

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 20.03.18 in the John Jeffery Room at the Old School Community Hall, Wigginton.

17/155 Present

Cllrs Vaughan-Chair, Denton, Finch, Firth, Fisher, Gates, Runciman, Spence and Wreglesworth

17/156 Also in Attendance

Cllr I Cuthbertson (part), R Carr, A Ryding, M Scowston, P Butler representing Grasshoppers FC 82 (part), M Haseltine representing Wigginton Sports and Playing Field Association (part) and 4 members of the public (part) and the Clerk.

17/157 Apologies for absence

Cllr Jeffery, City of York Councillor T Richardson

17/158 Declarations of interest

Cllr Firth declared an interest in 17/161d below, and took no part in the discussions or decision.

17/159 North Yorkshire Police report

The Clerk informed members that he has received the Neighbourhood Policing Report for February which noted that there have been 8 reported incidents of note:

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| Anti-Social Behaviour | 3 |
| Vehicle Crime | 1 |
| Burglary | 1 |
| Theft | 3 |

RESOLVED that the report be noted

17/160 To receive a report from representatives of Grasshoppers FC 82 in respect of the proposed community pavilion.

A presentation was given by A Ryding and R Carr in respect of the progress to date of the proposed community pavilion. Architects, Paul Butler Architects, have been appointed to complete a design following the change of the original design team. It is anticipated that the design will be ready within the next few days and will not be dissimilar to that shown at the original presentation to the Parish Council, although work has been carried out to ensure no pitches are lost. The proposed construction of a brick and tiled building has now been agreed rather than a pre-fabricated building. The issue of VAT exemption remains with HMRC and a decision is anticipated in the very near future. Fund raising is progressing at a considerable pace with the whole club involved. The project which will commence later this year will be project managed by Paul Butler Architects. A further meeting is arranged with the Football Foundation for 08.04.18 when it is hoped that the lease issues will have been resolved.

Members were able to raise a number of questions which were satisfactorily answered.

RESOLVED that the matter be noted

17/161 To receive and discuss Planning Applications received

- a) 18/00181/FUL. 19, Green Dyke, Wigginton, York YO32 2WW. Single storey side and rear extensions. Mr R Pollard.

RESOLVED that we have no objections

- b) 18/00290/FUL. Rosevale Private Nursing Home, 33, The Village, Wigginton, York YO32 2PR. Erection of detached building to house 2no. biomass boilers and pellet storage area. Wellburn Care Homes Ltd.

RESOLVED that we object on planning grounds as follows;_

The proposed construction is not in keeping with the street scene main thoroughfare. Its size and height of chimneys will have a detrimental visual impact on the area--It is totally out of keeping with all local buildings--the environmental impact is unacceptable

and will impact considerably on local neighbours- access for delivery vehicles will be reduced and the loss of car parking spaces will cause additional parking issues on Mill Lane-additional traffic and delivery vehicles will affect parents and children on this busy school route. There is ample space at the rear of the building to install such a project.

- c) 18/00312/FUL. 69, Kirkcroft, Wigginton, York YO32 2GH. First floor side and rear extension, porch to front and installation of boundary wall and gate to part side and rear boundary. Mr Tony Speck.

RESOLVED that we have no objections

- d) 18/00393/FUL. St Nicholas Croft, Back Lane, Wigginton, York YO32 2ZH. Single storey side and rear extensions. Mr Alan Craven.

RESOLVED that we have no objections

17/162 To receive any Planning Application decision notices

- a) 18/00006/EXTH 47, Hornsey Garth, Wigginton, York YO32 2GS. Single storey rear extension.

PERMITTED DEVELOPMENT.

17/163 Confirmation of Minutes of Previous Meeting held on 20.02.18

Members agreed the minutes of the previous meeting held on 20.02.18.

RESOLVED that the minutes of the last meeting held on 20.02.18 be accepted as a true record. The Chairman signed the minutes.

