

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 20.11.18 in the John Jeffery Room at the Old School Community Hall, Wigginton.

18/090 Present

Cllrs Firth (Chairman), Denton, Gates, Finch, Fisher, Jeffery, Runciman, Spence, Vaughan.

18/091 In Attendance

City of York Councillor Cuthbertson and The Clerk

18/092 Apologies for absence

None

18/093 Declarations of interest

None

18/094 To receive a report from North Yorkshire Police

The Clerk informed members he has now received a report for October there were 2 recorded incidents:-

Anti Social Behaviour

Burglary

Violence

Contact can be made with the police a) in an emergency by telephoning 999 and in a non-emergency 101. For general communication they can be emailed lee.pointon@northyorkshirepnn.police.uk or

snayorknorth@northyorkshire.pnn.police.uk

Other useful links include:

Crime statistic www.police.uk/north-yorkshire/york-north/crime/

Community speed watch www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/

RESOLVED that the report be noted.

18/095 To receive and discuss Planning Applications received

a)

RESOLVED We have no objections

18/096 To receive Planning Application Decision Notices

a)

RESOLVED that the matters be noted

18/097 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 16.10.18.

RESOLVED that the minutes of the last meeting held on 16.10.18 be accepted as a true record.

The Chairman signed the minutes.

18/098 Matters arising from the Minutes of the Previous Meeting.

a) Neighbourhood Plan

Cllr Vaughan informed the members that a further meeting of the Neighbourhood Plan team is arranged for 2nd November. He also asked that the previously circulated revised terms of reference be adopted by the Parish Council.

RESOLVED that the revised Neighbourhood Plan terms of reference be adopted.

b) Allotment hedgerow

The clerk informed members the matter was fully discussed by the Environment Committee who were unanimous in their decision that the hedgerow be removed and replaced by a 1.8m (approximately) wooden fence. Due to the value of the work exceeding the Parish Councils Financial Regulations limits, the work has been tendered to three local contractors. The tender documents have been prepared and circulated by J Steel a local Building Surveyor. He will also supervise the opening of the tenders during the first week of December 2018.

RESOLVED that the matter be noted and that affected residents and allotment holders be informed of the decision and actions to be taken.

c) Fracking Correspondence to local MP's

The clerk informed members that he has written to The Rt Hon James Brokenshire MP, Minister of State at the Department for Housing, Communities and Local Government and to the Rt Hon. Claire Perry MP, Minister of State at the Department for Business, Energy and Industrial Strategy, with copies to our local MPs.

The response from the Department for Business, Energy & Industrial Strategy has thanked the Parish Council for the correspondence and sets out the Governments policy on fracking.

RESOLVED that the matter be noted.

d) Village Pond alterations

The clerk informed members that the Environment Committee have discussed the project and are in full agreement wthat the work be carried out, however, they are concerned with the timing of the work and have agreed that the work should now be carried out in the new financial year (2019-20). The work will be subject to a tender process in February 2109 using local contractors.

RESOLVED that the matter be noted and actioned accordingly in February 2019.

e) WSPFA Steering Group for the Community Pavilion

Cllr Gates informed members that he attended a meeting of the Steering Group and understands that a further £ 200,000.00 is required to be raised in order for the project to start. The architect has agreed to modify the original build plans for no additional charge. Further meetings are now planned.

f) WSPFA highway access alterations

The clerk informed members that he is still awaiting confirmation of a start date from City of York Council.

RESOLVED that the matters be noted and actioned accordingly.

18/083 To receive minutes of meetings held since October

The following minutes of meetings have been circulated to members since the last Parish Council meeting.

- a) Churchfield Open Space Committee 24.09.18
- b) The Finance Committee 10.10.18

RESOLVED that the minutes be noted

18/084 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:-

a) Invitation to Julian Sturdy MP Parish Councils meeting

The clerk informed members that the Parish Council members are invited to a meeting with Julian Sturdy MP at Dunnington Reading Rooms, Church Street, Dunnington YO19 5PW on 18th October 2018 commencing at 4pm.

b) Invitation to the Civic Remembrance Service St Marys Church Haxby

The clerk informed members we have received an invitation to the Remembrance Service at 3pm on 11th November. Cllr Runciman and City of York Councillor I Cuthbertson will be attending. The clerk informed members that he has ordered wreaths.

c) Notification of further tree works in Church Lane

The Clerk informed members that he has received notice from MWA Arboriculture Ltd that they have been instructed by a resident's insurer to remove a further Oak Tree which is affecting the resident's property. City of York Council are being consulted by MWA in respect of the footpath closure for up to 48 hours on dates to be advised.

