meeting have been received and the next meeting will be held on 29.11.17

c) Haxby and Wigginton Youth & Community Association

The report of recent youth activities has been received and further funding for youth activities will be discussed by the Finance Committee.

d) Cemetery Committee

The next meeting of the Cemetery Committee will be held on 05.12.17.

Environment Committee

The next re arranged meeting of the committee is planned for 08.12.17.

e) The Old School

The Clerk informed members that there was nothing to report.

f) Haxby and Wigginton Ward Committee

Cllr Cuthbertson informed members that two meetings are in the process of being arranged.

RESOLVED that the reports be noted.

17/099 Date of the next Parish Council meeting

RESOLVED that the next meeting will be held on **Tuesday 19th December 2017** commencing at **1900**.

The rearranged Finance Committee meeting is arranged for 1000 hours on Friday 8th December 2017.

17/100 Other Business not requiring Notice.

- a) The Clerk informed members that Haxby Town Councils lighting of the Christmas Tree at Haxby Village green will take place on Friday 1st December at 1800 hours, all are welcome to attend.
- b) The Clerk informed members that Wigginton Grasshoppers FC 82 have introduced Walking Football and invite members of the public to attend on a Wednesday evening 1800 -1900 hours at Huntington School.

RESOLVED that the matters be noted.

NOTE

Following the Parish Council meeting a member's only meeting was held to discuss a confidential matter. This is subject to a separate uncirculated minute. The minute is however available for members to view in the Clerk's office.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.