17/164 Matters arising from the Minutes of the Previous Meeting held on 16.01.18.

a) Neighbourhood Plan Chairman's report

The Chairman informed members that the proposed questionnaire has now been circulated to all Haxby and Wigginton residents. There will also be a public presentation session at Sainsbury's Haxby on Saturday 31st March 2018.

b) Revised WSPFA Association Lease

The Chairman informed members that the revised lease has been returned by the Football Foundation with comments and requirements necessary for acceptance. The Parish Council Solicitors, Crombie Wilkinson, are preparing a revised draft. It was noted that the matter would benefit all parties if the new draft could be agreed by 08.04.18.

c) Tree issues Church Lane

St Nicholas Way/Church lane

The Clerk informed members that the tree work and removal is to be carried out on 27-28 March 2018. Church Lane will be closed off at St Nicholas Way during work periods for public safety.

d) Privacy Notice

The Clerk informed members that this has now been added to the Standing Orders. It is possible that it will require amending due to the new General Data Protection Regulations due to take effect in May 2018. A GDPR training day has been arranged by YLCA for 11th April 2018.

e) Citizens Advice York

The Clerk informed members that the new arrangements for 3 sessions per month will commence on Wednesday 4th April 2018.

The clerk read out the Citizens Advice York last quarter report which highlighted the work carried out to the benefit of local residents.

f) Finger signs

The clerk informed members that an order was placed with City of York Council for the production and installation of the Churchfield OpenSpace signs and the work has been satisfactorily completed.

g) Car Park Resurfacing

The clerk informed members that the Ward Committee have generously awarded 50% of the project cost. However still leaves a short-fall of £ 3594.00. The clerk asked on behalf of the Old School Trustees if the Parish Council, as landlord would meet the shortfall in order for the project to be undertaken. Members agreed that the Parish Council will meet the cost.

RESOLVED that the matters be noted and action accordingly.

17/165 Coal Bed Methane Well, Wigginton Road 09/00095/FUL

The Clerk informed members that he had received an email from Haxby and Wigginton Against Fracking group in respect of the coal bed methane well at Wigginton Road and its restoration. The matter was referred to City of York Planning Enforcement team who have advised the Parish Council that "IGAS have not yet decided whether to discontinue or continue with the works/production to the site. They are also not able to confirm when this decision will be made. The planning decision notice states (condition 2) the permission hereby granted for the exploration, appraisal and operation of a well for coal bed methane production is valid only until 23 years (2032) from the date of commencement as confirmed in accordance with condition 1. Testing and appraisal shall be completed within 2 calendar years of the date of commencement, after which the drill rig shall be removed from the site within 1 calendar month. Production shall be completed within 22 years of the date of commencement. Site restoration shall be completed within 23 years from the commencement date in accordance with a scheme approved under condition 26.

Consequently, there is no breach of the condition.

Further, the Planning Enforcement team have requested that IGAS informs them when a decision is made".

RESOLVED that the matter be noted.

17/166 Village tree survey

The Clerk informed members that a survey of trees will be carried out on 5th June 2018 by Richard Lancaster, Landscape Architect Arboriculturist. This will not include trees that are the responsibility of City of York Council, residents or others.

RESOLVED that the matter be noted.

17/167 To confirm receipt of minutes of meetings received since 20.02.18

- a) Wigginton Sports and Playing Field Association 21.02.18

RESOLVED that the minutes received be noted.

17/168 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with the majority of which has previously been circulated. Other matters included:-

- a) Scarecrow Festival

The Clerk informed members that the Scarecrow Festival will be held on 5th, 6th and 7th May. It is proposed that the Old School will be open each day 11am to 4pm as a refreshment stop. Funds raised will be donated to various local good causes. The Old School has been informed that it will be one of the Benefactors of this year's event.

- b) Pond Signs

The Clerk informed members that two "don't feed bread to the ducks" signs have been purchased and installed at the pond.

