

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 17.04.18 in the John Jeffery Room at the Old School Community Hall, Wigginton.

17/173 Present

Cllrs Runciman -Chair, Denton, Finch, Firth, Fisher, Gates, Runciman, Spence and Wreglesworth

17/174 Also in Attendance

City of York Councillor I Cuthbertson (part), The Manager-Rosevale Care Home, the Clerk

17/175 Apologies for absence

Cllrs Vaughan Chairman and Firth.

17/176 Declarations of interest

Cllr Denton in regard to 17/161 b below

Cllrs Fisher and Jeffery in 17/184 a below

The Councillors took no part in the decisions.

17/177 North Yorkshire Police report

The Clerk informed members that he has received the Neighbourhood Policing Report for March which noted that there have been 6 reported incidents of note:

Anti-Social Behaviour 2

Vehicle Crime 2

Criminal Damage 2

RESOLVED that the report be noted

17/178 To receive a presentation in respect of Rosevale Care Home.

A presentation was given by the Manager of Rosevale care Home who introduced herself and thanked the Parish Council for the opportunity to attend the meeting. Rosevale is part of the Wellburn Care Homes Group and is one of 14 homes. Others in the area are St Catherine's, Shipton by Beningbrough and Grimston Court- York, Rosevale has 37 residents although currently there are vacancies. The care home seeks to have closer ties with the community and will become involved in an Emergency Plan exercise later this year. Members are welcome to visit the home and hopefully attend future functions and events that are regularly staged.

Members were able to raise a number of questions.

RESOLVED that the matter be noted

17/179 To receive and discuss Planning Applications received

- a) 18/00537/FUL. 125, Windsor Drive, Wigginton, York YO32 2RZ. First floor side extension.

Resolved B We have no objections.

- b) 18/00588/FUL. 66, Mill Lane, Wigginton, York Yo32 2PZ. Hip to gable roof extension, increase height of roof and dormers to front and rear to form first floor living accommodation.

RESOLVED B We have no objections.

- c) 18/00664/FUL 21, Ascot Road, Wigginton York YO32 2QE. Replacement and enlargement of first floor rear windows.

RESOLVED B We have no objections.

17/180 To receive any Planning Application decision notices

- a) 17/02881/FUL. Brecks Farm, Wigginton Road, York YO32 2RH. Conversion of agricultural buildings to form 2 no. holiday dwellings.

APPROVED

- b) 17/02882/FUL. Brecks Farm, Wigginton Road, Wigginton, York YO32 2RH. Single storey side and rear extensions to form a separate dwelling (Class 3)

APPROVED

- c) 17/02883/FUL. Brecks Farm, Wigginton Road, Wigginton, York YO32 2RH. Erection of 2 no. holiday lodges following demolition of existing farm buildings, new access track

APPLICATION WITHDRAWN.

- d) 18/00225/TPO. 125, Windsor Drive, Wigginton, York YO32 2RZ. Crown thin by 15%; crown reduce by up to 1.5m Oak tree protected by Tree Preservation Order no. 26.

NO OBJECTION TO ABOVE WORKS.

- e) 18/00290/FUL. Rosevale Private Nursing Home, 33, The Village, Wigginton, York YO32 2PR. Erection of detached building to house 2no. biomass boilers and pellet storage area. Wellburn Care Homes Ltd.

APPLICATION WITHDRAWN

17/181 Confirmation of Minutes of Previous Meeting held on 20.03.18

Members agreed the minutes of the previous meeting held on 20.03.18.

RESOLVED that the minutes of the last meeting held on 20.03.18 be accepted as a true record. The Chairman signed the minutes.

17/182 Matters arising from the Minutes of the Previous Meeting held on 20.03.18.

a) Neighbourhood Plan Chairman's report

There was no formal report. The Clerk informed members that there has been a good response to the survey and the Sainsbury's based presentation/meeting day was successful.

b) Revised WSPFA Association Lease

The Clerk informed members that the lease has been returned by the Football Foundation to our solicitors requesting a further change.

The Wigginton Grasshoppers FC 82 planning application is being prepared for submission in April, the Parish Council will be supporting the application.

c) Tree issues Church Lane

St Nicholas Way/Church lane

The Clerk informed members that the tree work and removal has been completed.

d) Old School Car Park

The Clerk informed members that the car park resurfacing has been completed, white lining has also been carried out. The car park will reopen on 18.04.18. The Clerk thanked the Haxby & Wigginton Ward Committee and the Parish Council on behalf of the Old School Trustees for their support in the project.

e) Allotments hedgerow

The Clerk informed members that the matter remains outstanding and will be dealt with at an Environment Committee meeting to be arranged in the next few weeks.

f) Highways

Cllr Gates informed members that he had discussed matters with City of York Highways Department, the problem of parking in close proximity to the school, and that matters have currently improved and are being monitored. The Wigginton Primary School have including an article in the current news-letter, a copy of which has been sent to all parents.

RESOLVED that the matters be noted.

17/183 To confirm receipt of minutes of meetings received since 20.03.18

- a) Wigginton Sports and Playing Field Association 20.03.18
b) Wigginton Grasshoppers FC 82 and the Football Foundation 05.04.18
c) Churchfield Open Space 09.04.18

RESOLVED that the minutes received be noted.