RESOLVED that the matters be noted and actioned accordingly.

18/085 To nominate a representative to attend the Remembrance Service at St Nicholas Church.

Cllr Fisher agreed to represent the Parish Council at the Remembrance Service at St Nicholas Church at 9am on 11th November 2018

RESOLVED that the matter be noted

18/086 Financial Report

The clerk presented the Reconciliation and management accounts for October 2018.

Opening balance brought forward-current account	£18633.85
Opening balance brought forward- interest account	£ 9949.32
Opening balance brought forward-Skipton Building S.	£ 40313.90
Less un-presented payments 2017-18	<u>-£ 5739.13</u>
Balance	£ 63157.94
Add receipts to October 2018	£ 59552.66
Less payments to October 2018	<u>-£ 28882.24</u>

Balance	£ 93828.36
Less reserves	-£ 22065.55
Available balance	£ 71762.81

Two members of the Parish Council have carried out a monthly check on the cash book and accounts.

The following payments were approved for September

07.09.18	100674	Pinnacle Web Design	£ 492.00	
28.09.18	100675	HMRC	£ 290.15	
	100676	D W Geary	£ 930.06	
	100677	A Hill	£ 1584.00	
	100678	OSMC	£ 70.00	100679
		T Coates	£ 60.00	
	100680	Yorkshire Tree Surgeons	£ 2016.00	
	100681	T Adams-Hoyle	£ 150.00	
	DD	BT	£ 76.18	
		TOTAL	£ 5668.39	

The clerk also informed members that the half year Internal Audit has been carried out by Yorkshire Internal Audit Services who have now reported that there are no matters requiring our attention.

The clerk informed members that the Finance Committee have approved the following grant application's:

Haxby & Wigginton Luncheon Club	£ 250.00
Haxby & Wigginton Seniors Social Club	£ 200.00
The Wonder Years	£ 1998.00
The Wednesday Club	£ 400.00
Annual grant to Churchfield Open Space Committee	£ 3250.00
Total approved	£ 6098.00

The Clerk informed members that a grant application has now been received from Haxby and Wigginton Youth & Community Association for support towards youth activity at the Oaken Grove centre and at the Old school in the sum of £ 5118.00. Members agreed that the grant be awarded.

In addition, it was noted from the report given to the clerk in respect of Churchfield Open Space Committee, that a further £ 5300.00 still has to be raised for the artificial playing surface project. Members agreed that this should be awarded from S106 reserves in order that the project can be completed thus benefitting the local community.

RESOLVED that the Financial Report and Accounts be accepted and the payments approved and grant payments be made. The Chairman thanked the Clerk for the work carried out on the accounts.

18/087 To receive reports from outside bodies.

a) Churchfield Open Space Committee

The clerk read a report received from Cllr Denton in respect of fund raising (see 18/086 above) and alterations being made to existing goal posts.

b) Oaken Grove Youth & Community Association

Cllr Finch informed members that there was nothing to report.

c) Cemetery Committee

Cllr Vaughan informed members that the joint committee will soon be considering land availability option for the cemetery.

d) Environment Committee

The clerk informed members that a meeting will be arranged in the next few days.

e) Old School Management Committee

The clerk informed members that a meeting will be arranged in the next few days.

f) Wigginton Sports and Playing Field Association

There was no report available

g) Haxby and Wigginton Ward Committee

Cllr Gates informed members that the Ward Committee held a community visit/meeting on 26.09.18 which was most successful.

RESOLVED that the reports be noted.

18/088 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 20th November 2018** commencing at **1900**.

18/089 Other Business not requiring Notice.

Cllr Vaughan asked that the minutes show the Parish Councils thanks to members of the Neighbourhood Plan team in particular Mike Harrison and Chris Edwards for all the hard work that has been put into to the plan preparations.

RESOLVED that the matter be recorded.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.