- c) Section 137 grant acknowledgements

The Clerk informed members that he has received acknowledgements from Haxby Helpers and Haxby and Wigginton Luncheon Club.

- d) The clerk informed members that a local resident whose property borders the allotments (7a to 10B section) has alleged that his fence has been damaged by the leylandii trees forming the rear border of the allotments. Members agreed that this matter should be referred to the Environment Committee to consider and to then advise the Parish Council.

RESOLVED that the matter be noted and acted upon accordingly.

17/169 Financial Report

The Reconciliation and Management Accounts for February 2018. The Clerk informed members that the monthly financial check has been carried out by members. A cheque no.100617 issued to HMRC in February for month 10 paye/ni payment has not been received and has now been "stopped" at our bank (this involved a £ 10.00 bank charge) a replacement cheque has been sent.

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|---|------------|
| Opening Balance brought forward- Skipton B. Socy. | £ 20082.74 |
| Opening balance brought forward-current account | £13060.73 |
| Opening balance brought forward- interest account | £ 29942.96 |

| | |
|------------------------------------|--------------|
| Less un-presented payments 2015-16 | -£ 991.50 |
| Balance brought forward 2016-2017 | £ 62094.83 |
| Add receipts for 2017-18 | £ 62331.00 |
| Less payments for 2017-18 | - £ 55676.63 |
| Balance | £ 68749.30 |

Members requested that an explanation be attached to the monthly report in respect of the accounts balance.

The following February 2018 payments were made and authorised

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|--------------------------------|-----------|
| 100618 D W Geary | £ 907.31 |
| 100619 HMRC | £ 224.40 |
| 100620 Yorkshire Tree Surgeons | £ 672.00 |
| 100621 Citizens Advice York | £ 1305.50 |
| DD BT | £ 181.96 |
| TOTAL | £ 3352.26 |

RESOLVED that the Financial Report be accepted and payments approved.

17/170 To receive reports from representative bodies

a) Churchfield Open Space Committee

Cllr Denton informed members that the repair work detailed in the recent inspection report is now well in hand and progressing towards completion. In regard to the football pitch area the committee will be asked to consider an artificial playing surface.

b) Wigginton Sports and Playing Fields Association

Cllr Fisher informed the members that the next meeting of the WSPA will be held on Wednesday 21st March 2018.

c) Haxby and Wigginton Youth & Community Association

Cllr Finch informed members that she attended a recent meeting of the association although no minutes have been issued to date. There have been concerns about a potential insurance claim, but the association is having difficulties with City of York Council in progressing this matter. The association is also looking at re marketing the facilities to improve hiring of the building by local groups.

d) Cemetery Committee

The Chairman informed members that the next meeting of the Cemetery Committee will be held on 24th April 2018.

e) Environment Committee

The Clerk informed members that the grass verge edging has been completed through the Village and Mill lane. Currently we are investigating the pond timber shuttering with a view to upgrading it and installing an embankment protective edging to prevent soil erosion which has become a serious problem. A meeting of the committee will be arranged in the near future

f) The Old School

The Clerk informed members that there was nothing to add to the report given in 17/164g above.

g) Haxby and Wigginton Ward Committee

RESOLVED that the reports be noted and actioned accordingly.

17/171 Date of the next Parish Council meeting

RESOLVED that the next meeting will be held on **Tuesday 16th April 2018** commencing at **1900**.

17/172 Other Business not requiring Notice.

a) 2019 Local Election Date

The Clerk informed members that he has been informed that the date of the 2019 Local Elections will be Thursday 2nd May.

RESOLVED that the matters be noted.

b) Highway safety

Cllr Wreglesworth raised the problem of vehicle parking near to the Primary school and Wonder Years during drop off/collection times. The effect is having a serious effect on road safety and causing restrictions such that emergency vehicle would have extreme difficulty in negotiating the roadways.

RESOLVED that the matter would be discussed by Cllr Gates with appropriate City of York Council departments.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.