17/184 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Other matters included:-

a) Wigginton Sports and Playing Field Signage

The Clerk informed members that he has discussed appropriate replacement and additional signage with the WSPFA and has received a quotation from City of York Council. The proposed signage will cost £ 444.67

RESOLVED that signs be purchased.

b) Village Pond repairs

The Clerk informed members that he has received the first quotation in the sum of £ 10,000.00. Further quotations are awaited.

c) Independent Age

The Chair informed members that the clerk has been in contact with Independent Age, a charitable organisation offering free advice to older people and a provider of many free guides on a wide variety of topics. A supply of the guides has been given to the Parish Council and a set of which was given to each member. They will be distributed through the village organisations.

d) Footpath reconstruction in Windsor Drive, Ripley Grove and Castle Close

The Clerk informed members that the reconstruction work has restarted.

e) The Clerk informed members that the Street Guides produced in support of Churchfield Open Space fund raising have been sold, a replacement supply is sought. The cost of 500 guides will be £ 42.75.

RESOLVED that a further supply be obtained.

f) Residents concerns in respect of surface water in St Mary's Close snicket.

The Clerk informed members that a resident has complained that surface water is running off of the snicket into their garden. Members agreed that there was nothing that the Parish Council can do to alleviate such a problem.

g) Residents safety concerns

The Clerk informed members that he had been contacted regarding a resident's problems relating to her concerns about alleged criminal damage being caused to her property and for her personal safety. The matter has been passed to North Yorkshire Police who have visited the resident. It appears that the resident may require the help of other agencies.

RESOLVED that the matters be noted and actioned accordingly.

17/185 Financial Report

The Clerk informed members that the Internal Audit was carried out on Monday 16th April by Yorkshire Internal Audit Services and that there are no issues to report. The Auditors formal report will follow.

The Parish Council Annual Accounts for 2017-18 were presented and fully discussed. It was agreed that the Chairman and Clerk should sign the accounts. A copy is attached to these minutes.

The Parish Councils Annual Return for 2017-18 was presented and fully discussed. Members agreed that the meeting Chair and Clerk should sign the Annual Return and that it be submitted to the External Auditors.

The monthly financial check for March 2018 has been carried out.

The following payments were agreed

09.03.18	100622	Void cheque				0.00
	100623	A Hill	Grass edging	1600	320.00	1920.00
	100624	HMRC	replacement chq. For 100617	285.49		285.49
12.03.18	100625	T Coates	Pond repairs	235.00	47.00	282.00
19.03.18	100626	YLCA	GDPR training course	45.00		45.00
23.03.18	100627	OSMC	Room hire	60.00		60.00
26.03.18	100628	P Dobson	Allotments/pond	48.00		48.00
27.03.18	100629	T Adams-Hoyle	Snicket cleaning	90.00		90.00
31.03.18	100630	HMRC	PAYE/NI	285.49		285.49
	100631	D W Geary	Salary	898.32		898.32
			Postage	6.72		6.72
	100632	Minster Baywatch	Pond sign	39.50	7.90	47.40
	100633	City of York Council	Churchfield sign	212.00	42.40	254.40
	100634	Crombie Wilkinson	Legal fees	1590.00	316.80	1906.80
09.03.18		HSBC	Stopped cheque charge	10.00		10.00
Total			Actual	5405.52	734.10	6139.62

RESOLVED that the Financial Reports be accepted and payments made

17/186 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Denton informed members that the repair work detailed in the recent inspection report have now been completed. Fund raising has commenced for the installation of an artificial play surface for the existing football pitch.

There are continuing problems with young people and possible drug taking activities. These matters are reported on a regular basis to the Police.

b) Wigginton Sports and Playing Fields Association

Cllr Jeffery informed the members that the next meeting of the WSPA will be held on Wednesday 18th April 2018. The playing field members are now getting active again and this weekend there is a Bowls Club Open Day. Cllr Finch will attend the Open Day on behalf of the Parish Council.

c) Haxby and Wigginton Youth & Community Association

Cllr Finch informed members that there is meeting of the association this evening and minutes will be provided later.

d) Cemetery Committee

The Clerk informed members that the next meeting of the Cemetery Committee will be held on 24th April 2018.

e) Environment Committee

The Clerk informed members that a meeting of the Environment Committee will be held in the next few days.

f) The Old School

The Clerk informed members that the annual accounts have been prepared and submitted to our auditor. On completion of the audit a meeting of the Trustee's will be held.

g) Haxby and Wigginton Ward Committee

Cllr Gates informed members that the next Ward meeting will be held on Wednesday 25th April in the Old School, he hoped that as many members as possible will attend.

RESOLVED that the reports be noted and actioned accordingly.

17/187 Date of the next Parish Council meeting

RESOLVED that the Annual Parish Meeting followed by the Annual Parish Council meeting will be held on **Tuesday 15th May 2018** commencing at **1900**.

17/188 Other Business not requiring Notice.

a) Scarecrow Festival

The Chair reminded members that the Scarecrow Festival will be held on 5th, 6th and 7th May. It is proposed that the Old School will be open each day 11am to 4pm as a refreshment stop

RESOLVED that the matters be noted.

b) Cllr Denton raised the problem of loose manhole covers on Mill Lane and in The Village. He has reported a cover in The Village to Yorkshire Water who he understands will attend to this this week.

RESOLVED that the matters be noted.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.